



COUNTY of CUMBERLAND
JOB VACANCY ANNOUNCEMENT

POSTED: MARCH 24, 2011

<u>POSITION TITLE</u>	<u>TYPE APPOINTMENT</u>	<u>SALARY</u>	<u>GRADE</u>
TRUCK DRIVER/FUEL TRUCK OPERATOR	FULL-TIME	\$29,423	62
<u>DEPARTMENT/LOCATION</u>	<u>POSITION NUMBER</u>	<u>CLOSING DATE</u>	
SOLID WASTE	SWM0656	APRIL 6, 2011	

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

High school diploma or GED, supplemented by vocational/technical training in truck driving or heavy equipment operations; supplemented by two (2) years experience and/or training involving operation of trucks and equipment; or an equivalent combination of education, training, and experience.

SPECIAL REQUIREMENTS:

In accordance with the Department of Labor (DOL) regulations, based on the weight of the vehicle/equipment of this position, the incumbent is required to have a valid CDL driver's license with Hazmat Endorsement.

HOW TO APPLY:

Applications are available at the Cumberland County Courthouse, Human Resources, Room 25; or you may download an application at www.co.cumberland.nc.uc/downloads.aspx. Resumes will not be accepted in lieu of a completed county application. **Applications that exclude required NC ESC testing will be considered incomplete and will not be processed.** Please sign and date your application and submit to Cumberland County Human Resources, PO Box 1829, Fayetteville, NC 28302-1829; or submit to Cumberland County Courthouse, Human Resources, Room 25.

CONDITIONS OF EMPLOYMENT:

Must have and maintain a valid North Carolina driver's license with an acceptable driving record. Background check with law enforcement agency required. Requires drug-screening test and receipt of negative results for the use of drugs specified in the county policy. Each applicant who is tendered an offer for employment for any position with Cumberland County shall be tested for the use of drugs specified in the county policy. Refusal to submit to testing or a confirmed positive test shall be basis for withdrawal of the conditional employment offer. Must meet industrial physical examinations such as sight, hearing, cardiovascular, pulmonary, chest x-rays, blood pressure, blood sugar and lead levels; chemistry profiles such as cholesterol and liver functioning, etc., after employment as a condition of continued employment.

GENERAL POSITION DESCRIPTION AND DUTIES:

Under general direction, the primary purpose of this position is to perform semi-skilled work operating the fuel service truck for the Solid Waste Maintenance Department. The fuel service truck is used to refuel and lubricate diversified gasoline and diesel county equipment on a daily basis. The employee in this position is responsible for conducting a preventive maintenance inspection each morning and reporting any identified problems to the shop mechanics for repair. As time and workload permit, the employee will train to service heavy equipment and perform related duties as required. Conducts daily preventive maintenance inspections of the fuel service truck and reports any identified problems, equipment malfunctions, etc. to the shop mechanics for repair. On a daily basis, travels to various job sites for the purpose of refueling and lubricating a variety of gasoline and diesel equipment and vehicles. Maintains records of fuel, lubricants, and equipment usage, identified problems, equipment malfunctions and repairs, and prepares monthly reports for submission to the supervisor. Performs routine maintenance on equipment as assigned, changing oil filters, exchanging lubricants, etc. Observes all departmental safety practices and procedures; and, ensures compliance with established policies, procedures and standards. As time permits, trains to learn how to do mechanic work on heavy equipment and operate other heavy motorized equipment. Performs other job related duties as required.

KNOWLEDGE OF WORK PERFORMANCE INDICATORS:

Considerable knowledge of the operation of the equipment installed on the fuel service truck, the various types of fuel, and of the various types of gasoline and diesel equipment being serviced; the hazards and applicable safety rules and precautions in the operation of the fuel service truck and equipment; and, a working knowledge of the geography of the county and of the locations to which the incumbent will be traveling is required. The incumbent of this position must have the skills ability to operate trucks and equipment safely and in accordance with traffic laws and regulations; clean and assist in minor repairs to equipment; understand and follow oral and written instructions. The incumbent must also exercise tact and courtesy in the course of daily activities with co-workers, superiors, and the general public; operate a motor vehicle and equipment; work independently in the absence of supervision; read, write and, make sound decisions using good judgment.

THE COUNTY OF CUMBERLAND HIRES ONLY UNITED STATES CITIZENS AND LAWFULLY AUTHORIZED ALIENS WHO ARE IN COMPLIANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF NOVEMBER 6, 1986.

CURRENT VACANCIES ARE ALSO LISTED ON OUR 24-HOUR JOB SERVICE LINE AT 678-7657 AND ON OUR WEBSITE – www.co.cumberland.nc.us

AN EQUAL OPPORTUNITY EMPLOYER.