



**DEPARTMENT OF SOCIAL SERVICES**  
P.O. Box 2429 • Fayetteville, North Carolina 28302-2429  
(910) 323-1540 • Fax (910) 677-2232

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## **NOTICE OF VACANCY**

**February 15, 2010**

**POSITION #: 151-40-573**

**OPEN UNTIL FILLED**

**TYPE OF VACANCY: SOCIAL WORK SUPERVISOR II**  
**In-Home Services and Adult Daycare**

**SALARY GRADE: 70**

**ANNUAL SALARY: \$42,399**

**CONDITIONS OF EMPLOYMENT:** (The selected applicant will be subject to the following conditions prior to appointment). Failure to complete or fulfill these conditions may result in withdrawal of the conditional employment offer. Each applicant who is tendered an offer for employment for any position with Cumberland County shall be tested for the use of drugs specified in the County policy. Refusal to submit to testing or a confirmed positive test shall be a basis for withdrawal of the conditional employment offer. Criminal background check required. Has or is able to obtain a valid North Carolina drivers license. Basic computer literacy is required to successfully meet expectations of this position. Competency in Windows, Word, and e-mail are essential.

**MINIMUM EDUCATION & EXPERIENCE REQUIRED:** Master's degree from an accredited school of social work and one year of social work or counseling experience; OR a bachelor's degree from an accredited school of social work and two years of social work or counseling experience; OR a master's degree in a counseling field and two years of social work or counseling experience; OR four-year degree in a human services field or related curriculum including at least 15 semester hours in courses related to social work or counseling and three years of social work or counseling; OR graduation from a four-year college or university and four years of experience in rehabilitation counseling, pastoral counseling, or a related human services field providing experience in the techniques of casework, group work, or community organization; or an equivalent combination of training and experience.

**DUTIES:** This position is assigned to and provides day to day supervision for the In-Home Services Section within the Adult Services Division of the Department of Social Services and reports directly to the Social Work Program Manager for Adult Services. This position is responsible for the efficient administration and operation of all programs and services under the In-Home Services section and provides direct supervision to four

*...partnering with families and the neighborhoods where they live to plan and provide early help to vulnerable families....*

social worker IIs, 1 social worker III and 2 staff nurses who manage 21 In-Home aides. The main programs are In-Home Services including Homemaker, Payee Services, the SPMI caseload, and Adult Daycare.

The person in this position will also provide supervision for crisis intake when necessary. The ability to relate and communicate in a caring and professional manner with both the staff and the families we serve is essential for this position. A strong team orientation and commitment to the overall mission and goals of Adult services and the agency is also required.

**APPLICATION:** All agency employees should contact CANDACE TYLER, at Ext. 2604, or [candacetyler@ccdssnc.com](mailto:candacetyler@ccdssnc.com). All other applicants should mail a State Application (PD 107) with attached *applicable transcripts from an appropriately accredited college or university* to Cumberland County Department of Social Services, P. O. Box 2429, Fayetteville, NC 28302. **Applications must be received in this office by 5:00 PM (or if mailed, post marked) on the application closing date listed on this announcement.** *All applicants will be considered, but not necessarily interviewed.*

**FAXED AND E-MAILED APPLICATIONS ARE NOT ACCEPTABLE.**

Appointment to position within the Cumberland County Department of Social Services shall be made without regard to race, sex, age, religious preference, political affiliation, or handicapping condition.

**THE CUMBERLAND COUNTY DEPARTMENT OF SOCIAL SERVICES HIRES ONLY UNITED STATES CITIZENS AND LAWFULLY AUTHORIZED ALIENS WHO ARE IN COMPLIANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF NOVEMBER 6, 1986.**

**CCDSS IS AN EQUAL OPPORTUNITY EMPLOYER**

**PLEASE INDICATE THE POSITION NUMBER(S) WHEN APPLYING.**