



COUNTY OF CUMBERLAND-HEALTH DEPARTMENT

INTERNAL & EXTERNAL JOB VACANCY ANNOUNCEMENT

DATE: JULY 13, 2010

POSITION TITLE	TYPE APPOINTMENT	SALARY	GRADE
PUBLIC HEALTH NURSE II	FULL-TIME	\$46,394	72
DEPARTMENT/LOCATION	POSITION NUMBER	APPLICATION CLOSE DATE	
HEALTH DEPARTMENT-MCC	PHD1209	OPEN RECRUITMENT	

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS: (Must be met by applicant for referral as a fully qualified or trainee applicant as indicated below. Failure to meet these requirements may result in your application not being considered and/or forwarded. Those meeting these minimums may or may not be forwarded and considered for interview based upon the size and qualification level of the applicant pool.)

Graduation from a four-year college or university with a BS Degree in Nursing which includes a Public Health Nursing rotation and one year of experience in Public Health Nursing; or graduation from an accredited school of professional nursing and two years of professional nursing experience – one of which must have been in public health; or an equivalent combination of education and experience.

HOW TO APPLY: (Failure to follow these instructions may result in your application not being considered)

Applications for this position can be obtained at the Cumberland County Department of Public Health's 3rd floor Administration Suite's Human Resource Division located at 1235 Ramsey St, Fayetteville, NC; or to download an employment application, go to www.co.cumberland.nc.us. North Carolina State Government application is acceptable in place of a Cumberland County Government application. Applications must be received in this office by 5:00 pm on the application closing date listed on this announcement unless posted as open recruitment. **Open recruitment positions may be closed at any time without notice. Applications for in-house vacancies may not be submitted through inter-office mail.** Resumes may be attached to applications; however, resumes **will not** be accepted in lieu of a completed application (form ccpd).

CONDITIONS OF EMPLOYMENT: (The selected applicant will be subject to the following conditions prior to or immediately after appointment. Failure to comply with or fulfill these conditions may result in dismissal.)

Must have or obtain a valid NC driver's license with an acceptable driving record. Background check with local and national agencies required. Selected applicant must submit to a drug-screening test and receive a negative result for the use of drugs specified in the county policy.

GENERAL POSITION DESCRIPTION AND DUTIES: (Typical for this position – may be changed or amended without notice.)

This position will provide support and assist pregnant women to obtain services such as make appointments for Medicaid; assist to obtain a prenatal care provider; help with social service benefits such as daycare, work first, food stamps, etc. Provide prenatal education; schedules classes; provide information about available services, etc. Regular contact is made with patients in the privacy of the home of place of choice.

KNOWLEDGE OF WORK PERFORMANCE INDICATORS:

Considerable knowledge of and skill in the application of nursing theory, practices, principles and techniques employed in the field of public health and related programs; considerable knowledge of and ability to apply the principles and practices of public health; considerable knowledge of the available resources and organizations and the ability to coordinate these as needed; general knowledge of current social and economic problems relating to public health. Ability to plan, coordinate and supervise the work of others; ability to deal tactfully with others and to exercise good judgment in appraising situations and making decisions; ability to secure the cooperation of clients, to elicit needed information, to maintain effective working relationships; ability to record accurately services rendered and to interpret and explain records, reports and medical instructions.

AN EQUAL OPPORTUNITY EMPLOYER.