

## October 12, 2021 Meeting Minutes

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The meeting was called to order on October 12th, 2021 at 5:00 p.m. at the Cumberland County Board of Elections (Classroom) by the Chair.

**Present:** Helen Nelson - Chair  
Linda Devore - Member  
Irene Grimes - Secretary  
**Absent:** James Baker - Member  
Billy King - Member

**Guests:** see attendance list (attached)

**ACTION:** Member Grimes moves that the Board amend the agenda, adding a closed session as item VIII in order to discuss a personnel matter.

Second: Member Devore

Vote: Unanimous in favor

**ACTION:** Member King moves that the Board approve the minutes of the September 2021 Board Meeting.

Second: Member Grimes

Vote: Unanimous in favor

Staff Member Hilburn presented the absentee report of 1 returned ballot that was recommended for approval (Overseas by Email).

**ACTION:** Member Devore moves that the Board approve the Overseas by Email ballot as recommended by staff.

Second: Member Grimes

Vote: Unanimous in favor

Logic and Accuracy (L & A) testing was demonstrated by Staff Member Helms with the DS200; Board confirmed the results of the test run. Board Chair Nelson asks that the record reflects that the test was observed and that the appropriate certificates were signed.

Director Robertson reports that Early Voting (One Stop) will begin on Thursday, October 14, 2021; there will be a single location at the Board of Elections Office.

Precinct Official Training will begin on October 18th, 2021. The lecture portion will be conducted online and the practical (hands on) training will take place in very small group settings (maybe five participants per session). The Board requested to be included in the online lecture portion.

Board went into closed session at 5:27 p.m. to discuss a personnel matter.

Board returned from closed session at approx. 6:01 p.m.

The Board Chair announced that the Director of the Board of Elections has submitted her retirement effective January 1, 2022.

Adjournment

Motion: Member Grimes

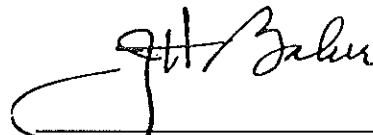
Second: Member King

Chair Nelson adjourns the meeting at 6:05 p.m.

Submitted by,

  
Irene Grimes, Secretary

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Helen Nelson, Chair

  
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James H. Baker, Member

  
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Linda Devore, Member

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Billy R. King

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Terri Robertson, Director

**October 12, 2021**  
**Meeting Minutes**  
**CLOSED SESSION**

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The Board went into closed session at 5:28 p.m. on October 12th, 2021 at the Cumberland County Board of Elections (small meeting room).

**Present:** Helen Nelson - Chair  
Linda Devore - Member  
Irene Grimes - Secretary  
Billy King - Member  
Terri Robertson - Director

**Absent:** James Baker - Member

The Board went into closed session at 5:28 p.m.

The Director of the Board of Elections has informed the board that she has submitted her retirement effective January 1, 2022.

The Board inquired of the Director what the procedure is for hiring a new Director of Elections, and briefly discussed qualifications.


The Board also entered into a discussion about appointing an interim Director for a period of time, from now on until the Director retires and beyond until such time that a new Director has been hired.

The Board returned from closed session at 5:50 p.m.

Submitted by,

  
Irene Grimes, Secretary

  
Helen Nelson, Chair

  
James H. Baker, Member

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Linda Devore, Member

  
Billy R. King

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Terri Robertson, Director