



**CUMBERLAND
COUNTY**
NORTH CAROLINA

DEPARTMENT OF PUBLIC HEALTH

**Application for Other (Non-Profit) Food Sales at Temporary
Food Establishment Events**

Submit 15 days prior to Event

Even though your food sales may be exempt from the inspection you should use "best practice" during the event to insure the safety of your patrons. Please provide us with the following information at least 15 days prior to the event and contact us at (910) 433-3622 if there are any questions or concerns.

Event name _____ Exempt organization name _____

Location of event _____ Date and time of event _____

Exempt organization person(s) in charge _____

Address _____

Home telephone and/or cell numbers _____

E-mail address _____ @ _____

Enclosure Type:

Trailer _____ Booth _____ Tent _____

List type and source of foods that will be served at your event along with where the food will be prepared (feel free to use the back of this form)

Type of food	Source (where food was purchased?)	Where prepared? (on site, at restaurant, etc.)

Signature: _____
Applicant

Verified by : _____
Environmental Health Representative

Note: Other food sales includes: Pre-packaged foods, ready to eat foods (i.e. popcorn, candy apple, cotton candy, peanuts, ice cream, or etc.)

Celebrating Our Past...Embracing Our Future

To all organizers, sponsors, coordinators and food vendors at special events:

Each special event involving food is unique. Due to the way that rules are written, some events and vendors may be exempt. It is in the best interest of the food vendors that you contact the Health Department, Fire Marshall, etc. prior to any event involving food to determine what will be required.

Additional information from the Health Department about permitting requirements, information and applications for temporary food establishments will be provided. Even if an event or vendor is exempted from the rules, it would be best for the health and safety of patrons if all these requirements are met using "Best Practice".

Read these requirements carefully. Application for vendors must be provided in timely manner. Event Organizers must supply all information to the health department about the event. However, the bulk of the requirements will have to be met by the individual vendor. Denial for the sale of food will result in the loss of revenue and possible loss of food product if any immediate hazard through preparation, handling, or storage of food is observed.

Please be aware of any legal problems that could result from selling food. Selling food without a permit at an event where a permit is required will result in a cease order being issued and possible legal action if it is determined to be for profit sale. Event sponsors, organizers, coordinators and vendors will share responsibility if a food borne illness occurs from food sold at the event.

Exemption: *Nonprofit organization, organizations that are exempt from federal income tax or political committees may prepare and sell food one time per month as long as they do not exceed two consecutive days. If you are claiming an exemption as one of these groups, please complete the form titled "**Application for Exempt Temporary Food Establishment Events**". Also please provide a copy of the letter of declaration from the North Carolina Department of Revenue of the Internal Revenue Service, or a letter from the candidate or political action committee authorizing you to conduct the event. There is no need to complete the Event Organizer of Food Vendor application unless it is determined that the event does not qualify for the exemption.*

You may obtain a copy of the Rules Governing the Sanitation of Restaurants and Other Food handling Establishments at <http://www.deh.enr.state.nc.us/ehsb/index.htm>

Thank you in advance for your cooperation and good luck with your event!
Cumberland County Department of Public Health (910) 433-3622