

★ CUMBERLAND COUNTY ★  
WORKFORCE DEVELOPMENT BOARD

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**MAY 10, 2017 @ 11 AM**  
**CONFERENCE ROOM 170- FTCC ADMINISTRATION BUILDING**

**Call To Order**

**Mr. David McCune, Board Chair**

**Welcome and Recognition of Guests**

**Mr. McCune**

**Ethics Awareness and Conflict of Interest Statement\***

**Mr. McCune**

**Approval of Minutes from March 8<sup>th</sup> Meeting**

**Mr. McCune**

**Consent Agenda:**

*Items for Information Only:*

- A. Finance report (Provided as Information Only; Business & Finance Sub-Committee)
- B. Youth Council report (Provided as Information Only; Youth Sub-Committee)
- C. LMI Reports (Provided as Information Only; Labor Market Information Sub-Committee)

**City Updates**

**City Councilman Kirk deViere**

**County Updates**

**Mr. Tracy Jackson, Assistant County Manager**

**Community Updates**

**Open Discussion**

**Director's Report**

**Ms. Nedra Clayborne Rodriguez, Interim Director**

**Lunch**

**Items of Business:**

*Completed/Ongoing Business:*

- A. Update on Memorandum of Understanding (MOU) with Partner Agencies **Ms. Rodriguez**  
(Provided as Information Only; Business & Finance Sub-Committee)
- B. Update on Request for Proposal (RFP) for One-Stop Operator **Mr. Richard Everett**  
**(Approval Action Required)** for recommendation; Planning & Evaluation Sub-Committee)
- C. Revised Policies (Planning & Evaluation Sub-Committee) **Mr. Everett**
  - a. **Approval Action Required:** Update of WDB Policies; Dual Enrollment; Customer Self-Attestation
  - b. For Distribution Purposes; Approval Action required at next meeting: Priority of Service; WIOA Work Experience; Youth Services; Electronic File Storage
- D. Cumberland County NCWorks Career Center report **Ms. Rodriguez**  
(Provided as Information Only; Program Activities & Community Relations sub-committee)
- E. Synopsis of recent Workforce Development Conferences **Open Discussion**  
(Provided as Information Only; Program Activities & Community Relations Sub-Committee)
- F. Annual Board Recognition **Ms. Esther Thompson**  
(Provided as Information Only; Marketing/Bylaws/Nominations Sub-Committee)

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\*Statement read by Board Chair

*New Business:*

Celebrating Our Past... Embracing Our Future

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EASTOVER • FALCON • FAYETTEVILLE • GODWIN • HOPE MILLS • LINDEN • SPRING LAKE • STEDMAN • WADE

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities

- A. Updates to WIOA Program Services Contract  
(**Approval Action Required**; Business & Finance Sub-Committee) **Ms. Rodriguez**
- B. Local Area Annual Plan  
(**Approval Action Required**; Planning & Evaluation Sub-Committee) **Ms. Rodriguez**
- C. *How to be an Effective Board Member* session  
(Provided as Information Only; Marketing/Bylaws/Nomination Sub-Committee) **Mr. McCune**

**Focus:** Next Steps: WDB Strategic Plan **Mr. McCune**

**Next Board meeting:** WDB meeting: Wednesday, July 12, 2017 in conjunction with annual Board Recognition (location to be announced)

**Adjournment** **Mr. McCune**