

**CUMBERLAND COUNTY WORKFORCE DEVELOPMENT BOARD**

**October 4, 2017 – 11:06 AM to 2:13 PM**

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE**

**Thomas R. McLean Administration Building – Conference Room # 170**

Members Present:

Mr. David McCune  
MG Rodney Anderson  
Ms. Crystal Bennett  
Mr. Jesse Brayboy  
Ms. Charlene Cross  
Ms. Isabella Effen  
Mr. Richard Everett  
Dr. Dallas Freeman  
Ms. Pam Gibson  
Mr. Carl Manning  
Mr. Jenson McFadden  
Ms. Joy Miller  
Ms. Ellen Morales  
Mr. Charles Royal  
Ms. Dina Simcox  
Ms. Esther Thompson  
Mr. Robert Van Geons  
Ms. Cynthia Wilson

Guests Present:

Ms. Nore Brantley  
Ms. Rochelle Brown  
Councilman Kirk deViere  
Mr. Albeiro Florez  
Mr. Brendan Heffernan  
Mr. Tracy Jackson  
Ms. Amy Karpinski  
Dr. Jolee Marsh  
Ms. Susan Mason  
Mr. Tim Moore  
Ms. Diana Potts  
Mr. Sherwood Southerland  
Ms. Lorria Troy

Staff Present:

Ms. Nedra Rodriguez  
Ms. Peggy Aazam

Members Absent:

Mr. Marty Cayton  
Mr. Jonathan Charleston  
Mr. Jimmy Driscoll  
Ms. Linda Hoppmann  
Mr. Chad Kormanek  
Mr. Kent Listoe  
Mr. John Lowery  
Mr. Randall Newcomer  
Ms. Jody Risacher  
Captain David Servie  
Mr. Jonathan Warren

**Items within this meeting subject to Approval Action:**

**WDB Officer Selections:** Approval Action to appoint Dina Simcox as Board Chair effective November 1, 2017. Additional Officer Selections (Vice Chair, Business Engagement Committee Chair, Special Populations Committee Chair, One Stop System Committee Chair, and Leadership and Strategy Committee Chair) will be approved at the next WDB meeting.

**Changes to WDB and Youth Committee Meeting Dates:** Approval Action to move WDB meetings to the third Tuesday of every other month (starting in January 2018); Youth Committee meetings will remain the same which, effective 2018, will be two Fridays prior to each regularly scheduled WDB meeting.

**Timeline for Request for Proposal (RFP) for WIOA Title I Program Services:** Approval Action to adopt the draft timeline for the RFP for WIOA Title I (Youth, Adult, and Dislocated Worker) Program Services.

**Recommendations for WDB Vacancies:** Approval Action to submit recommendations to the Cumberland County Board of Commissioners as follows: appoint Albeiro Florez, CFO of Walker Florez Consulting Group, as a representative of Business; appoint Diana Potts, CEO of The Center for Emerging Business, as a representative of Business; termination of Jonathan Warren's appointment as a representative of Business; resignations of Dr. Dallas Freeman and Dr. David Brand, as representatives of Higher Education; appoint Dr. Jolee Marsh as a representative of Higher Education; and switch Ms. Pam Gibson to the Higher Education representative and Dr. Marsh to the Adult Education and Literacy representative.

**Revised Policies:** Approval Action for revisions to Policy #1: CCWDB Policy Management and Policy #26: Conflict of Interest Requirements.

**I. Call to Order** - The October 4, 2017 meeting of the Workforce Development Board was called to order by the Board Chair, Mr. David McCune, at 11:06 am.

**II. Welcome and Recognition of Guests** – Mr. McCune welcomed and thanked the guests in attendance. Attendees introduced themselves.

**III. Ethics Awareness and Conflict of Interest Statement** – Mr. McCune read the North Carolina State Ethics Commission Ethics Awareness & Conflict of Interest reminder statement to the Board.

**IV. Approval of Minutes** – Mr. Richard Everett made a motion to approve the minutes from the July 12, 2017 WDB meeting; the motion was seconded by Mr. Rodney Anderson and passed unanimously. The approved minutes will be posted on the Workforce Development Board website at the conclusion of the Board meeting.

**V. Consent Agenda** –

The following items were included for information only:

- A. ***Finance Report-*** Ms. Pam Gibson pointed out that there is a deficiency in Dislocated Worker funding. Ms. Nedra Clayborne Rodriguez, Director, explained that this will be adjusted since it is permitted to transfer funds between the Adult and Dislocated Worker programs. Additional NEG funds are available. Ms. Gibson requested that the finance report include a breakdown of individual funding (Adult/DW/Youth) as well as formula vs grant funds (e.g. NDWG and SPNEG).
- B. ***LMI Reports*** (August, September, and October 2017)

**VI. City Updates** – City Councilman Kirk deViere provided updates on behalf of the City of Fayetteville. They are making a lot of headway with the plans for the ballfield, while staying on schedule and under budget. An event will be held on October 9<sup>th</sup> from 4-6 pm at Festival Park regarding bid opportunities. Councilman deViere reminded that the project is not just about the ball stadium; the project includes plans for residential, parking decks, and the Prince Charles hotel. They are trying to do everything at the same time to be ready for when the ballpark opens. The Houston Astros are in charge of naming of the ballpark which is expected to be announced in November. Parks & Rec plans are ongoing for splash pads (Massey Hill and Kiwanis), West (Lake Rim) and East (maybe around Murchison) Senior Centers, and a potential skate park (maybe located downtown). Councilman deViere explained they are looking to maximize connections and

walkability for these various projects and to collaborate and partner with FSU and other organizations to maximize and leverage resources. There is over \$200 million in construction projects so there will be plenty of vocational jobs available (required 40% minority participation). Councilman deViere reported that the City is committed to working with the County on the joint 911 Center. Updates on Hurricane Matthew Recovery: One Year Later show that the region is still in recovery; HUD approved the plan for disaster recovery funds so they are moving on to the actual work plan; there are people still displaced; plans to maximize funding and use for long term solutions such as cleaning the streams and filling the needs gap for damages to homes. Regarding the Pathways for Prosperity initiative, the survey is in progress (available via [www.survey.pathwaysforprosperity.org](http://www.survey.pathwaysforprosperity.org)); the survey is scheduled to close October 15<sup>th</sup> but may be extended. The results will be shared at the Pathways for Prosperity summit scheduled for November 18<sup>th</sup> at DSS (1225 Ramsey Street). Councilman deViere thanked Ms. Cynthia Wilson and Action Pathways for their assistance with planning the poverty simulation, which includes scenario-driven activities many of which will reflect the reality that transportation is a huge barrier for low income individuals. The input received from the survey results will help provide a foundation and framework for efforts to remove or reduce the barriers that most challenge residents' success for improved economic mobility. Councilman deViere declared that change is generational. Mr. Everett inquired about what the ballpark will look like. Councilman deViere suggested visiting the City's website to view schematic designs of the project, which will be built for entertainment, with stadium seating, concessions, a 360 degree track, children's play area, outside seating to promote a social setting, and access to players.

(<https://fayettevillenc.gov/government/city-departments/corporate-communications/minor-league-baseball-stadium-study#ad-image-1>) The parking deck is a private development project for the hotel; parking for the ballpark will be on Franklin Street. Councilman deViere reported that the bids received for the airport enhancements were considered too high for the federal grant funded project, so they will be re-issuing the Request for Proposal (RFP). Ms. Diana Potts clarified that the required 40% of local contracted work is to ensure that minority business enterprises, including Veterans and small business owners, and women business enterprises are given the opportunity to participate in contract and procurement for supplies, construction, equipment, and services under any Environmental Protection Agency (EPA) grant or cooperative agreement.

**VII. County Updates** – Mr. Tracy Jackson, Assistant County Manager, provided updates on behalf of Cumberland County. The region continues to feel the after-effects of hurricane recovery. FEMA assistance is tapering off; they are tapping into other funding sources, including the hazard mitigation grant for housing, HUD grants, Community Development Block Grants (CDBG; \$158 million split between four counties), and doing the best they can to stretch the budget and meet various needs. Hurricane Matthew resulted in a lot of unexpected flooding; areas not included in 100 year flood plan were affected, but these concerns and more are being addressed going forward (e.g. elevated building structures). The City and County have until the December 15<sup>th</sup> deadline to resubmit a grant application to the NC 911 board for a consolidated 911 Center; all staff of the consolidated center will be employed under one entity. Mr. Jackson cautioned that the application process will be very competitive, but everyone agrees that the consolidated center needs to be done. If approved, the grant will provide \$10 million toward the expected \$30 million cost of the center. Mr. Anderson inquired as to how the recent disasters in Florida and Texas may affect our hurricane relief efforts. Mr. Jackson explained that the other areas are at the immediate response level which may slow down our mitigation process, but won't impact receipt of funds. Ms. Potts shared information she learned on a recent trip to DC in which the stages of recovery assistance were explained (immediate/short term/long term); there are different pots of money for each stage, so there isn't a need to borrow from the various pots of money. It was acknowledged that although HUD is different from FEMA, both are hard to navigate.

**VIII. Community Updates** – Mr. McCune referenced a partnership between FTCC and the Cumberland County NCWorks Career Center to assist MJ Soffe with obtaining skilled workers to cut and sew uniforms. Dr. Jolee Marsh explained that the initial session will be for eight students, but there are plans in the works for future courses; those who successfully complete the two part program will be guaranteed a position with MJ Soffe. Ms. Rodriguez said they are still working through the details to be able to assist with the second phase of the program for individuals who are WIOA-eligible. Ms. Rodriguez added that the Career Center is involved in a lot of projects and initiatives; in addition to the MJ Soffe project, they are also looking to sponsor ten eligible participants for a training/work experience with ISG, a cybersecurity and IT company. Ms. Charlene Cross said that ISG has a journeyman through apprenticeship program. Ms. Dina Simcox spoke about the Sears redevelopment into a new district area. Mr. Robert Van Geons commended CBL Properties for their pro-activeness, given the inevitability of Sears going out of business. Mr. Anderson said there is so much to love about Fayetteville; he encouraged members to share what they love about Fayetteville. Dr. Dallas Freeman said he is passionate about education. Ms. Wilson mentioned the Cumberland County Disaster Recovery Coalition’s “Heart of Matthew” noon luncheon on October 19<sup>th</sup> at Snyder Memorial Baptist Church; the event is to recognize the heroes and heroines of hurricane disaster relief efforts. Ms. Wilson said that so many individuals assisted behind the scenes, and she acknowledged the essential need for mental health support for people who have lost everything. She added that Hope for NC funding ends at the end of the year; they want to ensure they reach those in need. Mr. Charles Royal referenced FTCC’s continuing education course available for Union employees. Mr. Jesse Brayboy said he is most excited about helping the youth of our community; he was invited to speak to at-risk youth at A.B. Wilkins High School on October 17<sup>th</sup>. Ms. Cross reported that the Registered Apprenticeship Program transferred to the Community College System (from the NC Department of Commerce); state staff will be officially moved as of November 1<sup>st</sup>. Ms. Cross has a new email address ([crossc@nccommunitycolleges.edu](mailto:crossc@nccommunitycolleges.edu)). Mr. Jenson McFadden said that he is passionate about helping those in the special needs populations with obtaining employment and ensuring their success. Mr. Van Geons reported that the distribution center project is not lost, but has stalled; several projects and initiatives are in the works, including K3’s grant to renovate part of its building on Cumberland Street for 45 new employees, Issues & Answers Network, Inc. (global marketing research firm opening a location on McPherson Church Rd; will create 300 part time positions as well as full-time management opportunities), and eClerx (another round off training for multiple part time jobs). Other updates included that the Board of Commissioners approved an incentive for Project Virtual, the County and City Council will hold public hearings regarding a potential distribution center that would employ 140 full time and additional part time positions, and Economic Development may be moving back to the downtown area. Mr. Van Geons pointed out that five years ago, the unemployment rate was 12.1% and it is now at 5.3%; 5000 more people are working now than two years ago. He said we are making progress and should take pride in our accomplishments. Mr. Anderson concurred that we need to get people excited; he said the future is us and we need to be cheerleaders of our own community. Councilman deViere thanked Mr. Van Geons for his great energy. Questions such as “What is the average weekly wage?” and “Are we creating jobs that are increasing wages?” prompted interesting comparisons between the realities of the regional economy and where we want to be. Mr. Van Geons acknowledged the diverse opportunities available for citizens; wages are across the board, from basic employment to skilled, well-paying positions that can lead to a career. Ms. Ellen Morales spoke about challenges for individual placement and support for those who suffer from severe mental illness; she explained that they consider working part of the healing process and programs such as Easter Seals and ServiceSource are proof it is working. Ms. Crystal Bennett shared that Connections of Cumberland County held their first annual *Home is Where the HeArt Is* art auction fundraiser on September 21<sup>st</sup>. More than 25 local artists offered their original art works to be sold by silent and live auctions; 100 people attended. Connections is a non-profit day resource center for homeless, single mothers and their children; 1150 have been impacted since the organization’s inception in July 2014. Ms.

Bennett reported that the center boasts a 76% retention rate for housing participants with assistance from nine master-level social workers, one of which works two nights a week at the Hope Center, a homeless center on Person Street. Through Foundation NC, Connections was awarded a grant for a computer lab for the use of their participants. Ms. Bennett acknowledged the lack of resources and several critical issues for homeless women and at-risk youth, many of which are living in their cars with their children. Ms. Isabella Effon welcomed members to participate on a committee that is brainstorming ideas on how to attract people to downtown. Ms. Nore Brantley provided a quick update on the Work Ready Community initiative. We are at 89% of the employer commitment goal; we only need 18 more businesses (of at least five employees) to meet that goal. Ms. Brantley reached out to businesses that participate with the Cumberland County Schools' Work Perks program of which many signed up. She also met with FTCC's Kim Lewis to work out the confusion regarding the Career Readiness Certificate options for emerging/transitioning workforce; we are at 95% of the transitioning goal while all other categories has been met. The graduation rate is at its highest ever- 82.12%. Cumberland County is at 95% of the total goals attained; Ms. Brantley hopes to meet the goal by December, ahead of the March 2018 deadline in order to be certified. Mr. Tim Moore spoke about the Fall Career and Internship Fair at FSU on November 1<sup>st</sup>. Ms. Joy Miller referenced the increase in nursing courses offered at FTCC, FSU, and Methodist University in order to meet the needs of the industry. She is also working with Ms. Rodriguez and the Cumberland County NCWorks Career Center on the certified Career Pathway initiative for Nursing and Allied Health. Ms. Potts reported a lot of activity for the Center for Emerging Business including the opening of a training center downtown which will be the off-base resource for the Fort Bragg Resource Center. The downstairs portion of the renovated building will be the headquarters for her other company, Sustainable EWF.

## **IX. Items of Business** –

### ***New Business***

- A. ***Updates to WDB Membership*** – Plaques were presented to outgoing members, David McCune (WDB member 2011-2013; Board Chair 2013-2017) and Richard Everett (WDB member 2008-2017). Mr. McCune acknowledged those who have recently left (Mr. Josephus Thompson and Dr. David Brand resigned) and those for which this was their last meeting (Randall Newcomer; WDB member 2011-2017). Mr. John Lowery, NC Department of Commerce's Regional Operations Director for the Sandhills region, has been appointed as the State Employment Office representative. This is Mr. Van Geons' first meeting as a WDB member (representative of Economic Development). Mr. McCune spoke about all of the transitions and progress the workforce system has gone through the last several years.
- B. ***WDB Officer Selections*** – Ms. Gibson made a motion to nominate Ms. Simcox as Board Chair effective November 1, 2017; several WDB members seconded the motion. For the position of WDB Vice Chair, Mr. Everett nominated Mr. Brayboy; Mr. Anderson has voiced his interest in the position as well. Ms. Simcox requested anyone else who is interested in serving as Vice Chair to contact her; she will review the nominations and announce her decision at the next WDB meeting. Mr. Everett also submitted nominations for Chairs of the WDB Committees: Mr. Carl Manning for Business Engagement; Ms. Crystal Bennett for Special Populations; Ms. Cynthia Wilson for One Stop System; and Mr. Anderson for Leadership and Strategy. Based on concerns regarding Robert's Rules of Order, and that most of the individuals nominated are not currently serving on the Committee for which they were nominated, Ms. Simcox requested for all nominations to be submitted

to her for consideration; she will announce the Chairs for WDB Committees at the next WDB meeting.

- C. ***Changes to WDB and Youth Committee Meeting Dates (effective 2018)*** – Mr. McCune proposed moving the WDB meetings to the third Wednesday of every other month; the meetings are currently scheduled for the second Wednesday of every other month which presents a scheduling conflict for some WDB members and staff support. Ms. Wilson made a motion to change the WDB meetings to the second Wednesday of every other month; Ms. Esther Thompson seconded the motion. Ms. Morales reported this would cause a scheduling conflict for her, so it was proposed to move the WDB meetings to the third Tuesday of every other month instead. Ms. Wilson and Ms. Thompson accepted the change in recommendation and amended their motions. Mr. McCune proposed moving the Youth Committee meetings, which are currently scheduled for the Friday prior to each WDB meeting, to the Tuesday the week prior to each meeting, which will allow support staff more time to prepare for the WDB meeting. Ms. Gibson made a motion to change the Youth Committee meetings to the Tuesday the week prior to each WDB meeting; Mr. Royal seconded the motion. Ms. Cross explained that the turnout for the Youth Committee meetings has been better since they have been on Fridays; she requested that the decision be tabled until the Youth Committee members can be polled. Mr. Van Geons suggested that the meetings remain as they are, which would mean they would be scheduled two Fridays prior to each WDB meeting. Ms. Gibson withdrew her motion; the Youth Committee meetings will be scheduled for the second Friday prior to each WDB meeting.
- D. ***Timeline for Request for Proposal (RFP) for WIOA Title I (Youth, Adult, and Dislocated Worker) Program Services*** – Ms. Rodriguez presented a draft timeline for the RFP process for WIOA Title I Program Services. Ms. Bennett made a motion to accept and approve the timeline; Ms. Gibson seconded the motion.
- E. ***Revised WDB By-laws*** – Ms. Simcox presented the WDB By-laws which were revised to include elements such as the updated mission and vision of the Cumberland County WDB; the principle responsibilities of the Board; conflict of interest and ethics guidance; required WDB membership composition; the process for application, recommended nomination, and appointment to the Board; information related to term limitations, resignations, terminations, vacancies, and reappointments; use of technology during meetings; and updated information related to committees, sub-committees, and task forces of the Board. Ms. Gibson thanked Peggy Aazam for her work on updating the By-laws. The revised By-laws will be updated to reflect the WDB and Youth Committee meeting dates as approved at this meeting; members were asked to forward all other changes or suggestions to Ms. Aazam. The By-laws were distributed for review at this meeting and will be subject to approval action at the next WDB meeting.
- F. ***Recommendations for WDB Vacancies*** – Mr. Anderson made a motion to recommend submitting nominations for Mr. Albiero Florez (CFO of Walker Florez Consulting Group) and Ms. Diana Potts (CEO of The Center for Emerging Business) as representatives of Business to the Cumberland County Board of Commissioners; Mr. Manning seconded the motion. Mr. Anderson made a motion to recommend terminating Jonathan Warren’s appointment as a representative of Business due to lack of attendance and loss of contact; Ms. Wilson seconded the motion. Due to Dr. Brand’s resignation from the WDB, Mr. McCune

recommended appointing Dr. Jolee Marsh in his place. Mr. Anderson expressed his concern with the number of FTCC representatives on the WDB (i.e. Dr. Freeman as a representative of Higher Education and Ms. Gibson as a representative of Adult Education and Literacy). He also cautioned about ensuring compliance with the required composition for the WDB while maintaining a practicable number of members. Mr. McCune announced that Dr. Freeman has agreed to resign. Ms. Thompson made a motion to recommend Dr. Marsh for the Higher Education vacancy; Ms. Miller seconded the motion. Ms. Gibson recommended changing her to representation to Higher Education and Dr. Marsh to Adult Education and Literacy, as this is more representative of their roles and would allow for consideration of other higher education entities when Ms. Gibson's term expires next year. Mr. Van Geons made a motion to approve the change in representation; Mr. Royal seconded the motion. Mr. Anderson announced that the WDB is openly recruiting for representatives of Business and Labor. Concerns were expressed regarding missing members and their commitment to the WDB. If they are not actively participating, the Board will have to consider the potential to add other Board members. Ms. Cross recommended speaking with these individuals, asking them why are they chose to serve on the Board and if they can commit the time. Ms. Simcox asked for a list of members for which lack of attendance at meetings is a concern. Upon confirming that this would be Dr. Freeman's last meeting, Ms. Wilson told him that it has been a pleasure working with him. Mr. Royal explained that Kent Listoe has changed positions at Goodyear; he suggested contacting Mr. Listoe who may be able to recommend a representative that would be more applicable to serve on the WDB.

- G. ***Eligible Training Provider Requests*** – Ms. Morales presented information related to requests from training providers to be considered as Eligible Training Providers: College of Faith (Program: Call Center & Customer Service Representative Training), 2 or 3 Gathered Together (Program: How to Start and Get Certified Your Own Home Based Baking Business in NC), and A Broader Future, Inc. (Programs: Cosmetology Training and Job Readiness). Ms. Wilson asked what it means to be an Eligible Training Provider; Ms. Morales explained that providers who are approved are eligible to receive WIOA funds on behalf of WIOA-eligible participants. Several members expressed concerns regarding the requests; Ms. Morales explained that the information is for review purposes and will be considered carefully by the task force, which includes her, Ms. Jody Risacher, and staff. In regard to College of Faith, Mr. Everett expressed concern about the use of government funds on faith-based entities. Ms. Morales said they will also take into careful consideration the cost-effectiveness of the programs. Ms. Rodriguez and Ms. Aazam briefly explained the Eligible Training Provider (ETP) process. Ms. Morales added that Vocational Rehabilitation has a similar process for vetting training providers.

### ***Completed/Ongoing Business***

- A. ***Director's Report*** – Ms. Rodriguez presented the Program Year 16 (PY16) Program Measures for the Cumberland County local area. PY16 was a baseline year, but as of July 1, 2017, measures will be enforced. Ms. Cross expressed concern regarding the low youth credential rate (57% measurement goal; 40.2% actual measure); Ms. Lorria Troy explained that across the state, they experienced issues with where to capture the information correctly in NCWorks, but they are looking to bring someone in for additional training and guidance. Ms. Cross reported that she

recently heard they were going to relax the 75 Out-of-School Youth/25 In-School Youth (OSY/ISY) funding requirement, but this has not been announced by the state. Ms. Rodriguez cautioned that we want to ensure that we are following the requirements that are in place; she added that programs nationwide are having trouble with recruiting OSY, who are disconnected for a reason. Ms. Gibson wondered if there is a correlation between those who are credentialed and then get employed, or if we are we credentialing people in the wrong careers. Ms. Rodriguez said we will need more time to conduct research. Also included in the report were the Comparative Budget Amounts for FY17 and FY18 (many programs, including those under WIOA, are expected to lose funding; while the report was for information only, Ms. Rodriguez wants everyone to be aware of what to expect) and American Job Center's national report.

- B. ***Revised Policies*** – Mr. Everett made a motion to approve policy revisions distributed for review at the July 12, 2017 WDB meeting: Policy #1: Cumberland County Workforce Development Board Policy Management and Policy #26: Conflict of Interest Requirements for Workforce Development Boards and Staff; Ms. Miller seconded the motion. Approval action for distributed Policy #13: WIOA Eligible Training Provider List (ETPL) will be required at the next meeting.
  
- C. ***Cumberland County NCWorks Career Center report*** – Mr. Sherwood Southerland presented the Career Center report due to Laura Webster, Career Center Manager, attending the National Association of Job Training Assistance (NAJA) Conference in Philadelphia. The service integration process and procedures have been at the forefront of the operational focus during Ms. Webster's first quarter as Career Center Manager. Four functional leadership teams have been formalized (Welcome, Skills Development, Employer, and Employment), and have been charged with improving service delivery perspectives by which customers and businesses view the Career Center. The Integrated Services Delivery team continue to actively engage efforts to more clearly define the Center's value and productivity through activity reporting which will enable us to demonstrate value through the Center's metrics more consistently. Charts included in the Career Center report are an initial picture of some of the key activities and the team is working to refine and expand information for the Board and interested parties. NC State University's Industry Expansion Solutions has begun their study for the overall re-engineering of the Center's facilities and operations. They have engaged with team members of the Center, plan to conduct observations of team members and processes, and begun the LEAN process of value stream mapping of the Center's workflow and processes to make them more effective and productive. Staff training has also undergone a renewed focus and emphasis this last quarter. In order to make better use of the time reserved for training, sessions are being scheduled and announced in advance in an effort to promote increased participation and consistency. Upcoming events include Back to Basics for NCWorks, a Career Pathways Lunch & Learn, and a staff-oriented resume writing instruction. Mr. Sherwood said Ms. Webster asked him to publicly thank the entire Center's team members for welcoming her. They acknowledge that the effort is challenging for the entire team, but Ms. Webster has been pleased and appreciative of the cooperation and commitment that has been demonstrated by so many of the team members. They remain fully committed to delivering to the Board and the public a world class Career Center in Cumberland County.

**X. Focus: Recap of Southern Employment and Training Association (SETA) Conference and Upcoming Events** – A Lunch & Learn for Career Pathways briefing is scheduled for October 5<sup>th</sup> at the Career Center; two sessions (12-2 and 2:30-4:30) are available and both will be facilitated by Scott Panagrosso. Next Gen Sector Partnerships super sessions are scheduled for October 24<sup>th</sup> at FTCC’s Center for Business and Industry (CBI) building, beginning with a WDB member briefing at 8 am. Next Gen Sector Partnerships are industry-led, community-supported partnerships that strengthen regional economies and connect people for jobs. (For more information, visit <http://www.nextgensectorpartnerships.com/>) The Southeastern Employment and Training Association (SETA) Conference took place in Louisville, KY September 25-28, 2017. Ms. Simcox encouraged members to attend conferences, which allow the opportunity to learn so much more about what it means to be a Board member. Mr. Anderson was very excited and encouraged after attending the SETA conference and what he learned about how he can support the Board and the community. Most impactful for Mr. Anderson was a workshop on building on partnerships between workforce and economic development; education, workforce development, and economic development need to work together as a team to bring new talent to the region. Mr. Brayboy said it is imperative for Board members to educate each other in order to be more effective; he suggested a small training or orientation for new members and as a refresher for existing members to know their roles and responsibilities as WDB members. Ms. Brantley spoke about the opportunities for networking at conference and events. Ms. Cross shared that the NAWDP Youth Symposium is scheduled for October 30-November 1, 2017 in Chicago.

**XI. Next Board meeting-** The next meeting of the Workforce Development Board is scheduled for 11 am on Wednesday, November 8, 2017, in the FTCC Administration Building, room 170.

**XIII. Adjournment-** Mr. McCune adjourned the meeting at 2:13 pm.

Respectfully Submitted By:

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Peggy Aazam, Executive Assistant

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Dina Simcox, Board Chair