

MARSHALL FAIRCLOTH  
Chairman

JIMMY KEEFFE  
Vice Chairman

JEANNETTE M. COUNCIL  
KENNETH S. EDGE  
CHARLES E. EVANS  
BILLY R. KING  
EDWARD G. MELVIN



CANDICE H. WHITE  
Clerk to the Board

KELLIE BEAM  
Deputy Clerk

## BOARD OF COMMISSIONERS

5th Floor, New Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829  
(910) 678-7771 • Fax: (910) 678-7770

---

### MEMORANDUM

TO: Finance Committee Members (Commissioners Edge, Council and Melvin)

FROM: Candice H. White, Clerk to the Board *cu*

DATE: February 23, 2012

SUBJECT: Finance Committee Meeting – Thursday, March 1, 2012

**There will be a regular meeting of the Finance Committee on Thursday, March 1, 2012 at 9:30 AM in Room 564 of the Cumberland County Courthouse.**

### AGENDA

1. Approval of Minutes – February 2, 2012 Meeting
2. Presentation by Judge Keever Regarding Veteran's Treatment Court Grant Submission to the Bureau of Justice
3. Consideration of Request to Reimburse Legal Defense Expenses
4. Consideration of Request to Forward Bid Approval to the Cumberland County Board of Commissioners for Disaster Management Recovery Services
5. Consideration of Adoption of Changes to the Kelly Hills/Slocomb Road Rate Schedule and Administration Policy
6. Review of Monthly Financial Report
7. Other Matters of Business

cc: Board of Commissioners  
Administration  
Howard Abner, Assistant Finance Director  
Dena Breece, Financial Manager  
Legal  
County Department Head(s)  
Sunshine List

*Celebrating Our Past... Embracing Our Future*

# DRAFT

CUMBERLAND COUNTY FINANCE COMMITTEE  
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564  
FEBRUARY 2, 2012 - 9:30AM  
MINUTES

MEMBERS PRESENT: Commissioner Kenneth Edge, Chairman  
Commissioner Jeannette Council

MEMBERS ABSENT: Commissioner Ed Melvin

OTHER COMMISSIONERS  
PRESENT: Commissioner Jimmy Keefe

OTHERS:  
Amy Cannon, Deputy County Manager  
James Lawson, Assistant County Manager  
Rick Moorefield, County Attorney  
Howard Abner, Assistant Finance Director  
Dena Breece, Financial Manager  
Sally Shutt, Communication and Strategic Initiatives  
Manager  
Doug Peters, Fayetteville/Cumberland County Chamber  
of Commerce President  
Chris Bostock, Fayetteville/Cumberland County Chamber  
of Commerce Government Board of Director's Chair  
Robert R. Hines, United Way of Cumberland County  
President and CEO  
Candice H. White, Clerk to the Board  
Press

Commissioner Edge called the meeting to order at 9:45 a.m. and noted that Item 4.B. had been added to the revised agenda.

1. APPROVAL OF MINUTES – JANUARY 5, 2012 REGULAR MEETING

MOTION: Commissioner Council moved to approve the minutes.  
SECOND: Commissioner Edge  
VOTE: UNANIMOUS (2-0)

2. CONSIDERATION OF FAYETTEVILLE-CUMBERLAND COUNTY CHAMBER OF COMMERCE REQUEST REGARDING PRINCIPAL PAYMENTS ON THE SHELL BUILDING LOAN

Amy Cannon, Deputy County Manager, called on Doug Peters, President of the Fayetteville/Cumberland County Chamber of Commerce, for his request regarding the

# DRAFT

principal payments on the shell building. Mr. Peters gave the Finance Committee the following information and recommendations:

## HISTORY:

In 2001, the County of Cumberland and the former Fayetteville Area Economic Development Council (FAEDC) entered into a relationship that caused the FAEDC to build an industrial shell building of about 125,000 square feet, situated on roughly forty acres of land on Tom Starling Road.

The FAEDC merged with the former Chamber of Commerce in 2004 into the Cumberland County Business Council and was dissolved.

In 2008, the name of the Cumberland County Business Council was changed to the Fayetteville-Cumberland County Chamber of Commerce.

The agreement between the Fayetteville-Cumberland County Chamber of Commerce and the County of Cumberland was as follows:

The FAEDC constructed an unfinished "shell" building at a cost of roughly \$1,811,450.00 and had it financed through a consortium of banks in the community. At that time, the county agreed to back the loan, which for the last nine years has been interest only.

As specified in the agreement, the county pays the interest on the building on a monthly basis through the lead bank of the banking consortium. Currently, the amount the county pays annually is about \$100,000. This amount is paid directly to the lender.

In addition, the Fayetteville-Cumberland County Chamber of Commerce pays the property taxes on the building, which is then reimbursed to the Fayetteville-Cumberland County Chamber of Commerce by the county.

The Fayetteville-Cumberland County Chamber of Commerce pays for insurance, utilities and maintenance of the building.

The Fayetteville-Cumberland County Chamber of Commerce has served as fiscal agent for the building since its construction.

The Fayetteville-Cumberland County Chamber of Commerce has served as the "for sale by owner" marketing representative on the property since inception by FAEDC.

## STATUS:

The situation that exists today is that the consortium of banks, principally led by Capital Bank in Fayetteville, has experienced increasing regulatory pressure to add principal to the monthly interest-only payment. The

# DRAFT

increasing regulatory structure is forcing a change in the structure requiring principal payments.

The existing interest-only loan has renewed annually for the last nine years.

It is customary for a commercial loan to require principal pay-down after one full year of interest only payments.

The Fayetteville-Cumberland County Chamber of Commerce understands that the monthly principal payment will be in the neighborhood of \$7,000 monthly in addition to the interest payment.

The interest rate on the building has been 5 percent. The banks are suggesting that the rate go to 5.5 percent beginning this year.

This is a one-year loan, which is renegotiated each December and January and closed in February. This annual renewal adds additional cost.

By shifting to an amortized loan with interest and principal, the Fayetteville-Cumberland County Chamber of Commerce believes that this will extend the term of the loan to at least three years, and perhaps five. This would reduce the amount of effort put on the financing portion of this agreement, allowing the time to be redirected to marketing.

The shell building itself sits on five acres that are considered integral to the shell building property. An additional 35 acres are available for eventual expansion or other use.

## RECOMMENDATIONS:

The county is being asked to pay the monthly principal amount in addition to the costs it currently incurs. The Fayetteville-Cumberland County Chamber of Commerce will maintain its current cost burden (insurance, utilities, maintenance).

The Fayetteville-Cumberland County Chamber of Commerce will attempt to negotiate the interest rate to something lower than 5.5 percent.

Mr. Peters reviewed the above information and stated the interest rate on the loan has been 5.5%; however, it may be possible to lower the interest rate one point going forward. Mr. Peters further stated with a fifteen-year amortization on the loan and an interest rate of 4.5% to 5.5%, the principal payment would be approximately \$6,400 a month in addition to the interest payment; the total payment would be approximately \$14,800 a month on a fifteen-year amortized note. Mr. Peters asked that the county to consider making the monthly principal amount in addition to the costs the county currently incurs.

Commissioner Edge inquired regarding a potential buyer for the shell building. Mr. Peters responded he had a verbal offer less than the asking price that he would present to the county

# DRAFT

manager and the Board during a closed session. Mr. Peters advised there was a gap that would need to be filled, but it would get the building in production.

Discussion followed regarding documentation associated with the agreement and the financing portion therein. Commissioner Edge asked Mr. Peters whether the Fayetteville-Cumberland County Chamber of Commerce could handle a reduction in their budget beginning July 1, 2012 should the county have to assume the \$14,800 a month for twelve months. Mr. Peters stated the Fayetteville-Cumberland County Chamber of Commerce would find a way to adjust, but it would affect the level of economic development service it could deliver. Additional discussion followed.

Ms. Cannon recommended that staff be permitted time to seek additional documentation to share with the Board at their February 6, 2012 meeting. Members of the Finance Committee concurred.

### 3. PRESENTATION OF AN OVERVIEW OF 2-1-1 IN NORTH CAROLINA

Amy Cannon, Deputy County Manager, called on Robert R. Hines, United Way of Cumberland County President and CEO, for an overview of 2-1-1 in North Carolina. The following information was made available to the Finance Committee members.

#### WHAT IS 2-1-1?

Every hour of every day, someone in our area needs essential services – from finding substance abuse assistance to securing adequate care for a child or an aging parent. In many cases, people end up going without these necessary and readily available services because they don't know where to start. 2-1-1 can be the answer.

2-1-1 is an easy to remember telephone number that connects people with important community services.

2-1-1 is 24-7-365

#### TYPES OF SERVICES THAT CAN LINK TO 2-1-1

- Health/mental health care
- Child care services
- Counseling services
- Basic needs – food, clothing, shelter
- Senior services
- Civic information
- Transportation
- Others.....
- 

#### WHY USE 2-1-1?

- Easy to recognize and remember number
- Easy to find help
- Easy to give help
- Available all day, every day and in any language
- Increase public access to community resources

# DRAFT

- Reduced burden on 9-1-1
- Trained referral specialist that will:
  - Actively listen
  - Assess needs
  - Prioritize needs
  - Give appropriate information or make referrals

## BENEFITS OF 2-1-1

### For Individual Citizens

- Reduced Frustration
- Time Saved Locating Services
- 24-7-365, Multi-lingual Access

### For Employers

- Improved Workplace Productivity
- Serves as an Employee Assistance Information Program

### For Providers of Human Services

- More accurate and timely client referrals based on local information
- County-wide online health and human service information
- Data pulled from the 2-1-1 system can provide real-time trend data

### For the Community

- Easy access to information & referral
- Comprehensive database of resources
- Convenient and cost-effective
- Increase utilization of existing services
- Improved information for community planning

### For Community Planning and Funders

- Track available resources
- Track gaps in services
- Identify duplication of services
- Document met and un-met needs – an early warning system for emerging health and human service needs
- Gauge agency effectiveness
- Monitor service availability
- Added value to local, state and federal government priorities, such as homeland security
- Public/private partnerships
- Provide community outcomes

### Crisis Situations

- Easy to REMEMBER
- Can Provide Real Time Information
- Reduces Calls to 9-1-1, Power Companies and other Service Providers
- Can Handle High Volume
- Can Answer at Redundant Location
  - NC 2-1-1 Call Center (RTP)
  - 2-1-1 of Western North Carolina (Asheville)

## QUALITY CONTROL

# DRAFT

- Trained and experienced call center staff
- 70% of all calls answered within 30 seconds
  - Average call length over 3 minutes
- Follow-up call backs on 10% of calls
- Locally updated data
- Access to monthly call data
  - Number of callers
  - Type and number of services requested
  - Number of web-based searches

## MAJOR NC 2-1-1 FUNDING PARTNERS

Local United Ways  
Bank of America Foundation  
Z Smith Reynolds Foundation  
Local Government  
Duke Energy Foundation  
Hospital Foundations  
Community Based Foundations  
Lilly Endowment  
Google  
Blue Cross/Blue Shield of North Carolina

Mr. Hines reviewed the above information and reported that nationwide, 2-1-1 has been in existence for over ten years with 80% of both the nation and North Carolina on 2-1-1. Mr. Hines stated Cumberland County is the largest county between Delaware, Florida and the Tennessee border that does not have 2-1-1 due to cost issues. Mr. Hines stated antennas have been paid for and are in place in Cumberland County, and Blue Cross Blue Shield of North Carolina has agreed to handle downloading costs to connect individuals with community services.

Mr. Hines stated individuals are now calling Cape Fear Valley Hospital with basic needs, which is an important indicator that the county needs 2-1-1. Mr. Hines also stated Cape Fear Valley Hospital, the City of Fayetteville, the Public Works Commission, the United Way of North Carolina and Cumberland County, and the Women's Giving Circle have signed on to provide \$5,500 for the first year. Mr. Hines provided examples of how 2-1-1 calls would be handled and stated the call center in Chapel Hill will be able to translate any language. Mr. Hines reported one of the biggest advantages of 2-1-1 is that it will take pressure off of calls now going to 911 and Cape Fear Valley Hospital. Mr. Hines stated the kick-off will be the end of April or first of May 2012.

Questions followed. Consensus of the Finance Committee was to include the request as part of the upcoming budget process.

## 4. APPROVAL OF CUMBERLAND COUNTY PURCHASING ITEMS

The following information was made available to the Finance Committee members.

# DRAFT

## A. APPROVAL OF BI-DIRECTIONAL ANTENNA SYSTEM BIDS FOR HEALTH DEPARTMENT AND DEPARTMENT OF SOCIAL SERVICES

### BACKGROUND:

The Finance Committee reviewed and approved a proposal to utilize the county's Emergency 911 Fund balance at the November 3, 2011 meeting. Additional material has been gathered and the following information provides a synopsis of the purpose for this equipment.

A Bi-Directional Antenna (BDA) system is an in-building wireless network designed to enhance coverage of the 800 MHz public safety radios and cellular signals. Most importantly, this BDA system will enable the county's public safety officers to maintain a signal on their 800 MHz radios in these buildings. Additionally, we will be able to receive a cell phone signal using county cell phones through the county's Verizon carrier in these buildings, which is needed especially during emergencies. The cost to expand the coverage to other cell phone carriers is significant.

Formal bids were received for the BDAs and the lowest bid meeting specifications was from Longent for \$115,250.24. This equipment will benefit both the Health Department and Social Services. The majority of the funds will come from 911 Fund Balance and a portion from the Health Department building fund.

### RECOMMENDATION:

The purchasing manager and management are requesting that the bid for the Bi-Directional Antenna Systems be awarded to the lowest bidder, Longent, at \$115,250.24 and be forwarded to the Board of County Commissioners' February 6, 2012 meeting.

## B. APPROVAL OF SOLE SOURCE PURCHASE/UPGRADE OF FIREHOUSE SOFTWARE

### BACKGROUND:

The Finance Committee reviewed and approved a proposal to utilize the county's Emergency 911 Fund balance at the November 3, 2011 meeting. The Firehouse Software upgrade was one of many items on the approved list.

Currently the county's Information Technology (IT) Department houses and maintains the firehouse server and databases. The county's IT department will be upgrading the existing firehouse server to a web-based version and will be converting all firehouse databases which serve the Fire Marshal's office and all volunteer fire departments. Additionally, the City of Fayetteville fire departments will be combined with the county's server which will provide one consolidated system for centralized incident records, occupancy, and pre-plan data. Benefits include quicker, more accurate, and easier data entry which will improve emergency services to the community.

# DRAFT

The quote for the cost of this software upgrade is \$184,114.19. The upgrade is requested under the sole source procurement since this is a licensed software solution which is only sold by Firehouse Software Company.

## RECOMMENDATION:

The purchasing manager and management are requesting that the upgrade of our Firehouse Software be approved under sole source procurement.

Ms. Cannon reviewed the above information and advised a critical issue associated with the Health Department and the Department of Social Services buildings is that public safety officers are unable to access their 800 MHz public safety radios as well as their county-issued cell phones. Ms. Cannon explained with the BDA system, law enforcement officers will have radio and cell phone coverage.

Ms. Cannon stated the proposal for the sole source purchase is to upgrade the software dating back to 1996 or 1998 to a web-based version. Ms. Cannon further stated the upgrade is a licensed software solution and is only sold by Firehouse Software Company. Ms. Cannon responded to questions and stated under the circumstances, the software upgrade is the best solution to answer the public safety issue.

MOTION: Commissioner Council moved that the software upgrade be approved under sole source procurement.

SECOND: Commissioner Edge

VOTE: UNANIMOUS (2-0)

Consensus of the Finance Committee was to forward purchasing Items 4.A. and 4.B. to the February 6, 2012 meeting of the full board for their consideration.

## 5. REVIEW OF MONTHLY FINANCIAL REPORT

Howard Abner, Assistant Finance Director, reported for expenditures and obligations, the first six months of the county's year-to-date obligations were 50.18% of budget. Mr. Abner stated the current spending rate would put year-end spending at around 96.3% versus 97% for the prior year.

Mr. Abner reported collections for ad valorem taxes were \$4.4 million above last year at this time but the budget was also \$3 million higher. Mr. Abner further reported the county was on track to collect about 101.6% of the budget compared to 100.5% last year. Mr. Abner stated once January's numbers are received, the county will have about 96% of its taxes. Mr. Abner reported sales taxes, which represent three out of twelve months, are slightly higher than last year but the budget was also increased.

Mr. Abner reported sales tax equalization dollars will begin showing up in March for payments received in January.

# DRAFT

Mr. Abner called attention to Category 50-Register of Deeds and stated due to staff turn over, \$114,857 was posted to January instead of December and with that adjustment, December's revenue should be \$179,838. Mr. Abner reported the total for six months would then be \$864,749 and while this amount is slightly more than last year as a percentage of the budget, it is the same as the prior year. Mr. Abner reported Inspections Fees and Permits are lower than last year for the first six months. Mr. Abner stated the Register of Deeds and Inspections Fees and Permits indicate that the real estate and construction segments of the economy continue to struggle with growth. Mr. Abner reported the first seven categories in total are at 58.57% which is slightly above last year. Mr. Abner responded to questions.

Mr. Abner reported he has seen a lot of advertising for events at the Crown Coliseum but so far there has not been anything reflected in operating-income. Mr. Abner further reported operating expenses are down resulting in a lower operating cost than last year with a negative \$1.745 million versus a negative \$1.806 million. Mr. Abner stated when factoring in non-operating revenues and expenses, the first six months are a positive \$103,176 versus a very slight deficit last year.

## 6. OTHER MATTERS OF BUSINESS

With regard to community concerns, Commissioner Jeannette Council stated she would like to look at the Health Department facility and personnel to help alleviate some of the problems associated with the current community crisis in healthcare. Commissioner Council stated one of the problems is the number of individuals coming into the hospital emergency room and the fact that apparently personnel at the Health Department continuously send individuals to the hospital's emergency room. Commissioner Council stated this is a practice that she would like to see stopped because the emergency room should not be used as a primary care facility and there should be providers in the community to assist these individuals.

Commissioner Edge concurred with Commissioner Council and stated his understanding is that collaboration is underway with the heads of some of the agencies to attempt to resolve the problem or at least make it better. Commissioner Edge also stated non-profit agencies in the community can help reduce the numbers and perhaps offer better services.

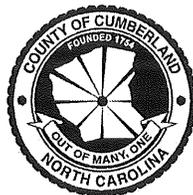
The Finance Committee asked staff to follow up and bring a report to the March meeting of either the Policy Committee or the Finance Committee.

Commissioner Edge spoke briefly about the difference in the amount of inspections fees paid to the state and the amount reimbursed to counties, and the efforts of the North Carolina Association of County Commissioners (NCACC) and county health directors to look into the matter.

There being no further business, the meeting adjourned at 11:05 a.m.

JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

---

**TO: FINANCE COMMITTEE**

**FROM: AMY H. CANNON, DEPUTY COUNTY MANAGER** *Amy H Cannon*

**DATE: FEBRUARY 24, 2012**

**SUBJECT: PRESENTATION BY JUDGE KEEVER REGARDING  
VETERANS' TREATMENT COURT GRANT SUBMISSION  
TO THE BUREAU OF JUSTICE**

**BACKGROUND**

Attached is a memorandum from Judge Keever requesting an opportunity to discuss the Veterans' Treatment Court Initiative and the submittal of a grant application to the Bureau of Justice.

/ct

CM022412-3

*Celebrating Our Past... Embracing Our Future*



State of North Carolina  
General Court of Justice  
12th Judicial District

DISTRICT COURT JUDGES

A. ELIZABETH KEEVER, CHIEF  
ROBERT J. STIEHL, III  
ED PONE  
KIMBRELL KELLY TUCKER  
JOHN W. DICKSON  
TALMAGE S. BAGGETT, JR.  
GEORGE J. FRANKS  
DAVID H. HASTY  
LAURA A. DEVAN  
TONI S. KING

CUMBERLAND COUNTY COURTHOUSE  
PO BOX 363  
FAYETTEVILLE, NC 28302  
TEL: (910) 475-3012  
FAX: (910) 475-3013

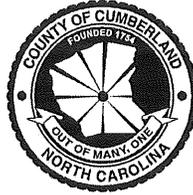
Date: February 23, 2012  
To: Amy Cannon, Deputy County Manager  
From: A. Elizabeth Keever *AEK*  
Chief District Court Judge  
Re: BJA Grant – Veterans' Court

As we continue our discussions about beginning a Veterans' Court, I would like the opportunity to appear before the County Commission's Finance Committee to provide some information to them about this program.

I believe that they are scheduled to meet on March 1 at 9:30am.

JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

---

**TO:** FINANCE COMMITTEE

**FROM:** AMY H. CANNON, DEPUTY COUNTY MANAGER 

**DATE:** FEBRUARY 24, 2012

**SUBJECT:** CONSIDERATION OF REQUEST TO REIMBURSE  
LEGAL DEFENSE EXPENSES

**BACKGROUND**

Attached is a memorandum from the Sheriff requesting reimbursement of legal expenses incurred in defending the Sheriff's Office in pending litigation. These expenditures have been paid out of the Sheriff's budget.

The request is to reimburse the Sheriff's budget for the amount already incurred and any future expenditures from funds in the General Litigation Fund.

**RECOMMENDATION/PROPOSED ACTION**

Consider approval of request to reimburse the Sheriff's Office for legal defense expenses incurred in the course of defending legal actions against the County or Sheriff's Office.

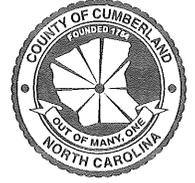
/ct

CM022412-2

*Celebrating Our Past... Embracing Our Future*



EARL R. BUTLER, SHERIFF  
CUMBERLAND COUNTY SHERIFF'S OFFICE



---

*An Internationally Accredited Law Enforcement Agency*

TO: Ms. Amy Cannon, Assistant County Manager

FROM: Earl R. Butler, Sheriff 

DATE: February 22, 2012

SUBJECT: Legal Defense of County and Sheriff's Office

In previous years, the County Attorney's Office contracted with various local law firms to defend the county and Sheriff's Office and deputies. The actions included preparing motions, taking depositions, trial preparation, and courtroom work. These expenses were charged in the Litigation account, managed by the County Attorney's Office.

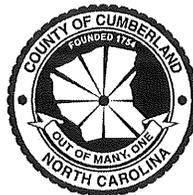
In July 2011, the Sheriff's Office replaced its Legal Advisor with an individual who has the knowledge and skills to take depositions and represent the County and Sheriff's Office in courtrooms. The addition of this individual relieved the County Attorney from seeking outside legal experts to defend those suits.

In preparing for defense of suits, expenses have arisen for which the Sheriff's Office operating budget is not funded. Types of expenses to date include: expert witness deposition fees, video recording of depositions, travel to obtain the depositions, and related activities.

To cover these expenses of defending the County and the Sheriff's Office not previously encountered by the Sheriff's Office budget, I propose that authority be approved to charge the Litigation Account managed by the County.

JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

**TO: FINANCE COMMITTEE**

**FROM: AMY H. CANNON, DEPUTY COUNTY MANAGER** *Amy H Cannon*

**DATE: FEBRUARY 24, 2012**

**SUBJECT: CONSIDERATION OF REQUEST TO FORWARD BID APPROVAL TO THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS FOR DISASTER MANAGEMENT RECOVERY SERVICES**

**BACKGROUND**

Cumberland County Emergency Services and Purchasing rebid the Management Recovery Services bid on January 31, 2012. The original bid was rejected based on only receiving one bid. Three bids were received for Management Recovery and Consulting Services which were reviewed by Emergency Services and Solid Waste.

Disaster Management, Recovery and Consulting Services are services that are needed in the event that Cumberland County experiences a “disaster” i.e., hurricane, tornado, etc. resulting in the need for extensive clean up. They would “support the oversight and management of debris recovery contractors”. This service provides a range of related services, i.e., damage assessment, training, emergency planning, infrastructure restoration, facilitate communication with FEMA, MHWA, state and federal agencies, County insurance representatives, pre-event planning, post-event reconstruction, grant funding and reimbursement services. The type of disaster and the severity of the event determine which services may actually be needed.

Kenny Currie, Tim Mitchell, Gene Booth and Robert Howard reviewed and analyzed the bids and recommend that the contract be awarded to O’Brien’s Response Management, the lowest responsive, responsible bidder.

**RECOMMENDATION/PROPOSED ACTION**

Consider forwarding the Disaster Management Recovery Services bid to the Board of Commissioners for approval.

/ct

CM022412-1

*Celebrating Our Past... Embracing Our Future*

THELMA S. MATTHEWS  
Purchasing Accounts Manager  
(910) 678-7743



DEBBIE H. MILLER  
Buyer  
(910) 678-7746

FINANCE DEPARTMENT  
PURCHASING DIVISION

4th Floor, Courthouse • P.O. Box 1829 • Fayetteville, North Carolina 28302-1829 • Fax (910) 323-6120

To: James Martin, County Manager  
From: Thelma S. Matthews, Purchasing Accounts Manager  
Date: February 23, 2012  
RE: Disaster Management, Recovery and Consulting Services

In 2009, Cumberland County Emergency Services began searching federal and state guidelines and recommendations to prepare specifications to seek bids for Disaster Debris Clearance and Removal Services and Management Recovery Services. The first effort resulted in rejection of bids for both services and further research was conducted.

On September 2, 2011, Bid No: 11-35-ES (F) was awarded to Byrd Brothers Emergency Services for Disaster Debris Clearance and Removal. Emergency Services and Purchasing recommended to reject Bid No: 11-34-ES (F) for Management Recovery Services because only one bid was received. It was approved by the Board of Commissioners on September 2, 2011.

Emergency Services and Purchasing recommended to reject Bid No: 12-08-ES (F) for Management Recovery Services because only one bid was received. It was approved by the Board of Commissioners on December 5, 2011.

On January 31, 2012, three (3) bids were received for Management Recovery and Consulting Services. Bids were forwarded to Emergency Services and Solid Waste Management for review.

On February 13, 2012, I met with Kenny Currie, Tim Mitchell, Gene Booth and Robert Howard to review and analyze the bids. All in attendance agreed to recommend that award of contract be made to O'Brien's Response Management, the lowest responsive, responsible bidder. The bid tabulation is attached.

Gene Booth, Emergency Management Officer, contacted a number of their references and received good reviews.

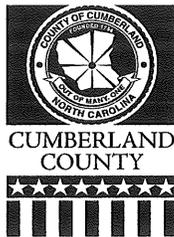
This memo is to request this item be on the agenda for the next County Commissioner's meeting scheduled for March 19, 2012.

Thank you.

TSM/dhm

*Celebrating Our Past... Embracing Our Future*

Kenneth Currie  
Director/Fire Marshal



James "Timmy" Mitchell  
Deputy Director

**COUNTY OF CUMBERLAND**  
**EMERGENCY SERVICES DEPARTMENT**  
P.O. DRAWER 1829    FAYETTEVILLE, NORTH CAROLINA  
Phone (910) 678-7688    Fax (910) 677-5552

February 14, 2012

Memorandum

To:            James Martin, County Manager

Thru:         Thelma Matthews, Purchasing Agent

From:         Kenny Currie, Emergency Service Director 

Subject:      RFP Disaster Management - No. 12-20-ES (F)

Mr. Martin, after consulting with Finance and the Solid Waste staff, it is our recommendation to award the RFP disaster manage contract (Proposal No: 12-20-ES-F) to O'Briens Response Management Inc. We have checked their references and received good reviews.

Please contact me if you have questions or concerns.

Attachment

/gs



**Disaster Management, Recovery, and Consulting Services**

**Bid #12-20-ES-F**

**January 31, 2012 @ 1:00 pm**

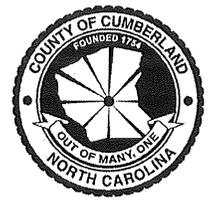
**Bid Tabulation Sheet**

<u>Positions/Hourly Rates</u>	<u>Atkins</u>	<u>O'Brien</u>	<u>Johnson</u>
Project Manager	<u>105.<sup>00</sup></u>	<u>78.<sup>00</sup></u>	<u>95.<sup>00</sup></u>
Operations Mangers	<u>85.<sup>00</sup></u>	<u>65.<sup>00</sup></u>	<u>95.<sup>00</sup></u>
Schedule/Expeditors	<u>70.<sup>00</sup></u>	<u>54.<sup>00</sup></u>	<u>64.<sup>05</sup></u>
GIS Analyst	<u>85.<sup>00</sup></u>	<u>54.<sup>00</sup></u>	<u>70.<sup>35</sup></u>
Field Supervisors	<u>70.<sup>00</sup></u>	<u>52.<sup>00</sup></u>	<u>64.<sup>05</sup></u>
Debris Site/Tower Monitors	<u>40.<sup>00</sup></u>	<u>36.<sup>00</sup></u>	<u>35.<sup>28</sup></u>
Environmental Specialist	<u>85.<sup>00</sup></u>	<u>75.<sup>00</sup></u>	<u>70.<sup>35</sup></u>
Project Inspector (citizen drop-off site monitors)	<u>40.<sup>00</sup></u>	<u>36.<sup>00</sup></u>	<u>35.<sup>28</sup></u>
Load Ticket Data Entry Clerks	<u>35.<sup>00</sup></u>	<u>27.<sup>00</sup></u>	<u>39.<sup>00</sup></u>
Billing/Invoice Analysts	<u>70.<sup>00</sup></u>	<u>59.<sup>00</sup></u>	<u>39.<sup>00</sup></u>
Administrative Assistants	<u>30.<sup>00</sup></u>	<u>25.<sup>00</sup></u>	<u>39.<sup>00</sup></u>
Field Coordinators (crew monitors)	<u>40.<sup>00</sup></u>	<u>36.<sup>00</sup></u>	<u>35.<sup>28</sup></u>
Other Required Positions (please specify)	FEMA Reimb/appeals \$140. <sup>00</sup> EM Trainer/Planner \$90. <sup>00</sup>	FEMA PROGRAM Specialist \$89. <sup>00</sup> Trainer/Planner \$89. <sup>00</sup>	

*Thelma S. Matthews*

Thelma S. Matthews  
January 31, 2012

JAMES E. MARTIN  
County Manager  
  
AMY H. CANNON  
Deputy County Manager



JAMES E. LAWSON  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER  
5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

---

**TO:** FINANCE COMMITTEE  
**FROM:** AMY HALL, ENGINEERING TECHNICIAN  
**THRU:** AMY H. CANNON, DEPUTY COUNTY MANAGER *Amy H Cannon*  
**DATE:** FEBRUARY 24, 2012  
**SUBJECT:** CONSIDERATION OF ADOPTION OF CHANGES TO THE  
KELLY HILLS / SLOCOMB ROAD RATE SCHEDULE AND  
ADMINISTRATION POLICY

**BACKGROUND**

After reviewing the Kelly Hills/Slocomb Road rates and administration policy, it has come to my attention that the rate schedule has not been updated since it was initially adopted before project completion. Kelly Hills customers are being charged the outside city limits, flat monthly sewer rate in accordance with the contract with the provider.

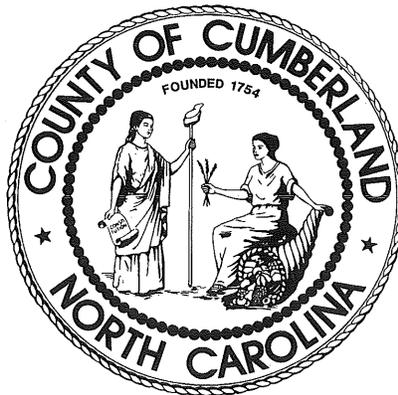
The rate schedule in Appendix A-1 has been updated to accurately reflect that Kelly Hills customers are subject to rates that the sewer service provider charges to outside city limit customers.

**RECOMMENDATION / PROPOSED ACTION**

The Public Utilities Department and Management recommend that the Finance Committee approve the revised Kelly Hills/Slocomb Road Rates Schedule to agree with the Administration Policy.

*Celebrating Our Past... Embracing Our Future*

**Kelly Hills / Slocomb Road  
Water and Sewer District  
(KELLY)**



**CUMBERLAND COUNTY  
NORTH CAROLINA**

**KELLY Sanitary Sewer  
Rates and Administration Policy**

Revised 2-24-12

# KELLY Sanitary Sewer Rates and Administration Policy

## Table of Contents

<u>Section</u>	<u>Page</u>
<i>Definitions</i>	1
I. Availability of Service	1
II. Applicability of Rate Schedules	2
III. Character of Service	3
IV. Billing	3
V. Monthly Rates and Charges	3
VI. Connection Fees and Charges	4
Appendix Rate Schedules	
Residential Sanitary Sewer Only (SSR-3)	1
Commercial Sanitary Sewer (SSC)	2
Availability Charge (SS-0)	3

## **Definitions:**

- Availability:* Sanitary Sewer is considered to be available when a gravity main line has been extended to a location adjacent to a property and when a dwelling on the property can be serviced by a gravity service line less than or equal to 400 feet that meets State building code requirements.
- Lateral:* Shall be defined as the installation which joins a KELLY main located in a public street or KELLY right-of-way and the point of delivery for service (usually at or near the property line of the applicant).
- Mobile Home Park:* Shall be defined as any site or tract of land upon which is (are) located three (3) or more mobile home dwellings capable of being occupied for dwelling or sleeping purposes.
- Public Projects:* For use in this document, Public Projects are considered as those projects undertaken by KELLY to provide sewer services to currently unsewered areas and are typically funded by a combination of government loans and grants and local funds. Loans for these projects are typically repaid through the collection of “Debt Service” charges to customers after construction.
- Public Utility:* Shall be defined as electric, water, sewer, gas, or telephone company.

## **I. AVAILABILITY OF SERVICE**

Sanitary Sewer (SS) Service is provided from the KELLY District in accordance with the rules established in the KELLY Sewer Use Ordinance (SUO) and herein.

Within the KELLY District boundaries, hook up to the Sanitary Sewer System is **mandatory** when it is made available (See definitions). Within KELLY boundaries, failure to pay required fees and make the mandatory connection will result in a monthly charge to the property owner and possibly higher connection charges if the owner connects in the future.

Currently all rates are the same for customers within the District Boundaries and those outside. The KELLY Board reserves the right to adopt different rates for customers outside the District.

Currently, the District does not provide water service. All existing water customers that will receive Sanitary Sewer Service from KELLY will continue to receive water from their local provider. New water customers will also receive water from the local provider.

Fees for sanitary sewer service will be collected by the Sewer Service Provider.

# KELLY Sanitary Sewer Rates and Administration Policy

## II. APPLICABILITY OF RATE SCHEDULES

### A. General:

The KELLY District has established a Sanitary Sewer rate schedule as shown in Appendix A. The District reserves the right to change a customer's rate classification according to those circumstances described under "Availability of Service". The customer, in certain instances upon establishing a billing history of no less than twelve months, may apply in writing for a review of his current rate classification. The customer will be promptly reclassified if such reclassification is justified.

The District endeavors to classify all of its customers accurately. However, the District does not guarantee that each customer will be served under the most favorable rate schedule at all times. The District shall not be held responsible for a customer's financial damages in the event that service is billed under a rate schedule, which does not most accurately represent the customer's circumstances. Therefore, no refunds or credits shall be issued representing the difference between previously billed rate schedule charges and charges which would have been billed had the customer been served under the most appropriate rate schedule.

### B. SANITARY SEWER SCHEDULES:

The District has three categories of retail sanitary sewer service rate schedules. They are:

1. Sanitary Sewer Service-Residential (SSR).
  - a. Schedule SSR-3 is applicable to residential sanitary sewer service where the customer receives all water from sources other than the Sewer Service Provider. A flat monthly rate for service is assessed under this schedule which includes a fee for the Sewer Service Provider to provide Billing Services as well as a capital reserve fund fee to help cover the costs of future work and major repairs.
2. Sanitary Sewer-Commercial (SSC). Commercial Sanitary Sewer Service is a category of schedules consisting of two rate schedules. Commercial "sewer only" customers will be required to install a sewer flow meter and will be charged based on their usage and the schedules described below (basic rate for sewer only commercial customers will be the same as a two inch water meter customer).
  - a. Schedule SSC is applicable to commercial customers who use a ¾ inch or larger water meter and the customer is billed monthly for metered water service by the sewer service provider. Sanitary sewer discharge is billed under this schedule using the customer's measured water consumption during the corresponding billing period or their sewage flow for sewer only customers.

## **KELLY Sanitary Sewer Rates and Administration Policy**

- b. Schedule SSS (Sanitary Sewer Surcharge) is applied in conjunction with Schedule SSC in situations where the customer's discharge of Biochemical Oxygen Demand, Suspended Solids or Ammonia Nitrogen exceeds, on a parts per million gallons basis, the limits established by the Sewer Use Ordinance of the District.
  3. Sanitary Sewer Available But Not Connected (SS-0). This category applies to residential and commercial building owners within the KELLY District boundary for whom sanitary sewer has been made available, but have not connected. They will be billed monthly, from the date of availability, at a rate equal to the sum of the applicable Flat Rate, Sewer Service Provider Billing Services Fee and the Capital Reserve Fund Fee as described in Section V and Appendix A.

### **III. CHARACTER OF SERVICE**

Wastewater shall be collected and treated in accordance with the Sewer Use Ordinance of the KELLY District.

### **IV. BILLING**

- A. Billing is made on a monthly basis by the Sewer Service Provider.
- B. Billing adjustments resulting from meter reading, billing, customer classification, or any other errors shall be resolved by the Sewer Service Provider.

### **V. MONTHLY RATES AND CHARGES**

- A. FLAT MONTHLY RATES: Flat Monthly Rates are used in billing residential sanitary sewer service, where the customer receives all water requirements from other than a metered service provider.
- B. BASIC FACILITIES CHARGES: Basic Facilities Charges are assessed independent of and in addition to all consumption or discharge rates. Basic Facilities Charges are graduated according to meter size to reflect the various levels of KELLY investment costs.

## **KELLY Sanitary Sewer Rates and Administration Policy**

### **C. Debt Reduction Charges**

Debt Reduction Charges are used to collect funds for the repayment of debts associated with the construction of the KELLY Sanitary Sewer System. Note that debt charges will begin when customers are notified that the main is available for connection.

- ◆ All SSR and SSR-3 Schedule customers will pay the same rate.
- ◆ All SSC Schedule customers will pay a consumptive rate.
- ◆ For the initial KELLY Project there are no Debt Reduction Charges.

### **D. CONSUMPTION (DISCHARGE) RATES.**

Consumption or Discharge Rates apply to SSR and SSC customers. They are based upon the customer usage and expressed in a cost per 1,000 gallons used.

### **E. SANITARY SEWER SURCHARGES**

Sanitary Sewer Surcharges are limited to Schedule SSS. Sanitary Sewer Surcharges will be billed directly by KELLY's pretreatment agent—the Fayetteville Public Works Commission (PWC). PWC will surcharge the customers when their discharges exceed allowances established by the PWC.

## **VI. CONNECTION FEES AND CHARGES**

### **A. CONNECTING TO SEWER MAINS OF COMPLETED PUBLIC PROJECTS**

1. Main Charge, Lateral Charges, and Standard Tap Fees: There will usually be no Sewer Main Charge, Lateral Charge, or Standard Tap Fees if customers pay the reduced tap fee by the specified date and connect within the first ninety days that the main is available for connection.

2. Reduced Tap Fees: There will usually be a Reduced Tap Fee for public projects based on the specifics of the project funding. This Tap Fee will usually be less than the Standard Tap Fee described below if paid within a specified time. For the initial KELLY Sanitary Sewer System project there are no Tap Fee's.

3. Connections After 90 Days. Customers who wish to connect to an existing main after the first 90 days that the main is available for connection will have to pay the following fees:

- a. A Lateral Charge as described in paragraph "VI, B, 2," if no lateral was installed during the public project. Note that customers will be required to pay the Reduced Tap Fee for Public Projects prior to a specified date in order for a lateral to be installed at their property. **If they do not pay the reduced tap fee by the specified date then no**

**KELLY Sanitary Sewer Rates and Administration Policy**

**lateral will be installed and they will have to pay the full lateral charge in order to connect.**

- b. The Standard Tap Fee as described below.
- c. A Debt Charge equaling the sum of Debt Charges that would have been paid had the customer connected when main was first available (This applies only to customers outside the KELLY Boundary— Customers inside the boundary will automatically pay the monthly debt charge from the date that the main is available).

**B. CONNECTING TO EXTENDED MAINS.** KELLY may extend mains to serve additional customers with non-public funding such as using its own capital account, a bank loan, private funding, or a combination of these. If the extension is within the KELLY boundary, then the mandatory connection policy will apply. If outside the KELLY boundary, connection will be voluntary. Connection fees to such extensions will be as follows:

1. Main Charges\*

Residential 4-inch Sewer .....	\$1,188.00
Commercial 4 inch Sewer & Mobile Home Park .....	\$13.20 per front foot
Minimum Main Charge: .....	\$1,188.00

2. Lateral Charges. A sanitary sewer service lateral is the installation which joins a KELLY main located in a public street or right-of-way and the point of delivery for service (usually at or near the property line of the applicant). The appropriate charge in the table below shall be paid by the applicant prior to an initial connection to the KELLY system of mains. All charges include labor, equipment and materials required for the installation of the specified pipe size or sizes at a depth not to exceed ten feet. Common exceptions to the standard charges are also noted.

Standard Charges*	Per Installation ( <u>Cost</u> )
4-inch .....	\$ 505.00
6-inch .....	\$ 625.00

\*Charges shown are "Standard." Some common exceptions are: Charges for other depths of bury, pipe sizes and pipe size combinations, unusually difficult construction conditions, etc., and will be computed using time and material basis.

## KELLY Sanitary Sewer Rates and Administration Policy

3. Standard Tap Fee. The Standard Tap Fee will provide KELLY with funds for long-term system replacement and upgrade. They are in addition to the Main Charge and Service Lateral Charge. Standard Tap Fees per equivalent customer (per water meter size) are:

<u>Size of Water Meter</u>	<u>Standard Tap Fee</u>
5/8"	\$670.00
1"	\$1,670.00
1-1/2"	\$3,350.00
2"	\$5,360.00
3"	\$11,720.00
4"	\$20,100.00
6"	\$41,880.00
8"	\$60,310.00

- a. Standard Tap Fee Credit. KELLY will provide a Standard Tap Fee Credit to developers on a dollar for dollar basis for extension of approach mains and collectors. **(See: Standard Tap Fee Procedure).** A main extension is considered an approach main if it passes through or abuts other parcels and allows service to those parcels. Developers must notify KELLY of their intent to construct sanitary sewer that will qualify for a credit as part of their request for acceptance of the waste from the proposed project. Credits must be used within five years from the date issued by KELLY.
- b. Existing customers connected to sanitary sewer and needing additional connections (taps) to the system will pay the appropriate Standard Tap Fee.
- c. Existing customers needing to up-size their water meter will pay the difference between the Standard Tap Fee for the existing meter and the larger meter.
- d. If a parcel is redeveloped and existing sewer laterals are utilized, no Standard Tap Fee is due. If a parcel is being redeveloped and new sewer laterals are needed, the appropriate Standard Tap Fee for sewer is required.

**Appendix A-1. Rate Schedule SSR-3**

**RESIDENTIAL SANITARY SEWER ONLY (Schedule SSR-3) SERVICE**

**AVAILABILITY** - Available throughout the territory served by KELLY in accordance with KELLY's established service regulations.

**APPLICABILITY** - To residential sanitary sewer service where the customer receives all water requirements from sources other than from the water mains of the PWC and where all wastewater is discharged into the sanitary sewer system at a single discharge point. Note commercial sewer only customers will be required to install a meter and will be billed according to Schedule SSC.

**CHARACTER OF SERVICE** - Wastewater shall be collected and treated in accordance with the KELLY Sanitary Sewer Use Ordinance.

**MONTHLY RATE:** The monthly rate billed by KELLY shall be the sum of the Basic, Flat Monthly Charge, and the Debt Charge.

<i>Flat Monthly Charge</i>	<i>Prevailing Flat rate charged by the Sewer Service Provider</i>
<i>Sewer Service Provider Billing Services Charge</i>	<b>\$2.00</b>
<i>KELLY Capital Reserve Fund Fee</i>	<b>\$2.10</b>
<i>Debt Charge</i>	<i>Will be determined if Kelly incurs debt.</i>

**CONTRACT PERIOD** - The contract period shall be continuous from the date of connection through the date of disconnection.

**PAYMENTS** – Bills are due in accordance with the established policies of the Sewer Service Provider.

**SCHEDULE SSR**

**KELLY Sanitary Sewer Rates and Administration Policy**

**Appendix A-2. Rate Schedule SSC**

**COMMERCIAL SANITARY SEWER (Schedule SSC) SERVICE**

**AVAILABILITY** - Available throughout the territory served by KELLY in accordance with KELLY's established service regulations.

**APPLICABILITY** - To commercial service customers using a ¾ inch, or larger, water meter and where the customer is billed monthly for metered water service by PWC and where all wastewater is discharged into the sanitary sewer system at a single discharge point.

**CHARACTER OF SERVICE** - Wastewater shall be collected and treated in accordance with KELLY's Sewer Use Ordinance.

**MONTHLY RATE** - The monthly rate billed by Sewer Service Provider shall be the sum of the Usage Charges, Debt Charge, and the Basic Facilities Charge.

<b>Usage Charge</b>	<b>\$4.03 per MGAL</b>
<b>Capital Reserve Fund Fee</b>	<b>\$2.10</b>
<b>Debt Charge</b>	<b>To be determined if debt is incurred by Kelly</b>

**Basic Facilities Charges:**

<b><u>Meter Size:</u></b>	<b><u>KELLY</u></b>
3/4"	2.58
1"	3.26
1 1/2"	4.20
2"	6.78
3"	11.37
4"	17.92
6"	34.15
8"	53.70

**CONTRACT PERIOD** - The contract period shall be continuous from the date of connection through the date of disconnection.

**PAYMENTS** – Bills are due in accordance with the established policies of the Sewer Service Provider.

# KELLY Sanitary Sewer Rates and Administration Policy

## Appendix A-4. Rate Schedule SS-0

### AVAILABILITY CHARGE (Schedule SS-0)

**APPLICABILITY** – The Availability Charge is assessed to residential and commercial properties at the same rate under three sets of conditions:

1. Developed Property Within the KELLY District Boundary: To Owners of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes situated within the property--where sewer service is available but not connected. Under these conditions, the charge applies from the date the owner is notified that sewer is available regardless of whether or not a service lateral has been placed and regardless of whether or not the property is connected to the local water system. *This charge will only apply to newly created areas of the KELLY District outside of the original project area due to the mandatory hookup requirement in the original project area.*

2. Undeveloped Property Within the KELLY District Boundary: The Availability Charge is assessed to Owners of undeveloped properties only if the owner has requested and received a service lateral but has not yet connected. Under these conditions, the charge applies from the date the Owner is notified that the lateral is in place and service is available.

3. Properties Outside the KELLY District Boundary: The Availability Charge is assessed to Owners outside the District Boundary only if the owner has requested and received a service lateral but has not yet connected. Under these conditions, the charge applies from the date the Owner is notified that the lateral is in place and service is available.

**MONTHLY RATE**: The monthly rate billed by KELLY shall be the sum of the Basic and the Debt Charge.

**Capital Reserve Fund Fee:**                    **\$2.10**

**Debt Charge**    **To Be Determined if the District incurs debt.**

**CONTRACT PERIOD** - The contract period shall be continuous from the date of availability through the date of connection--at which time another rate schedule will apply.

**PAYMENTS** – Bills are due in accordance with the established policies of the Sewer Service Provider.





**CROWN CENTER FINANCIAL SUMMARY**

	FY2012						FY2011					
	Actual			% Recognized			Actual			% Recognized		
	Jul-Dec	Jan	Feb	Mar	Total	Budget	Jul-Dec	Jan	Feb	Mar	Total	Budget
<b>Operating Revenues</b>												
Crown Center Building Rent	159,682	85,825			245,506	620,000	212,884	50,334			263,218	620,000
Crown Center Equipment Rent	95,225	10,179			105,404	212,000	87,932	11,517			99,449	175,000
Crown Center Recovered Expense	154,255	60,767			215,022	475,000	201,638	33,175			234,813	475,000
Crown Center Facility Surcharge	75,241	62,409			137,650	330,000	128,578	25,541			154,119	330,000
Crown Center Miscellaneous	1,796	515			2,311	10,000	2,403	0			2,403	10,000
Crown Center Ticket Rebates	7,934	7,474			15,408	45,000	15,527	0			15,527	30,000
Crown Center Box Office Fees	1,887	1,735			3,622	10,000	2,909	1,105			4,014	25,000
Crown Center Concessions	101,301	84,988			186,289	525,000	159,776	0			159,776	500,000
Crown Center Marketing Revenue	76,967	17,125			94,092	210,000	91,438	0			91,438	210,000
<b>Total Operating Revenues</b>	<b>674,289</b>	<b>331,017</b>	<b>0</b>	<b>0</b>	<b>1,005,305</b>	<b>2,437,000</b>	<b>903,085</b>	<b>121,672</b>	<b>0</b>	<b>0</b>	<b>1,024,757</b>	<b>2,375,000</b>
<b>Operating Expenses</b>												
Salaries	802,136	134,438			936,574	1,843,711	850,724	178,908			1,029,632	1,845,544
Benefits	254,631	55,717			310,348	589,584	290,109	49,838			339,947	523,213
Operating												
Sponsored Events	67,500	658			68,158	400,000	4,307	0			4,307	300,000
Contracted Services	395,210	95,616			490,826	942,000	329,627	109,880			439,507	950,000
Maintenance & Repair	199,348	17,306			216,654	863,908	231,976	26,482			258,458	416,651
Utilities	325,004	99,529			424,533	870,000	366,360	113,409			481,769	750,000
Other	372,060	40,074			412,133	728,017	208,518	29,974			456,492	766,889
Capital Outlay	4,237	0			4,237	23,237	208,258	122,085			330,343	480,215
<b>Total Operating Expenses</b>	<b>2,420,126</b>	<b>443,338</b>	<b>0</b>	<b>0</b>	<b>2,863,464</b>	<b>6,260,457</b>	<b>2,709,878</b>	<b>630,576</b>	<b>0</b>	<b>0</b>	<b>3,340,454</b>	<b>6,032,512</b>
<b>Operating Rev over Operating Exp</b>	<b>(1,745,837)</b>	<b>(112,321)</b>	<b>0</b>	<b>0</b>	<b>(1,858,158)</b>	<b>(3,823,457)</b>	<b>(1,806,793)</b>	<b>(508,904)</b>	<b>0</b>	<b>0</b>	<b>(2,315,697)</b>	<b>(3,657,512)</b>

<b>Non Operating Revenues and Appropriated Fund Balance</b>												
	Jul-Dec	Jan	Feb	Mar	Total	Budget	% Recognized	Jul-Dec	Jan	Feb	Mar	Total
Interest Earned on Investments	40	4			44	0	0.00%	1,991	43			2,034
Sales Tax Contractors	0	0			0	0	0.00%	83,528	0			83,528
Transfers In												
General Fund	0	0			0	0	0.00%	341,500	31,917			373,417
Prepared Food & Beverage	1,886,570	314,428			2,200,998	3,773,140	58.33%	1,410,227	235,038			1,645,265
Appropriated Fund Balance	0	0			0	135,985	0.00%	2,397,566	88,526			2,486,092
<b>Total Non-Operating and Fund Bal</b>	<b>1,886,610</b>	<b>314,432</b>	<b>0</b>	<b>0</b>	<b>2,201,042</b>	<b>3,909,125</b>	<b>56.31%</b>	<b>4,234,812</b>	<b>355,524</b>	<b>0</b>	<b>0</b>	<b>4,590,336</b>
<b>Nonoperating Expenses</b>												
Arena/Theater	10,000	0			10,000	30,475	32.81%	2,397,566	88,526			2,486,092
Transfer Out- General Fund	27,597	4,599			32,196	55,193	58.33%	18,398	0			18,398
<b>Total Nonoperating Expenses</b>		<b>4,599</b>	<b>0</b>	<b>0</b>	<b>42,196</b>	<b>85,668</b>	<b>49.26%</b>	<b>2,415,964</b>	<b>88,526</b>	<b>0</b>	<b>0</b>	<b>2,504,490</b>
<b>Non-Oper Rev over Non-Oper Exp</b>	<b>1,886,610</b>	<b>309,833</b>	<b>0</b>	<b>0</b>	<b>2,156,846</b>	<b>3,823,457</b>		<b>1,818,849</b>	<b>266,998</b>	<b>0</b>	<b>0</b>	<b>2,085,847</b>

<b>Total Revenue over Total Exp</b>												
	Jul-Dec	Jan	Feb	Mar	Total	Budget	% Recognized	Jul-Dec	Jan	Feb	Mar	Total
<b>Total Revenue over Total Exp</b>	<b>140,773</b>	<b>197,512</b>	<b>0</b>	<b>0</b>	<b>300,688</b>	<b>0</b>		<b>12,056</b>	<b>(241,906)</b>	<b>0</b>	<b>0</b>	<b>(229,850)</b>