

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 3, 2011 – 9:00 AM
117 DICK STREET, 1ST FLOOR, ROOM 118
REGULAR MEETING
MINUTES

PRESENT: Commissioner Kenneth Edge, Chairman
Commissioner Marshall Faircloth, Vice Chairman
Commissioner Jeannette Council
Commissioner Charles Evans
Commissioner Jimmy Keefe
James Martin, County Manager
Amy Cannon, Deputy County Manager
James Lawson, Assistant County Manager
Rick Moorefield, County Attorney
Sally Shutt, Communication and Strategic Initiatives Manager
Amy Hall, Public Utilities Department
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board

ABSENT: Commissioner Billy King
Commissioner Ed Melvin

Chairman Kenneth Edge called the meeting to order.

INVOCATION: Chairman Edge provided the invocation followed by the Pledge of Allegiance to the American Flag.

1. Approval of Agenda

MOTION: Commissioner Faircloth moved to approve the agenda.
SECOND: Commissioner Council
VOTE: UNANIMOUS (5-0)

2. Consent Agenda

- A. Approval of minutes for the September 19, 2011 regular meeting
- B. Approval of Proposed Additions to the State Secondary Road System

Rockfish Township: Waldo Avenue (SR 3645 Ext.)

BACKGROUND:

The North Carolina Department of Transportation has received petitions requesting the following street be placed on the State Secondary Road System for maintenance.

Rockfish Township:

Waldo Avenue (SR 3645 Ext.)

DOT has determined that the above street is eligible for addition to the state system.

RECOMMENDATION/PROPOSED ACTION:

NCDOT recommends that the above named street be added to the State Secondary Road System. County Management concurs. Approve the above listed street for addition to the State Secondary Road System.

C. Approval to Set the Health Department 2011 Flu and Pneumonia Vaccine Fees and the Vaccine Administrative Fee

BACKGROUND:

At the Board of Health meeting on September 20, 2011, the Board voted to set the fees for the Flu Vaccines, the Pneumonia Vaccine, and the Vaccine Administration Fee.

RECOMMENDATION/PROPOSED ACTION:

Management requests County Commissioners' approval to set the fees as stated below:

VACCINE NAME	MEDICAID REIMB RATE	MEDICARE REIMB RATE	BCBS REIMB RATE	CCDPH ADMIN COSTS/ DOSE	CURRENT FEE	PROPOSED FEE
Regular Seasonal Flu	\$12.74	\$12.59	\$12.60	\$12.00	\$15.00	\$15.00
High Dose Fluzone	N/A	\$22.31	\$29.21	\$26.00	\$30.00	\$30.00
Flu Mist	\$21.24	\$22.32	\$22.32	\$20.00	\$25.00	\$25.00
Intradermal Flu (New)	Rate Not Set Yet	Rate Not Set Yet	Rate Not Set Yet	\$15.00	\$0.00	\$15.00
Pneumonia	\$31.53	\$49.73	\$49.73	\$49.50	\$50.00	\$50.00
Admin. Fee	\$17.25	\$19.70	\$9.04	\$11.00	\$20.00	\$20.00

D. Approval to Set the Health Department Fees for the Diabetes Self Management Program

BACKGROUND:

At the Board of Health meeting on September 20, 2011, the Board voted to set the fees for the new Diabetes Self Management Program. The Registered Nurses and Registered Dieticians have been trained and certified by the American Diabetes

Association to provide educational services for Diabetic patients and bill third party insurers such as Medicaid, Medicare, and BCBS.

RECOMMENDATION/PROPOSED ACTION:

Management requests County Commissioners' approval to set the fees as stated below:

SERVICE PROVIDED	MEDICAID REIMB RATE	MEDICARE REIMB RATE	BCBS REIMB RATE	CURRENT FEE	PROPOSED FEE
Individual G0108	\$18.37	\$42.58	\$35.31	\$0.00	\$45.00
Group G0109	\$10.29	\$14.54	\$20.30	0.00	\$25.00

E. Approval to Set the Health Department Fees for Physical Exams for Cumberland County Drug Court Participants Program

BACKGROUND:

At the Board of Health meeting on September 20, 2011, the Board voted to set the fee for providing physical exams to the Cumberland County Drug Court Participants. Traditionally, our agency has provided these physical exams at no cost for this program. However, the Cumberland County Drug Court has now been awarded a grant to cover the expenses of this service. We are recommending that we set a flat fee of \$75.00 to provide a Brief Physical Exam for the Drug Court Participants as needed.

RECOMMENDATION/PROPOSED ACTION:

Management requests County Commissioners' approval to set the fees as stated below:

SERVICE PROVIDED	CURRENT FEE	PROPOSED FEE
99201	\$0.00	\$75.00

F. Approval of North Carolina Housing Finance Agency (NCHFA) Urgent Repair Program 2011 Grant Award (URP11) for Community Development Housing Repair Program

BACKGROUND:

Community Development has been awarded \$37,500 from NCHFA under the 2011 Urgent Repair Program. We are proposing to assist at least 12 households with urgent repairs beginning on or about October 1st. Qualified households must have incomes that are below 50% of the area median income for Cumberland County,

allowing us to serve very low-income residents in our community. This program will also allow us to assist homeowners of single-wide mobile homes with needed repairs, which are not addressed under other Community Development housing repair programs.

The URP Assistance Policy and the Procurement and Disbursement Policy must be approved as part of the funding requirements.

RECOMMENDATION/PROPOSED ACTION:

Community Development staff recommends approval of the URP Assistance Policy and the Procurement and Disbursement Policy.

**CUMBERLAND COUNTY COMMUNITY DEVELOPMENT
ASSISTANCE POLICY
Urgent Repair Program 2011**

Cumberland County Community Development (CCCD) has been awarded \$37,500 by the NC Housing Finance Agency (NCHFA) under the 2011 cycle of the Urgent Repair Program (URP11). CCCD will also provide \$18,750 in matching funds for program implementation. This program provides funds to assist very-low and low-income households with special needs in addressing housing conditions which pose imminent threats to their life and/or safety, or to provide accessibility modifications and other repairs necessary to prevent displacement. Targeted households are very-low and low-income homeowners with special needs such as frail elderly and persons with disabilities. A total of 12 households are proposed to be assisted under URP11.

This Assistance Policy describes who is eligible to apply for assistance under URP11, how applications for assistance will be selected, what the form of assistance is and how the repair/modification process will be managed. CCCD has made every effort to ensure that this process is fair, open and consistent with the approved application for funding and with NCHFA's URP Program Guidelines.

Funding provided by NCHFA is allocated from the North Carolina Housing Trust Fund. The funds provided by CCCD are from the County's Federal Community Development Block Grant (CDBG) allocation.

Eligibility: To be eligible for assistance under URP11 applicants:

1. Must reside within Cumberland County but outside the city limits of Fayetteville;
2. Must own and occupy the home in need of repair;
3. Must have a household income which does not exceed 50% of the County median income for the household size (see income limits below);
4. Must have a special need (i.e. be elderly, 62 or older, disabled, a single parent with a dependent living at home , a large family with 5 or more

- household members or a household with a child below the age of six with an elevated blood lead level (between 10µg/dl and 20µg/dl);
5. Must have urgent repair needs, which cannot be met through other state or federally-funded housing assistance programs.

Income Limits for URP11

Number in Household	30% of Median (very-low income)	50% of Median (low income)
1	\$10,950	\$18,200
2	\$12,500	\$20,800
3	\$14,050	\$23,400
4	\$15,600	\$26,000
5	\$16,850	\$28,100
6	\$18,100	\$30,200
7	\$19,350	\$32,250
8	\$20,600	\$34,350

Selection of Applicants: Applicants will be served on a first come first approved basis. Exceptions to this may be made in cases where an imminent threat or crisis exists that needs immediate attention to protect the safety of the homeowner or prevent further significant damage to a qualifying unit.

Under NCHFA Program Guidelines a minimum of 50% of households assisted must have a household income that is less than or equal to 30% of area median income for the household size; and the remaining 50% of households cannot have incomes exceeding 50% of the area median income. These guidelines will be adhered to strictly and will be the guiding factor in selection of those households to be assisted under URP11.

Recipients of assistance under the URP11 will be chosen without regard to race, religion, sex, color, national origin, familial status, or disability.

The definitions of special needs populations under URP11 are:

- *Elderly*: An individual aged 62 or older.
- *Disabled*: A person who has a physical, mental or developmental disability that greatly limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment.
- *Large Family*: A large family household is composed of five or more individuals; at least four are immediate family members.
- *Head of Household*: The person or persons who own(s) the house.
- *Household member*: Any individual who is an occupant (defined below) of the unit to be rehabilitated shall be considered a “household member” (the number of household members will be used to determine household size and all household members are subject to income verification).
- *Occupant*: An occupant is defined as any immediate family member (mother, father, spouse, son/daughter of the head of the household,

regardless of the time of occupancy); or non-immediate family member who has resided in the dwelling at least 3 months prior to the submission of the family's application.

- *Single-parent Household:* A household in which one and only one adult resides with one or more dependent children.
- *Child with elevated blood lead level:* A child below the age of six with an elevated blood lead level between 10µg/dl and 20µg/dl.

Form of Assistance under URP11: CCCD will provide assistance to homeowners, whose homes are approved for repair/modification, in the form of an unsecured deferred, interest-free loan, forgiven at a rate of \$1,000 per year until the principal balance is reduced to zero.

Amount of the loan: The amount of the loan will depend on the scope of work necessary to address the identified imminent threats to life and/or safety, and that will be determined by the CCCD Housing Rehabilitation Specialist assigned to the project. There is no minimum amount of assistance; however, the maximum life-time limit according to the guidelines of URP11 is \$6,000. An amount up to \$7,500 may be awarded using Cumberland County CDBG matching funds. See "Use of Matching Funds" below for restrictions on matching funds.

Use of matching funds: CCCD is contributing \$18,750 in CDBG-funds as match for the Urgent Repair Program. In addition to the guidelines described above, and NC Housing Finance URP guidelines, the following will apply:

1. In such cases as the \$6,000 maximum loan allowable under URP guidelines is not sufficient to address the cost of repairs to alleviate conditions which pose an imminent threat to life and/or safety, matching funds in the form of a grant of up to \$1,500 may be used to supplement the URP loan.
2. CCCD may elect to use CDBG matching funds alone or in lieu of URP funds for repairs/modifications to qualifying households as defined/determined under this policy up to \$7,500.
3. The total of the loan/grant awarded shall not exceed \$7,500 under any circumstances.
4. Although single and double wide manufactured housing not permanently attached to a conventional foundation may qualify for repairs using URP11 funding, CCCD policy does not allow for CDBG funds to be used for this type of housing. Under such circumstances, the \$6,000 URP limit will be the maximum loan amount available.

What kinds of work will be done? Only repairs that address imminent threats to the life and or/safety of occupants of the dwelling unit or accessibility modifications will be performed under URP. It should be noted that all deficiencies in a home may not be rectified with the available funds.

All work that is completed under URP must meet or exceed NC Residential Building Code.

Who will do the work on the homes? Work under URP11 may be done by paid contractors.

CCCD is obligated under URP11 to ensure that quality work is done at reasonable prices and that all work is contracted through a fair, open and competitive process. To meet this requirement, CCCD will invite bids only from contractors who are part of an “approved contractors registry” maintained by our office.

To be on the registry contractors must fill out an application form listing several references and recent jobs completed as well as documentation of meeting insurance requirements. Once all information has been verified, the contractor will receive conditional approval by CCCD. A contractor who has been conditionally approved will have his or her status upgraded to “regular approval” after successful completion of one job for CCCD. Contractors in regular approval status will be allowed to bid on regular rotation as long as they remain in good standing. Homeowners who know of quality rehabilitation contractors that are not on the approved contractor’s registry are welcome to invite them to apply.

A minimum of three approved contractors will be invited to bid on each job, and the lowest responsive, responsible bidder will be selected for the contract. “Responsive and responsible” means the contractor (1) is deemed able to complete the work in a timely fashion, and (2) that the bid is within 15% (either above or below) of the Housing Rehabilitation Specialist’s cost estimate.

Application and Construction Process

1. Completing an application form: Homeowners who wish to apply for assistance must do so between October 1, 2011 and December 31, 2012, or as long as funds are still available. Apply by contacting CCCD at (910) 323-6112. Proof of ownership and income will be required. Those who have applied for housing assistance from CCCD in the past will not automatically be considered. A new application will need to be submitted.
2. Preliminary inspection: The CCCD Housing Rehabilitation Specialist will visit the homes of potential loan recipients to determine the need and feasibility of repairs/modifications.
3. Screening of applicants: Household income and ownership will be verified for program purposes only (information will be kept confidential).
4. Applicant interviews: Approved applicants will be provided detailed information on assistance, program repair/modification standards and the contracting procedures associated with their project at this informational interview by CCCD staff.
5. Supportive services interviews: A supportive services interview will be conducted with applicants by CCCD staff to educate and refer clients to agencies which may assist with their non-housing needs. Advocacy on behalf of the client with their permission will be determined on a case-by-case basis.
6. Work write-up: The CCCD Housing Rehabilitation Specialist will visit the home again for a more thorough inspection. All areas of the home must be

made accessible for inspection, including the attic and crawlspace, if applicable. The owner should report any known problems such as electrical short circuits, blinking lights, roof leaks and the like. The CCCD Housing Rehabilitation Specialist will prepare complete and detailed work specifications (known as the “work write-up”). A final cost estimate will also be prepared by the CCCD Housing Rehabilitation Specialist and held in confidence until bidding is completed. Paid contractors will bid on jobs as described below.

7. Formal Agreement: After approval of the work write-up, the homeowner will sign a formal agreement (rehabilitation contract) that will explain and govern the repair/modification process. This agreement will define the roles of the parties involved throughout the process.
8. Bidding: The work write-up and bid documents will be mailed or faxed to a minimum of three contractors on the Approved Contractors Registry who will be given one week in which to inspect the property and prepare bid proposals. The names of the invited contractors will be supplied to the homeowner. Each will need access to those areas of the house in which work is to be performed in order to prepare a bid. A bid opening will be conducted at the CCCD office at a specified date and time, with all bidders and the homeowner invited to attend.
9. Contractor selection: Within 48 hours of bid opening, after review of bid breakdowns and timing factors, the winning bidder will be selected. All bidders and the homeowner will be notified of (1) the selection, (2) the bid amount, (3) the amount of the cost estimate, and (4) if other than the lowest bidder is selected, of the specific reason(s) for the selection.
10. Execution of loan agreement and contract: The loan agreement and promissory note will be executed, as well as the repair/modification contract. This contract will be between the contractor and the homeowner, with CCCD signing as an interested third party.
11. Pre-construction conference: A pre-construction conference will be held at the CCCD office. At this time, the homeowner, contractor, and CCCD staff will discuss the details of the work to be done. Starting and ending dates will be agreed upon, along with any special arrangements such as weekend or evening work and disposition of items to be removed from the home (such as old plumbing, etc.). Within 24 hours the CCCD Housing Rehabilitation Specialist will issue a proceed order formally instructing the contractor to commence by the agreed-upon date.
12. Construction: The contractor will be responsible for obtaining any required building permits for the project before beginning work. The permit must be posted at the house during the entire period of construction. Program staff will closely monitor the contractor during the construction period to make sure that the work is being done according to the work write-up (which is made a part of the rehabilitation contract by reference) and in a timely fashion. Code Enforcement Officers will inspect new work for compliance with the State Building Code as required by the guidelines of URP11. The homeowner will be responsible for working with the contractor toward protecting personal property by clearing work areas as much as practical.

13. Change Orders: All change orders to the scope of work must be approved by the owner and the CCCD Housing Rehabilitation Specialist and reduced to writing as a contract amendment (“change order”). The change order must be signed by the Owner, Contractor, and two (2) County Representatives. If the changes require an adjustment in the loan/grant amount, the change must be specified in the change order. Also, a loan/grant modification stating these changes in the contract amount must be completed by CCCD and executed by the owner.
14. Payments to Contractor: The contractor will be paid following satisfactory completion and inspection of all items on the work write-up, as well as receipt of the contractor’s invoice and a release of liens, signed by all subcontractors employed on the job and by all material suppliers from whom materials for the job were purchased. CCCD will submit payment requests in accordance with the County Finance Department’s processes, procedures, and payment schedule.
15. Post-construction conference: Following construction the contractor and the CCCD Housing Rehabilitation Specialist will meet with the homeowner one last time. At this conference the contractor will hand over all owner’s manuals and warranties on equipment when applicable. The contractor and CCCD Housing Rehabilitation Specialist will go over operating and maintenance requirements for any new equipment installed and discuss general maintenance of the home with the homeowner. The homeowner will have the opportunity to ask any final questions about the work.
16. Closeout: Once each item outlined in number 15 above has been satisfied and the homeowner has signed a Certificate of Satisfaction, the job will be closed out.

Key Dates: If, after reading this document, you feel that you qualify for this program and wish to apply, please keep the following dates in mind:

- Applications will be made available to the public starting October 1, 2011.
- Applications will be accepted until December 31, 2012 unless all funds have been loaned or granted prior to that date.

How do I request an application?

Call or come by:

Cumberland County Community Development
245 Person St., 2nd Floor
Fayetteville, NC 28301
(910) 323-6112

Is there a procedure for dealing with complaints, disputes and appeals?

Although the application process and repair/modification guidelines are meant to be as fair as possible, CCCD realizes that there is still a chance that some applicants or participants may feel that they are not treated fairly. The following procedures are designed to provide an avenue for resolution of complaints and appeals.

During the application process:

1. If an applicant feels that his/her application was not fairly reviewed and would like to appeal the decision made about it, he/she should contact the Senior Loan Analyst within five days of the initial decision and voice their concern. If the applicant remains dissatisfied with the decision, the detailed complaint should be put into writing.
2. A written appeal must be made within 10 business days of the initial decision on an application.
3. CCCD will respond in writing to any complaints or appeals within 10 business days of receiving written comments. The response will be signed by the Community Development Director, or his/her designee.

During the repair/modification process:

1. If the homeowner feels that repairs or modifications are not being completed according to the contract, he/she must inform the contractor and the CCCD Housing Rehabilitation Specialist.
2. The CCCD Housing Rehabilitation Specialist will inspect the work in question. If he finds that the work is not being completed according to contract, the CCCD Housing Rehabilitation Specialist will review the contract with the contractor and require the contractor to remedy the problem.
3. If problems persist, a mediation conference between the homeowner and the contractor may be convened by the CCCD Housing Rehabilitation Specialist and facilitated by the Fair Housing Specialist.
4. Should the mediation conference fail to resolve the dispute, the *Community Development Director will render a written final decision.*
5. If the CCCD Housing Rehabilitation Specialist finds that the work is being completed according to the contract, the complaint will be noted and the CCCD Housing Rehabilitation Specialist and the homeowner will discuss the concern and the reason for the CCCD Housing Rehabilitation Specialist's decision.

Will the personal information provided remain confidential? Yes. All information in applicant files will remain confidential. Access to the information will be provided only to CCCD staff who are directly involved in the program, the NC Housing Finance Agency and auditors.

What about conflicts of interest? No officer or other public official of the County, County Commissioners, or entity contracting with the County who exercises any functions or responsibilities with respect to URP11 shall have any interest, direct or indirect, in any contract or subcontract for work to be performed with program funding, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. Relatives of County employees, specifically CCCD staff, County Commissioners or persons who may contract with the County for purposes of implementing URP11 may be approved for rehabilitation assistance only upon public disclosure before the County Commissioners and receipt of written permission from NCHFA.

What about favoritism? All activities under URP11, including application selection, inviting bids, selecting contractors and resolving complaints, will be conducted in a fair, open and non-discriminatory manner, entirely without regard to race, religion, sex, color, national origin, familial status, or disability.

Who can I contact about URP11? Any questions regarding any part of this application or program should be addressed to:

Cumberland County Community Development
PO Box 1829
Fayetteville NC 28302-1829
(910) 323-6112

The CCCD staff will make every effort to address questions and inquiries in the most accurate, effective and efficient manner possible.

This Assistance Policy is adopted this _____ day of _____, 2011.

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT
PROCUREMENT AND DISBURSEMENT POLICY
Urgent Repair Program 2011

Procurement Procedures:

1. To the maximum extent practical, Cumberland County Community Development (CCCD) will promote a fair, open and competitive procurement process as required under the North Carolina Housing Finance agency's Urgent Repair Program (URP). Bids are invited from Contractors who are listed on CCCD's approved contractor registry. [To be on the registry, a contractor must complete an application, have their recent work inspected, reviewed and approved by the CCCD Housing Services Manager and submit proof of insurance (General Liability and Workers Compensation) at appropriate levels required by CCCD.]
2. Three to six eligible contractors on the CCCD approved contractor registry shall be invited to bid on each job and the lowest responsive and responsible bidder shall be selected for the contract. "Responsive and responsible" means (a) the contractor is deemed able to complete the work in a timely fashion, (b) the bid is within 15%, in either direction, of the CCCD Housing Rehabilitation Specialist's cost estimate and (c) there is no conflict of interest (real or apparent).
3. Although bid packages may be bundled for multiple job sites, the bids for multiple job sites shall be considered separate and apart when awarded and shall be awarded to the lowest responsive and responsible bidder(s) for each job site.
4. Bid packages shall consist of an invitation to bid, work write up(s) and bid sheet(s) for each job.

5. Bids must include a cost-per-item breakdown with line item totals equaling the submitted bid price. Discrepancies must be reconciled prior to a contract being awarded.
6. Any change to the original scope of work must be reduced to writing in the form of a change order to be agreed upon and signed by the Owner, Contractor, and two (2) County Representatives. The change order must also detail any changes to the original contract price.
7. No work may begin prior to a contract being awarded and a written order to proceed provided to the contractor. CCCD reserves the right to reject any and/or all bids at any time during the procurement process.
8. In the event of a bona fide emergency situation, CCCD reserves the right to waive normal procurement procedures in favor of more expedient methods, which may include seeking telephone quotes, faxed bids and the like. Should such methods ever become necessary the transactions will be fully documented.
9. All sealed bids will be opened publicly at a time and place to be announced in the bid invitation. All bidders are welcome to attend.

Disbursement Procedures:

1. All repair work must be inspected by (a) the assigned CCCD Housing Rehabilitation Specialist, (b) a Code Enforcement Officer (when applicable) and (c) the homeowner prior to any payments to contractors. If all work is deemed satisfactory and all other factors and written agreements are in order, payment shall be issued upon presentation of an original invoice from the contractor. Contractor should allow 10 working days for processing of the invoice for payment.
2. If any of the work is deemed unsatisfactory, it must be corrected prior to authorization of payment. If the contractor fails to correct the work to the satisfaction of the CCCD Housing Rehabilitation Specialist, payment may be withheld until such time the work is satisfactory. (Contractors may follow the CCCD Urgent Repair Program Assistance Policy if a dispute occurs; however, contractors shall abide by the final decision as stated in the policy.)
3. CCCD assures, through this policy, that adequate funds shall be available to pay the contractor for satisfactory work.
4. All contractors, sub-contractors and suppliers must sign a mechanic's and materials lien waiver, duly notarized, prior to disbursement of funds.

This Procurement and Disbursement Policy is adopted this the ____ day of _____, 2011.

- G. Approval of Sheriff's Office Application for Governor's Highway Safety Program Grant

BACKGROUND:

The Cumberland County Sheriff's Office has an opportunity to apply for an equipment grant from the Governor's Highway Safety Program. The Sheriff's Office would request vehicle radars and in-car camera systems. This grant

requires a 25 percent local match (\$10,875). As part of the application process, the Board of Commissioners must adopt a resolution. If the application is successful, a Budget Revision will be submitted at a later date.

RECOMMENDATION/PROPOSED ACTION:

Support application for an equipment grant and adopt the North Carolina Governor's Highway Safety Program Local Government Resolution incorporated herein as Attachment A.

H. Budget Revisions:

(1) General Government

Revision in the amount of \$3,488 to reimburse Beaver Dam Volunteer Fire Department from State funds received on their behalf for expenses incurred as a result of the April 16, 2011 tornado. (B12-083) Funding Source – State

(2) Sheriff Grants

Revision in the amount of \$218,773 to recognize Byrne Justice Assistance Grant. (B12-117) Funding Source – Federal

(3) Library Grants

a. Revision in the amount of \$85,171 to recognize E-Rate funds. (B12-118) Funding Source – Grant

b. Revision in the amount of \$4,175 to recognize Arts Council grant for "Storytelling Festival". (B12-126) Funding Source – Grant

(4) Health

a. Pregnancy Care Management – Revision to recognize additional revenue in the amount of \$21,504 to contract for two temporary registered nurses. (B12-119) Funding Source – Fees

b. Pregnancy Care Management – Revision to recognize additional revenue in the amount of \$49,126 to create a new

Public Health Nurse II position. (B12-120) Funding Source – Fees

(5) Emergency Telephone System

Revision in the amount of \$60,741 to appropriate fund balance for the CAD consolidation/merger projects. (B12-127) Funding Source – Fund Balance Appropriated

(6) Juvenile Crime Prevention Program

Revision in the amount of \$4,232 to appropriate fund balance to refund revenue received but not spent; DSS Group Home \$4,160.77 and Juvenile Assessment Center \$71.11. (B12-128) Funding Source – Fund Balance Appropriated

MOTION: Commissioner Faircloth moved to approve consent agenda Items 2.A. through 2.H.(6)
SECOND: Commissioner
VOTE: UNANIMOUS (5-0)

ITEMS OF BUSINESS

3. Consideration of Amendment to Cumberland County Water Use Ordinance

BACKGROUND:

Section 29(b) of the Water Use Ordinance requires that non-connectivity of separate plumbing systems with the county system be certified by a licensed plumber. The members of the Gray's Creek Steering Committee requested that this certification be done by the county plumbing inspector so that customers who wanted to maintain separate systems would not have to hire a plumber to make this certification. Management recommends that this change be made by an amendment to the ordinance. The current Section 29 and the proposed amendment to subsection be are set out below.

Section 29. No Cross-Connection to Other Supply.

(b) A completely separate plumbing system using water from another source may be maintained for irrigation purposes upon the owner providing CCDPU with a certification from a plumber licensed in the State of North Carolina that the separate system is not cross-connected with the County's water system.

Proposed Amendment to Section 29(b):

(b) A completely separate plumbing system using water from another source may be maintained for non-household uses such as irrigation, filling pools, and watering livestock upon inspection and certification by a County plumbing inspector that the separate system is not cross-connected with the County's water system.

RECOMMENDATION/PROPOSED ACTION:

Adopt the resolution amending Section 29(b) as set out below:

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
RESOLUTION AMENDING SECTION 29(b) OF THE ORDINANCE REGULATING THE
USE OF WATER FACILITIES OPERATED BY THE COUNTY OF CUMBERLAND;
AUTHORIZING THE ESTABLISHMENT OF A SCHEDULE OF RENTS, RATES, FEES AND
OTHER CHARGES; AND PROVIDING FOR COLLECTION OF SAME.

Whereas, the Board of Commissioners has been asked by citizens of Gray's Creek Water and Sewer District to eliminate the ordinance requirement that inspections for cross-connections be performed by licensed plumbers; and

Whereas, the Board of Commissioners finds that this inspection can be performed by county plumbing inspectors.

Be it therefore resolved that Section 29(b) of the Ordinance Regulating The Use Of Water Facilities Operated By The County Of Cumberland; Authorizing The Establishment Of A Schedule Of Rents, Rates, Fees And Other Charges; And Providing For Collection Of Same amended by repealing the current language and replacing it instead with the following:

(b) A completely separate plumbing system using water from another source may be maintained for non-household uses such as irrigation, filling pools, and watering livestock upon inspection and certification by a County plumbing inspector that the separate system is not cross-connected with the County's water system.

Adopted by unanimous vote this 3rd day of October, 2011.

MOTION: Commissioner Council moved to adopt the resolution amending Section 29(b) of the Cumberland County Water Use Ordinance.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (5-0)

4. Nominations to Boards and Committees

A. Cumberland County Workforce Development Board (2 Vacancies)

Commissioner Council nominated Linda Hoppmann for the Private Sector position and Emily Dickens for the Education position.

5. Appointments to Boards and Committees

A. Animal Services Board (1 Vacancy)

Nominee:

City of Fayetteville Resident Position: Dell Caramanno (Reappointment)

B. Cumberland Juvenile Crime Prevention Council (4 Vacancies)

Nominees:

Person Under Age 21: Christopher Lindsay

United Way or Non-Profit: Linda Blanton

At-Large Representative: Stephanie Glover
Tavion Powell

C. Nursing Home Advisory Board (1 Vacancy)

Nominee: Norton Campbell (Reappointment)

D. Southeastern Economic Development Commission (SEDC) (1 Vacancy)

Nominee: Commissioner Ed Melvin (Reappointment)

E. Cumberland County Workforce Development Board (8 Vacancies)

Nominees:

Private Sector Positions: Alicia R. McLean (Reappointment)
Gwen Holloman (Reappointment)
Rosie G. McMillan (Reappointment)

Public Sector – Social Services Representative Position:

Richard Everett (Reappointment)

Community Based Organization Position:

Esther Acker (Reappointment)

Labor Position: Joseph M. Smith (Reappointment)

Private Sector Positions: David McCune
Randall Newcomer

There being an equal number of vacancies and nominees,

MOTION: Commissioner Faircloth moved to appoint all nominees for Items 5.A. through 5.E.

SECOND: Commissioner Council

VOTE: UNANIMOUS (5-0)

6. Closed Session

The Board of Commissioners did not enter into closed session.

MOTION: Commissioner Evans moved to adjourn.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (5-0)

There being no further business, the meeting adjourned at 9:08 a.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board