

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 3, 2012 – 9:00 AM
117 DICK STREET, 1ST FLOOR, ROOM 118
REGULAR MEETING
MINUTES

PRESENT: Commissioner Marshall Faircloth, Chairman
Commissioner Jimmy Keefe, Vice Chairman
Commissioner Jeannette Council
Commissioner Kenneth Edge
Commissioner Charles Evans
Commissioner Billy King
Commissioner Ed Melvin
James Martin, County Manager
Amy Cannon, Deputy County Manager
James Lawson, Assistant County Manager
Rick Moorefield, County Attorney
Sally Shutt, Communication and Strategic Initiatives Manager
Rodney Jenkins, Assistant Public Health Director
Kristine Wagner, Transportation Community Planner
Mark Browder, Mark III Brokerage
Leslie Mozingo, The Ferguson Group
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board

Chairman Marshall Faircloth called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE - Commissioner Evans introduced Reverend Troy Williams, St. Timothy Church, who provided the invocation followed by the Pledge of Allegiance to the American Flag.

James Martin, County Manager, requested the removal of Item 3.A., public hearing case number P11-61, because of a written request that the case be withdrawn.

MOTION: Commissioner Melvin moved to approve the removal of Item 3.A.
SECOND: Commissioner King
VOTE: UNANIMOUS (7-0)

1. Approval of Agenda

MOTION: Commissioner Edge moved to approve the agenda with the exception of Item 3.A. as removed.
SECOND: Commissioner Council
VOTE: UNANIMOUS (7-0)

2. Consent Agenda

A. Approval of minutes for:

- 1) December 19, 2011 regular meeting
- 2) December 8, 2011 emergency meeting
- 3) December 5, 2011 regular meeting
- 4) November 30, 2011 special meeting for development of the federal legislative agenda

B. Approval of Board of Commissioners' Annual Planning Session Date

BACKGROUND:

The Board of Commissioners annually holds a planning session early in the calendar year.

RECOMMENDATION/PROPOSED ACTION:

Approve having the Board of Commissioners' annual planning session on Friday, February 17 at 8:30 a.m. in the Crown Center Boardroom.

C. Approval of Destruction of Governing Body Department Records

BACKGROUND:

Pursuant to a resolution adopted by the Board of Commissioners at its February 4, 1985 meeting, authorization is requested to destroy Governing Body department records as noted below.

The destruction of these records is in accordance with the Records Retention Schedule issued by the North Carolina Division of Archives and History and adopted by the Board of Commissioners at its June 19, 2006 meeting.

COMMISSIONERS' AGENDA AND MEETING PACKETS RECORD SERIES – 2007

Per Standard 1-Administration and Management Records – Item #2:

Destroy in office when administrative value ends.

CORRESPONDENCE AND MEMORANDA RECORD SERIES - 2007

Per Standard 1-Administration and Management Records – Item #16:

Destroy in office when administrative value ends. Destroy in office remaining records after 3 years.

RECOMMENDATION/PROPOSED ACTION:

Approve destruction of the record series as noted above and include the same in the minutes of the January 3, 2012 Board of Commissioners' meeting.

D. Approval of Cumberland County Finance Committee Report and Recommendations

BACKGROUND:

The Cumberland County Finance Committee met on Thursday, December 1, 2011. The Finance Committee discussed the School Funding Agreement and agreed that no action on the Funding Agreement would be taken at this time.

RECOMMENDATION/PROPOSED ACTION:

Accept the Cumberland County Finance Committee report and recommendation.

- E. Approval of Bid Award to Coffman Plumbing Company for County Detention Center Phase 2 Water Line Replacement

BACKGROUND:

Bids were received on December 15, 2011 for replacement of the balance of the galvanized water lines in the County Detention Center located primarily in the administrative, initial housing and special management housing areas in the facility. The certified bid tabulation is below. The low base bid was submitted by Coffman Plumbing Company in the amount of \$288,000. An Alternate #1 bid was also taken for the use of the Viega ProPress System which replaces a soldered, threaded and/or grooved joint coupling system which is specified in the base bid. The amount of Alternate #1 submitted by Coffman is a deduct of \$17,000. Acceptance of the alternate is recommended. The total of the base bid and Alternate #1 submitted by Coffman Plumbing is \$271,000. In addition, a 5% contingency in the amount of \$13,500 is recommended.

CUMBERLAND COUNTY DETENTION CENTER PHASE 2 WATER LINE REPLACEMENT PROJECT

BID DATE: 2:00PM DECEMBER 15, 2011

CONTRACTOR	LICENSE NUMBER	BID DEPOSIT	BASE BID	ALTERNATE #1
COFFMAN PLUMBING	6631	YES	\$288,000.00	-\$17,000.00
IVEY MECHANICAL	10838	YES	\$389,000.00	NO BID
HAIRE PLUMBING & MECHANICAL	4230	YES	\$391,500.00	-\$7,200.00

CERTIFIED TRUE AND ACCURATE:
ROBERT N. STANGER, PE
COUNTY ENGINEER

ALTERNATE #1 IS FOR VIEGA PROPRESS SYSTEM IN LIEU OF
SOLDERED, THREADED AND/OR GROOVED JOINT COUPLING SYSTEM.

RECOMMENDATION/PROPOSED ACTION:

The recommendation of the county engineer and management is as follows and the proposed action by the Board is to approve the recommendation of management and staff.

1. Accept the bids for the County Detention Center Phase 2 Water Line Replacement Project and award a contract to Coffman Plumbing Company in the amount of \$271,000 for the base bid plus Alternate #1.
2. Establish a contingency in the amount of \$13,500 to be used for additional work recommended by the county engineer and approved by the county manager.
3. Approve the budget revision.

F. Budget Revisions:

(1) Mid Carolina Senior Transportation/Rural Operating Assistance

Revision in the amount of \$22,222 to budget an increase in the Area Agency on Aging (AAA) grant funds of \$20,000 and the required 10% match of \$2,222. The match is provided by a reallocation of a General Fund transfer from the Rural Operating Assistance program. (B12-202 and B12-202A) Funding Source – Grant and Reallocation of Budgeted Revenue

(2) Health Department

- a. Care Coordination for Children: Revision in the amount of \$18,000 to budget an increase in fees to fund a contract for professional management consulting services. (B12-204) Funding Source – Fees
- b. Care Coordination for Children/Maternal Health/Family Planning/Child Health: Revisions in the amount of \$41,866 to transfer a public health nurse supervisor position from Care Coordination into three other health programs. (B12-206 thru B12-206C) Funding Source - Fees

(3) Library Grants

Revision in the amount of \$20,000 to recognize a Cumberland Community Foundation Grant to be used for advertising the Health and Jobs Fair as well as health databases and programming. (B12-203) Funding Source – Grant

(4) Cooperative Extension

- a. Revision to recognize a \$13,028 North Carolina State Military 4-H Grant to be used for operating expenditures and to reimburse the

county for \$12,096 of personnel costs. (B12-207) Funding Source – Grant

- b. Revision to budget \$1,477 from North Carolina State University to reimburse the county for cell phones for Cooperative Extension Agents. (B12-210) Funding Source – Other

(5) Sheriff's Office

- a. Revision to appropriate fund balance of \$12,052 for contributions received by the Sheriff in prior years. (B12-209) Funding Source – Fund Balance Appropriated
- b. Revision in the amount of \$30,614 to appropriate fund balance from insurance settlements from the prior year to purchase a replacement vehicle and related equipment. (B12-175) Funding Source – Fund Balance Appropriated from Insurance Settlements

(6) General Government

Revision to appropriate dedicated renovations and maintenance fund balance of \$100,000 for repairs and maintenance to the new Wellness Center (former Health Department). (B12-211) Funding Source – Fund Balance Renovation & Maintenance

MOTION: Commissioner King moved to approve all consent items 2.A. through 2.F.6.
SECOND: Commissioner Council
VOTE: UNANIMOUS (7-0)

3. Public Hearings

- A) THIS ITEM WAS REMOVED FROM AGENDA
- B) Public Hearing and Approval of FY 2013 Application for Community Transportation Program Grant

BACKGROUND:

According to information received from our Transportation Program Coordinator, the NCDOT deadline for our yearly application for the Community Transportation Program Grant funds is January 27, 2012. The required public hearing was advertised in the Fayetteville Observer on December 20, 2011, for the Board's January 3, 2012, 9:00 A.M. meeting. This is the annual request that funds the administration portion of the Cumberland County Community Transportation Program. The funding period is July 1, 2012 to June 30, 2013. This grant incorporates the administrative funds for the Cumberland County Community Transportation Program as follows:

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$79,535	\$11,931(15%)

RECOMMENDATION/PROPOSED ACTION:

Conduct the public hearing and approve the FY 2013 application and resolution for the Community Transportation Program Grant funds.

Kristine Wagner, Transportation Community Planner, review the above background information.

This is the duly advertised public hearing set for this date and time. Chairman Faircloth opened the public hearing.

The Clerk to the Board advised there were no speakers.

Chairman Faircloth closed the public hearing.

MOTION: Commissioner Council moved to approve the FY2013 application and resolution for the Community Transportation Program Grant funds.

SECOND: Commissioner Melvin

VOTE: UNANIMOUS (7-0)

ITEMS OF BUSINESS

4. Presentation on the County Medical Insurance Plan the Proposed Employee Wellness Center

BACKGROUND:

The Finance Committee received a presentation by Mark Browder at the December meeting regarding an Employee Wellness Center as well as an update on the county medical insurance plan. The model that was recommended is a more comprehensive approach than was originally planned. We believe that the establishment of an Employee Wellness Center may provide financial savings, as well as achieve improvement in the overall health of our employees. Our Employee Wellness Center will include a pharmacy, acute care clinic, and a wellness component.

Since that committee meeting, we have continued to work with the Health Department and Mr. Browder on the logistics of establishing the Wellness Center. This includes staffing, pharmacy and clinic layout for efficient movement of patients, equipment/technology needs, establishment of patient file required for pharmacy participation, etc. There are numerous operational details to be worked out before the clinic or pharmacy may open. These issues may best be addressed by the clinician and professional staff that will be operating these programs; therefore, the recruitment of the positions is in process.

One of the major compliance issues that will need to be addressed is the requirement that employees have a medical record established in the wellness center/clinic before a prescription may be filled. Our solution is to schedule our traditional wellness fair for the spring and to establish a medical record for each participating employee at that time. The optimal situation would be to have some of the new staff on board at that time to assist with the wellness fair and for the employees to have an opportunity to meet the professionals that will be providing acute care and pharmacy services.

We believe a more realistic time frame for meeting these challenges is to revise the original plan for an implementation date of March 1, 2012, and set an implementation date of no later than July 1, 2012. The key to success of the Wellness Center is that a solid, organized plan be in place so that employees will have a positive experience in utilizing these services.

Mark Browder, Mark III Brokerage, will provide a presentation with projections for our health plan for the current year as well as for next fiscal year. The presentation reflects the revised implementation plan and date. Savings were projected initially for the upcoming fiscal year only.

RECOMMENDATION/PROPOSED ACTION:

Management recommends approval of the Wellness Center Plan with a revised implementation date of no later than July 1, 2012.

Amy Cannon, Deputy County Manager, reviewed the above background information. Mark Browder, Mark III Brokerage, reported for fiscal year 2010–2011 the total claims activity was down 7% and the county was in the black by about \$300,000; the fiscal year turned out as expected. Mr. Browder stated the projection going into 2011-2012 was for an increase in funding and during the spring several options were reviewed; however, due to the short timeframe available, the county kept the existing plan design which resulted in an approximate 11% increase in funding by the county. Mr. Browder reviewed the 2011-2012 county and employee monthly contribution amounts and stated as of November 2011, the plan was in the black but trending upward about 4%; the expectation for the current plan year is that claims in North Carolina for both medical and pharmacy will trend up about 10%, so the county is doing better than expected.

Mr. Browder stated for the 2012-2013 plan year, it is expected there will be a 5% increase without any plan design changes or modifications. Mr. Browder reported Mark III Brokerage had about thirty counties as clients, and several had implemented clinics and a handful had implemented pharmacies; the experience has been positive with claim reductions and flattening out of pharmacy claims observed. Mr. Browder stated should the county implement a clinic and a pharmacy, there would be an approximate \$600,000 savings. Mr. Browder also stated implementation was anticipated for July 1, 2012 with only employees and retirees participating in the program initially; hours of operation would be Monday through Thursday 7:30 am till 5:30 pm, and Friday would be a half day with the remainder of the day dedicated to administrative matters. Mr. Browder further stated no leave would be required for employees to use the clinic, the medication deduction program through Blue Cross Blue Shield would be eliminated as an incentive for employees to use the onsite pharmacy, and employees/retirees would be able to use the pharmacy to fill general medications with a zero co-pay. Mr. Browder restated the estimated

cost savings to the county for the clinic and pharmacy would be close to \$600,000, which includes the cost of operations, labs and personnel costs.

Mr. Browder reported from a benefit design standpoint, it would be more cost effective for employees to go to the clinic because there would be no cost to access the nurse practitioner or for preventive services. Mr. Browder further reported pharmacy medication tiers would be zero for generics, \$25 for the second tier brands, and \$40 for the third tier brands. Mr. Browder stated access to the clinic would provide an economic advantage to both employees and retirees, and to the county.

In response to a question posed by Commissioner King, Mr. Browder stated the potential redirection away from local pharmacy business to the county's pharmacy would be part of the savings; in Robeson County about half of the pharmacy spend was redirected into the county clinic so about 50% of the pharmacy traffic would be redirected.

In response to questions posed by Commissioner Keefe, Mr. Browder stated medical staff would include a licensed pharmacist, a pharmacy tech, a nurse practitioner to be supervised by a physician, a registered nurse, and a medical office assistant. Mr. Browder also stated individuals initially eligible for the clinic and pharmacy would be employees and retirees; eligibility would later be expanded to include spouses and dependents of employees. Mr. Browder described the wellness center/clinic and explained the plan is richer than plans in the private sector but within county government and the public sector, the county's plan falls in the middle and is not an overly rich plan. Mr. Browder explained opportunities to save money come through plan design changes that pass more costs onto employees; however, using the implementation of the county wellness center/clinic and the pharmacy was felt to be the best direction to enhance the benefit and have a flat renewal. Mr. Browder stated although the net effect from the redirection of claims to the clinic and pharmacy would be a positive of \$600,000 to the county, larger exposures to specialists and hospitalizations will not provide any reductions.

Mr. Browder and Mr. Martin responded to questions posed by Commissioner Evans. With regard to a question regarding the county's liability, Mr. Browder advised the clinic and the pharmacy would be added by an endorsement to the health department's malpractice policy once the facility was set up. Mr. Browder stated none of his clients had experienced any adverse impacts or lawsuits after opening their clinics and pharmacies.

MOTION: Commissioner Edge moved to approve the Wellness Center Plan with a revised implementation date of no later than July 1, 2012.

SECOND: Commissioner Keefe

Commissioner King asked whether discussion had occurred with the medical community and whether public hearings had been held relative to the plan. Mr. Martin responded in the negative. Mr. Browder stated his experience has shown there has been no negative feedback from the physician community, and although there has been some negative feedback primarily from locally owned pharmacies, the savings to the counties and to the employees won over these discussions.

In response to a question posed by Commissioner Keefe, Mr. Browder stated there could be further discussion regarding the hours of operation and his experience has not shown significant

growth or expansion of the clinics beyond the eligibility to spouses and dependents of employees. Mr. Browder stated none of his clients have expanded to include municipalities because the plan functions better as a single employer solution.

VOTE: PASSED (6-1) (Commissioners King, Keefe, Faircloth, Council, Melvin and Edge voted in favor; Commissioner Evans voted in opposition.)

5. Presentation of the Preliminary Draft of the 2012 Federal Legislative Agenda by Leslie Mozingo of the Ferguson Group

BACKGROUND:

Cumberland County, the City of Fayetteville and the Fayetteville-Cumberland County Chamber of Commerce have partnered with The Ferguson Group to develop a community-wide federal legislative agenda for calendar year 2012. This partnership has returned more than \$46,613,900 in federal assistance to the community since its inception in 2005.

In order to continue these successful efforts, the partners met November 30 in a series of meetings with city and county department heads to discuss community federal advocacy needs with The Ferguson Group lobbyists Leslie Mozingo and Debra Bryant. During the day-long conference, time was allocated for county commissioners and city council members to meet with the lobbyists.

Based on these sessions with elected officials and local government staff, the Ferguson Group developed a preliminary draft of the Calendar Year 2012 Federal Legislative Agenda. The agenda is based on projects and issues which the partners identified as community priorities and which the lobbyists think federal grants can be successfully secured. The initiatives are not listed in priority order.

This agenda represents a major change from years past. Rather than focusing on earmarks, it now focuses on federal grant opportunities.

RECOMMENDATION/PROPOSED ACTION:

Provide feedback regarding the agenda so that a final version can be prepared and presented for approval.

Sally Shutt, Communication and Strategic Initiatives Manager, reviewed the above background information. Ms. Shutt stated Leslie Mozingo, partner with The Ferguson Group, will explain this year's process and The Ferguson Group's shift to providing competitive grants services.

Ms. Mozingo explained the moratorium on the earmarking process has shifted the focus to fulltime competitive grants; twenty-six federal agencies issue over \$400 billion a year. Ms. Mozingo further explained all of the grants are not eligible for local government, but they are available and awarded competitively; The Ferguson Group has tracked the process over the last year and has seen comparable numbers to the earmarking process being distributed to local governments. Ms. Mozingo stated the partnership is well positioned for a number of reasons and

needs to find those areas in which its application can rise above the rest of the country because it is now competing nationwide for these grants. Ms. Mozingo referenced grant services offered by The Ferguson Group as part of the competitive grant process.

Ms. Mozingo referenced the preliminary draft of the 2012 federal agenda/funding advocacy opportunities to include the county's additions (indicated in bold below). Ms. Mozingo advised this is a working draft and explained the federal grant process is an ongoing process throughout the entire year and the deadlines differ from those under the earmarking process; adjustments can be made providing the partnership agrees to the adjustments.

City of Fayetteville, Cumberland County and Fayetteville - Cumberland County Chamber
North Carolina
2012 FEDERAL AGENDA (Calendar)
Preliminary Draft
FUNDING AND ADVOCACY OPPORTUNITIES

STRATEGIC INITIATIVES	DESCRIPTION	ACTION PLAN
Murchison Road Corridor Development	Seek federal funding opportunities and leverage partnerships in an effort to promote economic development along the Murchison Road corridor.	Choice Neighborhoods
Public Safety	<ul style="list-style-type: none"> • Gang intervention and youth programs • Interoperability (Radios and technology) • Consolidation of E911 • Pandemic and bioterrorism planning • Joint Emergency Operations Center • Domestic violence programs in support of the Family Justice Center • Upgrades for fire facilities and equipment 	<ul style="list-style-type: none"> • FEMA • Department of Justice • Partner with Communicare • Advocacy: Draft letter to delegation and agencies explaining why local officers need technology assistance The Assistance to Firefighters program.
Transportation	<ul style="list-style-type: none"> • Seek federal funding to complete construction of the Multimodal Center facility. • Identify and support funding for rural public transportation • Seek federal funding to improve highway infrastructure • Seek added flexibility with FTA funding; more operational support for public transit systems. 	<ul style="list-style-type: none"> • US Department of Transportation • Surface Transportation Reauthorization
Homelessness	The partnership supports legislation that increases federal resources to prevent and end homelessness. Seek federal funding opportunities and leverage partnerships (CCAP) for this and to fund permanent affordable housing.	<ul style="list-style-type: none"> • Homeless Vets Reintegration • Homeless Continuum of Care • CDBG

Partnership for Defense Innovation (PDI)	Wi-Fi Laboratory Testing and Assessment Center \$5 million funding to research and develop cellular capabilities on the battlefield.	<ul style="list-style-type: none"> • Defense Department, Defense-Wide, RDT&E, Special Operations Advanced Technology Development and/or TSWG • Explore SBIR/STTR for assistance to defense technology entrepreneurs.
Texfi Plant	Seek federal funding opportunities to mitigate and prevent spread of contaminants on site and to protect water supply.	<ul style="list-style-type: none"> • EPA Brownfield • EDA grant • CDBG funding/HUD 108 loan.
Parks and Recreation	Identify ways to support efforts to increase funding for parks and recreation facilities and programs. Specifically, identify funding opportunities for construction of facilities listed in Parks and Recreation Master Plan.	<ul style="list-style-type: none"> • Urban Revitalization and Liveable Communities Act • Recreational Trails Program • Advocacy: Draft letter to delegation requesting assistance.
Sanitary Sewer System and Safe Water	Expand Water Resources Development Act (WRDA) authorization from \$6 million to \$20 million and modifications to language. Seek funding to provide safe drinking water to all county residents	<ul style="list-style-type: none"> • Corps of Engineers Discretionary • WRDA Reauthorization • USDA

ADDITIONAL RESEARCH, MONITOR, REPORT

ISSUE	DESCRIPTION	ACTION PLAN
Unfunded Mandates	Oppose legislation that imposes unfunded mandates on local government.	Keep partnership aware of potential threat(s) by unfunded mandates.
Sustainability	Funding needed for energy efficiency retrofits on public buildings, and working with private companies to deploy solar energy on local government-owned land.	Research funding opportunities that the partnership would be eligible to apply.
Abandoned Home Removal	Keep partnership informed on funding available to assist in transforming vacant and blighted properties near Fort Bragg.	Assist County with application to EPA/HUD for Technical Assistance.
Stormwater	<ul style="list-style-type: none"> • Identify federal funding for unfunded county-wide soil testing and creation of an environmental master plan for areas east of the river. • Funding for city's stormwater infrastructure needs. 	Research funding opportunities that the partnership would be eligible to apply.

Workforce Development	Seek federal funding opportunities and leverage partnerships to meet workforce development challenges and evolve into a high-quality community workforce. Goals include an increase in training opportunities for residents to gain and enhance job skills in key community industries.	Research funding opportunities that the partnership would be eligible to apply.
Community Well-being	<ul style="list-style-type: none"> • County needs funding for public health electronic records management • Seek financial support for programs for children and youth in foster care system. • Seek funding for school capital projects 	Research funding opportunities that the partnership would be eligible to apply.

Ms. Mozingo responded to questions and explained the initiatives were not listed in order of priority. Ms. Mozingo also explained that depending on the particular project, the entity charged with implementing a particular grant would be responsible for the match, and there should not be projects on the list for which there is no local commitment. Ms. Mozingo stated The Ferguson Group has already undertaken a vetting process to clear items for which there are no current funding mechanisms, but the items will be monitored for grant opportunities should they arise. Ms. Mozingo also stated it is not likely that the partnership will receive funding for everything on the list; the list provides direction to The Ferguson Group as to where they are to spend their time and seek support from congressional representatives.

In response to a question posed by Chairman Faircloth, Mr. Martin advised the partnership's federal legislative agenda for calendar year 2012 would likely come before the full board for approval at its February 6, 2012 meeting, but probably not before. Consensus was to place the item on the consent agenda unless major modifications occurred.

6. Nominations to Boards and Committees

A. Cumberland County Workforce Development Board (1 Vacancy)

Commissioner Melvin nominated William F. Frye for the private sector position.

7. Appointments to Boards and Committees

A. Air Quality Stakeholders' Committee (1 Vacancy)

Nominee:

Board of Health Stakeholder: Christopher Frank

B. Cumberland County Local Emergency Planning Committee (4 Vacancies)

Nominees:

Operators of Facilities Representative: Rayford Hunt (Reappointment)

Fire Fighting Representative: Thomas Allen (Reappointment)

At-Large Representative: Marsha Fogle

Hospital Representative: Cristobal S. Berry-Caban

C. Fayetteville Area Convention and Visitors Bureau (2 Vacancies)

Nominees:

Hotels/Motels Under 100 Rooms Representative: Dan Roberts (Reappointment)

Hotels/Motels Over 100 Rooms Representative: Annette Cogburn

There being an equal number of vacancies and nominees,

MOTION: Commissioner Keefe moved to appoint all nominees to their respective positions.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

8. CLOSED SESSION: A) Economic Development Matter(s)
Pursuant to NCGS 143-318.11(a)(4).

MOTION: Commissioner Keefe moved to go into closed session for an economic development matter pursuant to NCGS 143-318.11(a)(4).

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Council moved to reconvene in open session.

SECOND: Commissioner King

VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Council moved to adjourn.

SECOND: Commissioner Edge

VOTE: UNANIMOUS (7-0)

There being no further business, the meeting adjourned at 10:47 a.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board