

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 7, 2017 – 9:00 AM
117 DICK STREET, 1ST FLOOR, ROOM 118
REGULAR MEETING MINUTES

PRESENT: Commissioner Glenn Adams, Chairman
Commissioner Charles Evans
Commissioner Jeannette Council
Commissioner Marshall Faircloth
Commissioner Jimmy Keefe
Commissioner Larry Lancaster
Amy Cannon, County Manager
Melissa Cardinali, Assistant County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Rick Moorefield, County Attorney
Rob Hasty, Assistant County Attorney
Vicki Evans, Finance Director
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Joe Utley, Tax Administrator
Jeffrey Brown, Engineering and Infrastructure Director
Brenda Jackson, Social Services Director
Robert Van Geons, Fayetteville-Cumberland Economic Development
Corporation President/CEO
Candice H. White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

ABSENT: Commissioner Michael Boose

Chairman Adams called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Keefe provided the invocation followed by the Pledge of Allegiance to the American Flag.

Recognition of:

Information Services Department for Achievement as One of the Most Technologically Innovative Counties in the Nation from the Center for Digital Government and the National Association of Counties

Chairman Adams recognized Kim Honan, David Wilkes and Shamon Larson, Information Services department managers and stated for the second consecutive year, Cumberland County is a winner in the Digital Counties Survey and has been recognized as one of the most technologically innovative counties in the nation by the Center for Digital Government and the National Association of Counties (NACo). Chairman Adams stated Cumberland County ranked sixth in the category of counties with a population of 250,000 – 499,999 and he and Information Services Director Keith Todd were on hand to accept the award in Columbus, Ohio, during the NACO conference. Chairman Adams stated the survey identifies the best technology practices among U.S. counties, including initiatives that save tax dollars through newfound efficiencies; boost transparency, cybersecurity and engagement; or innovate through unique and exciting projects. Chairman Adams stated Cumberland County earned the ranking because of its focus on mobile accessibility and its strategic technology rollout. Chairman Adams stated specific innovations include the layering in of artificial intelligence to supplement the county's cybersecurity stance and the Business Intelligence Unit. Chairman Adams thanked Information Service for all they do for the County.

Child Support Enforcement Achievement of Performance Incentive Goals for Fiscal Year 2017 (Mr. Austin Keating, Child Support Director and Ms. Sally McDonald, Regional Child Support Representative)

Melissa Cardinali, Assistant County Manager, stated each year child support performance is measured across the state against 5 different services areas. Ms. Cardinali recognized Child Support Director Austin Keating and child support supervisors, and introduced Regional Child Support Representative Sally McDonald. Ms. McDonald stated the Cumberland County Child Support department has been recognized for meeting performance incentive goals for fiscal 2017 by meeting all performance goals in all areas for the first time since it became a county department in 2010. Ms. McDonald stated the department collected over \$40 million the past fiscal year and the State appreciates the department's efforts on behalf of the families it serves. Ms. McDonald congratulated George Shephard, Anthony Brickhouse, Della Peterkin, Elaine Coleman and Director Austin Keating of Cumberland County Child Support on meeting all of their incentive goals.

Presentation of Government Finance Officers Association Award – Fiscal Year 2016 –
Certificate of Achievement for Excellence in Financial Reporting

Commissioner Faircloth recognized Finance Director Vicki Evans and stated for the 27th consecutive year, Cumberland County's Finance Department has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada. Commissioner Faircloth stated the County was recognized for its fiscal year 2016 comprehensive annual financial report (CAFR) and this award is the highest form of recognition in the area of governmental accounting and financial reporting. Commissioner Faircloth stated the award names Finance Director Vicki Evans as the finance officer responsible for preparing the award-winning report. Commissioner Faircloth stated the comprehensive annual financial report was judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate the County's financial story and motivate potential users and user groups to read the report. On behalf of the full Board, Commissioner Faircloth extended congratulations to the Finance Department. Ms. Evans recognized senior staff Kelly Autry, Ivonne Mendez, Bob Tucker and Todd Hathaway and stated they deserve the award because of their knowledge, tremendous effort and many hours of work.

Presentation of Exceptional Employee Award

Chairman Glenn Adams presented the Exceptional Employee Award to Billy Carlisle, employee with the Landscaping and Grounds Division of the Cumberland County Engineering and Infrastructure Department, for his outstanding performance on Wednesday, August 2 for protecting the residents of the Robin's Meadow apartments from a fire and preventing extensive damage to the transitional housing units owned by the County. Chairman Adams stated Mr. Carlisle was spraying turf at Robin's Meadow apartments at 519 Candleberry Court when he noticed smoke coming from the back of the apartment building. Chairman Adams stated Mr. Carlisle investigated and observed flames burning the siding near a porch around the rear of an apartment, and yelled for someone to call 911 and rushed to each apartment unit to alert residents of the fire. Chairman Adams stated after all residents of the eight-unit building were evacuated, Mr. Carlisle retrieved a 5-gallon bucket from a work truck, filled it with water and began dousing the flames. Chairman Adams stated the fire was caused by burning rubbish in a plastic bag and was extinguished by the time Fayetteville firefighters arrived and no one was injured by the fire that caused an estimated \$2,000 of damage to the building. Chairman Adams stated were it not for the efforts of Mr. Carlisle, the fire could have been much worse for the Robin's Meadow apartments which are owned by Cumberland County and provide transitional housing for homeless families with children.

Amy Cannon, County Manager, requested the addition as Item 2.L.3) Consideration of Budget Ordinance Amendment B180746. Ms. Cannon stated a presentation was made to the Finance Committee by Ms. Cardinali regarding the upcoming financing for CIP items and the Finance

Committee was asked to add two items to the financing: a drop down scoreboard and replacement of the ice floor. Ms. Cannon stated these totaled \$2,750,000.

Ms. Cannon also requested the removal of Item 7.A. for the Board of Health vacancy nomination in light of the review for consolidation.

1. Approval of Agenda

MOTION: Commissioner Faircloth moved to approve the agenda with the addition of Item 2.L.3) and the removal of Item 7.A.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

Commissioner Keefe requested to have Item 2.G. pulled for separate discussion and action.

2. Consent Agenda

A. Approval of minutes for the June 13, 2017 Special Meeting for FY18 Budget Work Session and the June 19, 2017 regular meeting

B. Approval of Action on Tax Collector's Preliminary Report and Proposed Annual Settlement

BACKGROUND:

North Carolina General Statutes, Section 105-373 requires the Tax Collector of Cumberland County after the 1st day of July of each year to render a preliminary report to the Board of County Commissioners concerning persons whose tax liabilities remain unpaid and to propose an annual settlement of taxes charged to him for collection for the past year. The Tax Collector has submitted such preliminary report and proposed settlement. The preliminary report consists of (i) a list of persons owning real property whose taxes for the tax year of 2016-2017 remain unpaid, (ii) a list of the persons not owning real property whose taxes for the year 2016-2017 remain unpaid (the proposed insolvent list), and (iii) a statement under oath by the Tax Collector that he has made diligent efforts to collect such taxes. The proposed settlement consists of the amounts of taxes with which the Tax Collector has been charged for the year and the amounts of credits against such charges, the real and personal property tax balance is charged to the forthcoming tax year.

RECOMMENDATION/PROPOSED ACTION:

The statute requires the Board to review the preliminary report, determine the insolvent list to be entered into the minutes, credit the Tax Collector with the insolvent list and make a settlement, i.e., approve or correct the proposed settlement. The Legal Department has reviewed for legal sufficiency. That the Board adopts the resolution recorded below as Exhibit D.

EXHIBIT D

Resolution accepting preliminary report of the Tax Collector, crediting the insolvent list, and approving proposed annual settlement.

Whereas, North Carolina General Statutes, Section 105-373, requires the Tax Collector of Cumberland County after the 1st day of July of each year to render a preliminary report to the Board of County Commissioners concerning persons whose tax liabilities remain unpaid and to propose an annual settlement of taxes charged to the Tax Collector for collection for the past ten years; and

Whereas, the Tax Collector has submitted such preliminary report and proposed settlement.

Now therefore, the Board of Commissioners of Cumberland County hereby resolves:

1. That the preliminary report of the Tax Collector of Cumberland County, consisting of (i) a list of persons owning real property whose taxes for the preceding fiscal year 2016-

2017 remain unpaid and the principal amount owned by each person; (ii) a list of the persons not owning or who have not listed real property whose taxes for the preceding fiscal tax year 2016–2017 remain unpaid and the principal amount owned by each person (the proposed insolvent list) and (iii) a statement under oath by the Tax Collector that he has made diligent efforts to collect such taxes, be and it hereby is, accepted;

- 2. That the Board hereby finds that the persons in the list of those that do not own or have not listed real property are insolvent as that term is used in G.S. 105-373, directs that the list of such person be entered into the minutes of the meeting of the Board as the insolvent list, and further directs that the amounts in such list be, and hereby are, credited to the Tax Collector in his annual settlement;
- 3. That the proposed settlement of the Tax Collector, appended hereto, for taxes in his hands for collection for the fiscal tax year 2016-2017, be and it hereby is, approved and that he be, and thereby is, charged with the amounts set forth in the settlement under the heading “Charges” and credited with the amounts set forth in the settlement under the heading “Credits”.

Summary of 2006 Real/Personal & Vehicles Taxed to be Barred

	<u>Vehicles</u>	<u>Personal</u>	<u>Real</u>	<u>Public Service</u>	<u>Fees</u>	<u>Total</u>
County	407,314.21	118,502.66	13,249.42	-	-	539,066.29
County Pets	-	-	-	-	9,380.29	9,380.29
Fayetteville	161,734.35	30,031.24	3,032.91	-	-	194,798.50
Revit	13.96	14.28	-	-	-	28.24
Fayetteville Vehicle Fee	23,681.01	-	-	-	-	23,681.01
Annexation		759.98	863.56			1,623.54
Hope Mills	8,530.80	454.84	-	-	-	8,985.64
Hope Mills Vehicle Fee	1,620.00	-	-	-	-	1,620.00
Hope Mills Pets	-	-	-	-	-	-
Spring Lake	12,350.87	2,738.46	3.13	-	-	15,092.46
Stedman	412.45	507.10	-	-	-	919.55
Stedman Vehicle Fee	105.00	-	-	-	-	105.00
Godwin	33.55	-	-	-	-	33.55
Wade	104.71		-	-	-	104.71
Falcon	17.20	-	-	-	-	17.20
Linden	59.73	0.01	-	-	-	59.74
Eastover	-	-	-	-	-	-
Solid Waste User Fee	-	-	-	-	1,507.70	1,507.70
Storm Water Fee	-	-	-	-	400.92	400.92
Advertising Fee	-	-	-	-	975.06	975.06
Total	<u> </u>	<u> </u>	<u> </u>	<u>-</u>	<u> </u>	<u> </u>

	<u>615,977.84</u>	<u>153,008.57</u>	<u>17,149.02</u>	<u>12,263.97</u>	<u>798,399.40</u>
TA500 MR VEHICLES	615,977.84				
TA500 MR CC	180,798.02				
TA500 MR PS	-				
TA500 MR ANNEXATION	<u>1,623.54</u>				
	798,399.40				

County Settlement

June 30, 2017

Charge:

Real and Personal Charge 2016	\$ 169,085,999.81
Vehicles Charge 2016	\$ -
Added Charge Real & Personal 2016	\$ 733,991.79
Added Charge Vehicles 2016	\$ 48,765.44
Solid Waste 2016	\$ 4,984,416.00
Added Solid Waste 2016	\$ 480.00
Total Tax Interest	\$ 540,013.86
Added Charge Advertising Cost 2016	\$ 40,973.50
County Demolition Fee	\$ 27,257.84
Interest Collected County Demolition	\$ 2,305.76
Certified Mail Fee Collected	\$ 3,581.93
Garnishment Fee Collected	\$ 134,018.08
Return Check Processing Fee Collected	\$ -
Worthless Check Penalty Collected	\$ 9,456.40
Legal Fees	\$ 12,294.16
Prepared Food & Beverage Tax Collected	\$ 6,566,740.97
Prepared Food & Beverage Tax Collected Interest & Penalty	\$ 48,073.94
Room Occupancy Tax Collected	\$ 6,223,375.97
Room Occupancy Tax Collected Interest & Penalty	\$ 17,867.01
County Gross Receipts Vehicle Tax Current Year	\$ 621,394.86
County Gross Receipts Vehicle Tax Interest & Penalty	\$ 360.65
County Heavy Equipment Rentals	\$ 219,504.89
County Heavy Equipment Rentals Interest & Penalty	\$ -
Bullard Circle Water Extension	\$ 59,280.84
Bullard Circle Water Extension Interest	\$ 1,731.65
Lake Upchurch Dam Assessment	\$ 104,020.48
Lake Upchurch Dam Assessment Interest	\$ 21,540.72
Brooklyn Circle Water Extension Assessment	\$ 635.74
Brooklyn Circle Water Extension Assessment Interest	\$ 484.53
Cedar Creek Rd Water Extension	\$ 1,812.64
Cedar Creek Rd Water Extension Interest	\$ 770.57
Adjustment - Advertising Beginning Balance Booked	\$ 66,116.32
	<u>\$ 189,577,266.35</u>

Credits:

Deposit with Finance	\$ 186,094,695.88
Advertising Cost Deposited with Finance	\$ 34,188.96
Interest Deposited with Finance	\$ 633,148.69
Real & Personal Releases Allowed	\$ 365,702.05
Vehicles Releases Allowed	\$ 918.72
Solid Waste Releases Allowed	\$ 192.00
Total Discount Allowed	\$ -
Real & Personal Balance	\$ 2,287,255.01
Advertising Cost Balance	\$ 72,900.86
Vehicle Balance	\$ 12,960.32

Solid Waste Balance	\$	75,303.86
Adjustment	\$	-
	\$	<u>189,577,266.35</u>

Charge:

Real & Personal Balance 2015	\$	1,297,401.19
Vehicle Balance 2015	\$	1,154.55
Solid Waste Balance 2015	\$	73,632.58
County Gross Receipts Vehicle Tax 1st Year Prior 2015	\$	-
Prepared Food & Beverage Tax All Prior	\$	64,990.64
Room Occupancy Tax Collected All Prior	\$	12,430.51
Real & Personal Balance 2014	\$	470,229.05
Vehicle Balance 2014	\$	1,035.63
Solid Waste Balance 2014	\$	23,027.43
Real & Personal Balance 2013 & Prior	\$	1,311,070.30
Vehicle Balance 2013 & Prior	\$	3,525,795.60
Solid Waste Balance 2013 & Prior	\$	36,028.73
2005 & Prior Taxes Collected After Being Barred	\$	11,283.01
	\$	<u>6,828,079.22</u>

Credits:

Real & Personal Collected 2015	\$	854,138.37
Vehicles Collected 2015	\$	213.58
Solid Waste Collected 2015	\$	48,903.55
County Gross Receipts Vehicle Tax 1st Year Prior 2015	\$	-
Prepared Food & Beverage Tax All Prior	\$	64,990.64
Room Occupancy Tax Collected All Prior	\$	12,430.51
Real & Personal Collected 2014	\$	161,803.71
Vehicles Collected 2014	\$	37.24
Solid Waste Collected 2014	\$	9,829.53
Real & Personal Collected 2013 & Prior	\$	115,668.50
Vehicles Collected 2013 & Prior	\$	59,718.86
Solid Waste Collected 2013 & Prior	\$	7,852.91
Real & Personal Releases Allowed 2015	\$	5,835.05
Vehicle Releases Allowed 2015	\$	-
Solid Waste Releases Allowed 2015	\$	48.00
Real & Personal Releases Allowed 2014	\$	2,502.13
Vehicle Releases Allowed 2014	\$	-
Solid Waste Releases Allowed 2014	\$	-
Real & Personal Releases Allowed 2013 & Prior	\$	1,728.28
Vehicle Releases Allowed 2013 & Prior	\$	5,847.10
Solid Waste Releases Allowed 2013 & Prior	\$	-
2005 & Prior Taxes Collected After Being Barred	\$	11,283.01
	\$	<u>1,362,830.97</u>

Taxes Barred by Statute: 2006

Real Property	\$	13,249.42
Personal	\$	127,882.95
Vehicles	\$	407,314.21
Public Service	\$	-
Solid Waste Fees	\$	1,507.70
Advertising	\$	975.06
Credit for Five Year & Prior Insolvents	\$	-
	\$	<u>550,929.34</u>

Balance Prior Years Taxes:

Real & Personal Balance 2015	\$	437,427.77
Vehicles Balance 2015	\$	940.97
Solid Waste Balance 2015	\$	24,681.03
Real & Personal Balance 2014	\$	305,923.21
Vehicles Balance 2014	\$	998.39

Solid Waste Balance 2014	\$	13,197.90
Real & Personal Balance 2013 & Prior	\$	1,051,566.09
Vehicles Balance 2013 & Prior	\$	3,052,915.43
Solid Waste Balance 2013 & Prior	\$	26,668.12
	\$	4,914,318.91
TOTAL CREDITS:	\$	6,828,079.22

C. Approval of FY2017-2018 Tax Levy Charge to the Tax Collector

BACKGROUND:
In accordance with NCGS 105-321(b) before delivering the tax receipts to the Tax Collector in any year, the Board of County Commissioners shall adopt and enter into its minutes an order directing the Tax Collector to collect the taxes charged in the tax records and receipts.

RECOMMENDATION/PROPOSED ACTION:
A copy of the order must be delivered to the Collector at the time the tax receipts are delivered to him. That the Board approves the levy and charges the Collector with the responsibility to collect the taxes.

2017-2018 LEVY

AUTHORITY	CC LEVY	LATE LIST	PUBLIC SERVICE	PUBLIC SERVICE LATE LIST	CC LEVY & PUBLIC SERVICE LEVY	TOTAL CC LEVY, PS LEVY & LATE LIST
BEAVER DAM	110,212.20	111.92		-	110,212.20	110,324.12
BETHANY	189,205.82	178.89		-	189,205.82	189,384.71
BONNIE DOONE	2,178.66	0.77		-	2,178.66	2,179.43
COTTON	832,431.89	821.33		-	832,431.89	833,253.22
CUMBERLAND RD FD	410,795.67	212.51		-	410,795.67	411,008.18
EASTOVER FIRE	182,888.52	78.50		-	182,888.52	182,967.02
GODWIN-FALCON FIRE	77,010.18	196.85		-	77,010.18	77,207.03
GRAYS CREEK	660,599.15	456.48		-	660,599.15	661,055.63
LAFAYETTE VILLAGE	3.69	-		-	3.69	3.69
LAKE RIM	4,729.32	0.09		-	4,729.32	4,729.41
MANCHESTER	63,412.58	58.74		-	63,412.58	63,471.32
PEARCE'S MILL	680,056.71	1,126.25		-	680,056.71	681,182.96
SPECIAL FIRE	757,476.20	844.72		-	757,476.20	758,320.92
STEDMAN FIRE	114,925.61	57.48		-	114,925.61	114,983.09
STONEY POINT	819,472.70	230.11		-	819,472.70	819,702.81
VANDER FIRE	751,705.23	406.38		-	751,705.23	752,111.61
WADE FIRE	74,324.52	93.38		-	74,324.52	74,417.90
WESTAREA FIRE	901,014.36	2,668.56		-	901,014.36	903,682.92
WESTAREA STATION 10	184,536.18	63.48		-	184,536.18	184,599.66
FIRE DIST SUBTOTAL	6,816,979.19	7,606.44	-	-	6,816,979.19	6,824,585.63
EASTOVER	538,621.32	382.59		-	538,621.32	539,003.91
EASTOVER-VANDER	17,352.84	5.56		-	17,352.84	17,358.40
FALCON	20,934.50	11.21		-	20,934.50	20,945.71
FAYETTEVILLE	61,108,585.74	33,120.88		-	61,108,585.74	61,141,706.62
STORM WATER	7,845,055.00	-		-	7,845,055.00	7,845,055.00
FAYET STORM WATER	-	-		-	-	-
FAYET SOLID WASTE	6,613,380.00	-		-	6,613,380.00	6,613,380.00
REVITALIZATION	129,719.70	128.70		-		

				129,719.70	129,848.40
GODWIN	15,648.27	6.61			
				15,648.27	15,654.88
HOPE MILLS TOWN	4,605,616.96	1,765.	-	4,605,616.96	4,607,382.11
HOPE MILLS REFUSE	1,138,968.00	-	-	1,138,968.00	1,138,968.00
HOPE MILLS STORM WATER	713,472.00	-	-	713,472.00	713,472.00
LINDEN TOWN	24,312.91	12.47	-	24,312.91	24,325.38
SPRING LAKE	2,907,581.53	1,588.80	-	2,907,581.53	2,909,170.33
SPRING LAKE REFUSE	569,066.00	-	-	569,066.00	569,066.00
SL STORM WATER	286,299.00	-	-	286,299.00	286,299.00
STEDMAN TOWN	271,848.44	159.53	-	271,848.44	272,007.97
WADE TOWN	83,701.61	77.85	-	83,701.61	83,779.46
CITY SUB-TOTALS			-	-	
	86,890,163.82	37,259.35		86,890,163.82	86,927,423.17
COUNTY WIDE	160,829,106.57		-	160,829,106.5	160,943,274.60
		114,168.03		7	
COUNTY PETS	-	-	-	-	-
RECREATION	3,103,263.55	3,428.96	-	3,103,263.55	3,106,692.51
HM RECREATION	500,611.30	191.74	-	500,611.30	500,803.04
SOLID WASTE	5,829,992.00	-	-	5,829,992.00	5,829,992.00
SUB TOTAL			-	-	
	170,262,973.42	117,788.73		170,262,973.4	170,380,762.15
				2	
GRAND TOTAL			-	-	
	263,970,116.43	162,654.52		263,970,116.4	264,132,770.95
				3	

MEMORANDUM

TO: Joseph R. Utley, Jr., Tax Administrator
FROM: Board of County Commissioners
DATE: August 7, 2017
RE: FY18 Tax Charge

State of North Carolina

County of Cumberland and all Municipalities through Inter-Local Agreement

To the Tax Collector of the County of Cumberland and Municipalities through Inter-Local Agreement.

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of Tax Administration and in the tax receipts herewith delivered to you, in the amounts and from taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Cumberland and Municipalities through Inter-Local Agreement, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this _____ day of 2017.

Chairman, Board of County Commissioners

Attest: _____
Clerk of Board of Commissioners of Cumberland County

D. Approval of Proposed Additions to the State Secondary Road System:

BACKGROUND:
The North Carolina Department of Transportation has received petitions requesting the following street be placed on the State Secondary Road System for maintenance.

Waldos Beach Road (SR 1113 Ext.)

DOT has determined that the above street is eligible for addition to the state system.

RECOMMENDATION / PROPOSED ACTION:
NCDOT recommends that the above named street be added to the State Secondary Road System. County Management concurs. Approve the above listed street for addition to the State Secondary Road System.

E. Approval of Induction of 2017 Agricultural Hall of Fame Nominee

BACKGROUND:
The Cumberland County Agricultural Hall of Fame Committee met on Tuesday, July 25, 2017 and selected Mr. Clarence Wayne Collier, Jr. as the 2017 nominee for induction into the prestigious Cumberland County Agricultural Hall of Fame.

RECOMMENDATION/PROPOSED ACTION:
Consider Mr. Clarence Wayne Collier, Jr. for induction into the Cumberland County Agricultural Hall of Fame.

F. Approval of Report on the Disposal of Surplus Property Pursuant to NCGS 160A-226(a)

BACKGROUND:
On June 15, 1998, the Board adopted a resolution found in the statutes allowing disposal of County “personal property, worth less than \$5,000 per item or group of similar items, which have become obsolete, unusable, economically unrepairable, or otherwise surplus to the needs of the county.”

The resolution stipulated further that County Management shall render semi-annual reports to the Board of County Commissioners summarizing disposals in February and August of each year. Accordingly, that report is recorded below.

RECOMMENDATION/PROPOSED ACTION:
That the Board adopts the report recorded below and that the report be duly recorded in the official minutes.

SURPLUS PROPERTY DISPOSAL LIST
February 1, 2017 – June 30, 2017

ITEM NO.	PROPERTY DESCRIPTION	RENDERING DEPARTMENT	DISPOSAL METHOD
1	Salvage Equipment (IS Misc)	DSS	Landfill-Ann Street
2	Chair	Historic Courthouse	Landfill-Ann Street
3	Refrigerator	Cooperative Extension	Landfill-Ann Street
4	Filing Cabinets and other items	Finance	Landfill-Ann Street
5	Two small broken file cabinets on wheels	Register of Deeds	Landfill-Ann Street
6	Fire hoses	Cooperative Extension	Landfill-Ann Street
7	Several wooden voting boxes	Cooperative Extension	Landfill-Ann Street
8	Bed frame	Cooperative Extension	Landfill-Ann Street
9	Spool of wire	Cooperative Extension	Landfill-Ann Street
10	Windows	Cooperative Extension	Landfill-Ann Street
11	Wire racks	Cooperative Extension	Landfill-Ann Street
12	Computer and monitor	Cooperative Extension	Landfill-Ann Street
13	Shelves	Cooperative Extension	Landfill-Ann Street
14	Misc metal items	Cooperative Extension	Landfill-Ann Street
15	Two desk chairs	Planning	Landfill-Ann Street
16	Two chairs	Tax Administration	Landfill-Ann Street

17	Book case	Tax Administration	Landfill-Ann Street
18	Hutch	Tax Administration	Landfill-Ann Street
19	Large IBM rack	Information Services	Landfill-Ann Street
20	BP monitor CC tag 3142	Health Department	Landfill-Ann Street
21	BP monitor CC tag 3143	Health Department	Landfill-Ann Street
22	BP monitor CC tag 3144	Health Department	Landfill-Ann Street
23	Breast pump CC tag 2308	Health Department	Landfill-Ann Street
24	Breast pump CC tag 2337	Health Department	Landfill-Ann Street
25	Breast pump CC tag 3026	Health Department	Landfill-Ann Street
26	Exam room light metal CC tag 008846	Health Department	Landfill-Ann Street
27	Exam room light metal no tag	Health Department	Landfill-Ann Street
28	Three Exam room trash cans, large orange	Health Department	Landfill-Ann Street
29	Large trash can - white	Health Department	Landfill-Ann Street
30	Trash can small white	Health Department	Landfill-Ann Street
31	Trash can black plastic	Health Department	Landfill-Ann Street
32	Microwave Emerson	Health Department	Landfill-Ann Street
33	Height scale board	Health Department	Landfill-Ann Street
34	Three adding machines	Health Department	Landfill-Ann Street
35	Small computer table	Health Department	Landfill-Ann Street
36	Broke pop-up tent	Health Department	Landfill-Ann Street
37	Three metal desks	Sheriff	Landfill-Ann Street
38	Seven chairs	Sheriff	Landfill-Ann Street
39	Two pallets of old monitors, desktop and laptop computers	Sheriff	Landfill-Ann Street
40	Old workstation and miscellaneous items	Information Service	Landfill-Ann Street
41	Four desks	Historic Courthouse	Landfill-Ann Street

G. PULLED FOR SEPARATE DISCUSSION AND ACTION AS RECORDED BELOW

H. Approval of a Proclamation Proclaiming August 2017 as “Child Support Awareness Month” in Cumberland County, North Carolina

COUNTY OF CUMBERLAND NORTH CAROLINA

PROCLAMATION

WHEREAS, August 2017, marks the 22nd anniversary of National Child Support Awareness Month as established by former President William Jefferson Clinton to recognize the importance of child support programs at all levels of government and the professionals who operate child support programs; and

WHEREAS, in issuing a proclamation, former President Clinton stated, “children are our future and providing for our children is one of humanity’s worthiest and most fundamental endeavors”; and

WHEREAS, Child Support Awareness Month recognizes the importance of providing financial and emotional support to the lives of our children and families and is a national initiative to help inform families about child support and the services that are available to them; and

WHEREAS, State and local governments have developed approaches to helping families cope with child support issues and have been instrumental in giving hope and support to America’s children while fostering strong families and responsible parenting; and

WHEREAS, the dedicated staff of Child Support Services work with custodial and noncustodial parents, employers, the courts and community partners to ensure parents provide critical financial and emotional support for their children; and

WHEREAS, for State fiscal year 2017, the North Carolina Child Support Services collected over \$704 million dollars for the children of North Carolina.

NOW, THEREFORE, BE IT PROCLAIMED, that the Cumberland County Board of Commissioners does hereby proclaim August 2017, as “Child Support Awareness Month” in Cumberland County and thanks the professionals who do this important work on behalf of children for their service and dedication.

Adopted this 7th day of August, 2017.

- I. Approval of a Proclamation Proclaiming August 26, 2017 as “Women’s Equality Day” in Cumberland County, North Carolina

COUNTY OF CUMBERLAND

NORTH CAROLINA

PROCLAMATION

WHEREAS, on August 26, 1920, the 19th Amendment to the U.S. Constitution extended the vote to women – a major victory for women’s rights and gender equality; and

WHEREAS, on this day, we celebrate the progress that has been made towards securing women’s full participation in our democracy and renew our commitment to securing equal rights, freedoms and opportunities for women; and

WHEREAS, Cumberland County, North Carolina recognizes that women from all walks of life have made historic contributions to the growth and strength of our Nation, State and County in countless recorded and unrecorded ways; and

WHEREAS, women in Cumberland County, North Carolina have played extraordinary roles in our social, political, cultural and economic development; and

WHEREAS, on the anniversary of this civil rights milestone, we honor the contributions made by the women of Cumberland County, North Carolina and pledge to work together to ensure that they have the same opportunities and rights as men.

NOW THEREFORE, the Cumberland County Board of Commissioners, on behalf of the citizens of Cumberland County, North Carolina hereby proclaims August 26, 2017 as “Women’s Equality Day” and asks citizens to celebrate this day and participate in appropriate local celebrations.

Adopted this 7th day of August, 2017.

- J. Approval of a Proclamation Designating and Naming the Cumberland County Courthouse in Honor and Memory of Judge E. Maurice Braswell

COUNTY OF CUMBERLAND

NORTH CAROLINA

PROCLAMATION

WHEREAS, E. Maurice Braswell was an exemplary public servant to the people of Cumberland County for more than fifty years as Assistant Solicitor, Solicitor, Superior Court Judge, Judge of the Court of Appeals and Special Emergency Superior Court Judge; and

WHEREAS, E. Maurice Braswell was a decorated war hero who served in World War II and who was awarded numerous medals including the Purple Heart and the Air Medal with three Oak Leaf Clusters; and

WHEREAS, E. Maurice Braswell was taken as a prisoner of war and received the French Legion of Honor for his service during World War II; and

WHEREAS, E. Maurice Braswell was awarded the Liberty Bell Award by the

North Carolina Bar Association in 2007, and was inducted into the “1958 Lumbee Warriors” in 2008 by the Lumbee Tribe of North Carolina and the Indian Honor Association; and

WHEREAS, E. Maurice Braswell saw the need in 1968 to replace the Cumberland County Courthouse which had been constructed beginning in 1924 and opened in 1926; and

WHEREAS, E. Maurice Braswell worked tirelessly for years educating the Bench, Bar, Public, and County Commissioners about the necessity of building a new courthouse and in July 1975, in response to Judge E. Maurice Braswell’s efforts to obtain a new modern courthouse for the citizens of Cumberland County, the Cumberland County Board of Commissioners agreed to put forth a bond issue to the voters; and

WHEREAS, in November 1975, the voters approved the issuance of bonds to finance the building and the “New” Cumberland County Courthouse was constructed and opened for occupation and use in 1978; and

WHEREAS, E. Maurice Braswell distinguished himself in his service to this County, this State, this Nation and his profession, and the service of E. Maurice Braswell sets an example for those who utilize the courthouse and sets an example for those who might be leaders.

NOW, THEREFORE, the Cumberland County Board of Commissioners has agreed to designate and name the Cumberland County Courthouse in honor and memory of Judge E. Maurice Braswell for his service to Cumberland County, North Carolina, the legal profession, the Judicial System, the United States of America and the World; and declare that the Cumberland County Courthouse be named the Judge E. Maurice Braswell Cumberland County Courthouse.

FURTHERMORE, the Cumberland County Board of Commissioners extends an invitation to Cumberland County citizens to attend the Dedication Ceremony on September 20, 2017, at 9:00 a.m. on the front steps of the Courthouse.

Adopted this 7th day of August, 2017.

K. Approval of the Cumberland County Facilities Committee Report and Recommendation(s):

- 1) Consideration of Contract for CIP Exterior Improvements for Multiple County Facilities

BACKGROUND:

The exterior repairs for multiple County buildings were identified as part of the 2015 Capital Improvement Project Assessment prepared by Fleming & Associates, PA. Fleming & Associates, PA, has prepared plans and specifications to complete the building improvements. The exterior building improvements include the following facilities: Building Maintenance Facility, Law Enforcement Center (LEC), North Regional Library, Sheriff Annex and Winding Creek Executive Place.

A pre-bid meeting was held with local contractors on May 8th at 10:00 AM to review and discuss the needed repairs. Formal bids were received on May 25, 2017 at 3:00 PM for the various repairs. The County only received one bid on May 25, 2017. The contract was re-advertised and an additional pre-bid meeting was held on June 13, 2017 at 10:00 AM. Formal bids were received on June 27, 2017 at 3:00 PM and once again only one bid was received. M&E Contracting, Inc. (local contractor) submitted a bid in the amount of \$895,724.00.

Engineering & Infrastructure staff and staff from Fleming & Associates, PA met with the M&E Contracting, Inc. on July 13th to go through the project bid to fully understand the cost of each of the facilities and to get an understanding why only one bid was received each time it was advertised. The contractor stated that it was due to the complexity of work on the LEC with the precast panels and the abundance of work that was being bid because of Hurricane Matthew. Following this meeting, our staff reached out to

additional contractors and they too confirmed what M&E had stated. The City of Fayetteville and PWC are experiencing the same issue with projects and being forced to bid projects multiple times.

The preliminary estimate submitted by the project engineer for the all projects was \$651,750. Once the engineering work commenced on the project, it was discovered that the scope had to expand on three of the facilities to adequately address all the improvements that needed to be made. In order to provide the Committee with a better understanding, a summary of costs along with a scope (initial and additional) of each facility is recorded below.

It should also be noted, that these projects are part of the identified projects in the reimbursement resolution adopted by the Board of Commissioners on August 17, 2015. A letter of recommendation to award the contract to M&E Contracting, Inc. provided by the project engineer was received.

This was presented to the Facilities Committee on August 3rd. The Committee recommended that improvements to Winding Creek Executive Place be removed from the proposed contract. Following the Committee meeting, Engineering & Infrastructure Staff verified that M&E Contracting was willing to remove the proposed improvements for Winding Creek Executive Place from their proposal. The revised contract amount will be \$856,522. This change has been reflected in the summary of costs recorded below.

RECOMMENDATION:
The Engineering & Infrastructure Director, County Management and the Facilities Committee recommend that the Board of Commissioners approve the following recommendations.

- 1. Accept the bid for the CIP exterior building improvements and award a contract to M&E Contracting, Inc. in the amount of \$ 856,522.00.
- 2. Establish a contingency amount in the amount of \$ 20,000.00 to be used for additional work recommended by the Engineering & Infrastructure Director and approved by the County Manager.

BUILDING EXTERIOR CAPITAL PROJECTS COST SUMMARY				
Facility	Initial Scope	Initial Project Estimates	Additional Scope	Contract Prices
Building Maintenance Facility (BMF)	Re-caulk walls and windows/ doors. Wire brush rusted lintels and paint. Pressure wash and paint cmu walls. Patch rusted holes in metal panels and paint panels. Scrape and paint wood canopy	\$43,000	All the panels are rusted and not isolated to a few areas. All metal panels will be reskinned as was done on the Central Maintenance Facility (CMF)	\$220,394
Law Enforcement Center (LEC)	Recaulk control joints for facility and structural repairs around facility and to parapet wall	450,000	Pressure washing the building and resealing around all windows was not	467,148
North Regional Library	Repair downspouts and caulk coping stones to eliminate water entry into walls	45,000	No change in scope	48,940
Sheriff Annex	Repoint mortar joints, paint building exterior, re-glaze windows, minor repairs	31,500	Existing glaze on windows have asbestos and also contain lead paint. Windows will be replaced and contractor will have to do lead and asbestos abatement on	120,040
Winding Creek Executive Place	EIFS repair and cleaning	23,000	No change in scope	39,202
	Subtotal	592,500		\$895,724
	10% Contingency	59,250		
	Total	\$651,750		

- 2) Consideration of Text to Appear on the Commemorative Plaque for the Judge E. Maurice Braswell Courthouse Dedication on September 20, 2017

BACKGROUND:
The Board of Commissioners unanimously voted June 5 to name the County Courthouse in honor and memory of retired Superior Court Judge E. Maurice Braswell, whose name will be installed on the front of the building above the current letters spelling Cumberland County Courthouse. In addition, a plaque will be displayed inside the front entrance.

A dedication ceremony is scheduled for September 20, 2017, at 9 a.m. in the Courthouse courtyard. The ceremony coincides with the 240th Anniversary Celebration of the Cumberland County Superior Court and officials will be here from across the state.

The Facilities Committee approved the wording recorded below for the plaque on August 3 and to bring their recommendation to the full board on August 7.

RECOMMENDATION/PROPOSED ACTION:

Approve the wording recorded below for the Judge E. Maurice Braswell Cumberland County Courthouse dedication plaque to be installed at the front entrance to the building.

JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE

Dedicated on September 20, 2017, in honor and memory of Judge E. Maurice Braswell for his distinguished service to the nation, the state of North Carolina, the people of Cumberland County, the legal profession and the Judicial System. A decorated World War II P.O.W., Judge Braswell served as a Superior Court Judge; Senior Resident Superior Court Judge; Court of Appeals Judge and Emergency Superior Court Judge. May his example inspire all who enter this building and motivate future generations of legal professionals and leaders.

County Commissioners
Glenn B. Adams
Michael C. Boose
Dr. Jeannette M. Council
Charles E. Evans
W. Marshall Faircloth
Jimmy Keefe
Larry L. Lancaster

Mary Ann Tally
Gale Adams

Chief District Court Judge
Robert Stiehl

Clerk of Superior Court
Name

County Attorney
Rick Moorefield

Register of Deeds
J. Lee Warren Jr.

County Manager
Amy Cannon

Sheriff
Ennis W. Wright

Resident Superior Court Judges
James Floyd Ammons Jr.
Claire Hill

District Attorney
William R. West Jr.

- 3) Consideration of Request from Superior Court Judge James Ammons to Hang a Portrait in the Historic Courthouse

BACKGROUND:

On September 20, 2017, court officials and the legal community will celebrate the 240th anniversary of the Cumberland County Superior Court. During a program at the Historic Courthouse, a portrait of Sylvia X. Allen will be presented. Senior Resident Superior Court Judge James Ammons has requested that the portrait be hung in the Courtroom of the Historic Courthouse.

Allen was the first black woman to graduate from the University of North Carolina at Chapel Hill School of Law in 1962. She was also the first woman and first African-American to serve as an assistant district attorney in North Carolina and she eventually worked as an assistant state attorney general. She and her physician husband lived in Fayetteville and she worked in the Historic Courthouse during her career.

The building was restored as part of the 250th Anniversary of Cumberland County in 2004 and historic pictures and portraits were selected for display in the courtroom, stairway and halls. The courtroom portraits include members of the bar and Neil Hector McGeachy, who served as Cumberland County Sheriff for 40 years. Judge Ammons said the portraits on display in the Courtroom are of individuals who worked in the Historic Courthouse.

The Policy Committee approved the request to display Ms. Allen's portrait in the Courtroom of the Historic Courthouse and to bring their recommendation to the full board of August 7.

RECOMMENDATION/PROPOSED ACTION:

Based on the Policy Committee's recommendation, approve hanging Sylvia Allen's portrait in the Courtroom of the Historic Courthouse.

- L. Approval of the Cumberland County Finance Committee Report and Recommendation(s):

- 1) Consideration of Engaging Outside Legal Counsel for DSS Independent Contractor for Children's Services

BACKGROUND:

Due to the increased number of children in foster care, the number of cases held by the DSS Attorneys exceed twice the amount of cases recommended by the American Bar Association at 100 plus cases per attorney. In the past, this has caused a delay in the drafting of Termination of Parental Rights (TPR) petitions. This delay keeps the children in foster care longer, slows the process toward permanency for these children and increases the cost to the county. Margaret Russ is responsible for drafting many of the TPR petitions. Having one person draft these petitions provides a consistency which the judges and other attorneys appreciate as well as providing the DSS attorneys with the information they need to move the cases through the court. Ms. Russ is also responsible for cases involving the RIL – Responsible Individuals List, coordinates cases between DSS and Fort Bragg and is the liaison with the District Attorney office.

RECOMMENDATION/PROPOSED ACTION:

The Department of Social Services respectfully requests approval to contract with Margaret Russ in FY 17-18 in the amount not to exceed \$104,000 per year.

- 2) Consideration of Amendment to Kelly Hills Rate Structure

BACKGROUND:

In recent months, the Public Utilities Division has had an increase in the number of past due utility accounts. The Public Utilities Division mails out several letters to customers and then eventually takes the customer to Small Claims Court in an attempt to get the customer to pay their bill. This process is lengthy and costly and the Public Utilities Division does not recoup any fees.

Currently customers do not pay any additional fees to Kelly Hills for being delinquent. Public Utilities is requesting a processing fee and administrative filing fee be added to the amount owed by the customer to help recoup the collection cost. Additionally, the fee will help stop the same customers from continuing to be late without consequences. The processing fee would cover the preparing, printing and mailing of the collections letters and the administrative filing fee would cover the preparation of the Small Claims documents.

The Public Utilities Division is also requesting to change the fee for the installation of an elder valve to the actual cost of installation plus ten percent (10%). The current fee is \$1,000.00 and does not cover any unforeseen issues that may occur during installation of the valve. PWC installs the elder valves at the County's request and then invoices the County for the cost of installation.

The cost of installation varies dependent on the depth of the sewer line, soil conditions, location of the elder valve, etc. Once the elder valve is installed and the customer brings their account up to date; the service is restored. However, there remains a possibility of the customer becoming delinquent in the future. If that occurs, the customer will be disconnected from the system. Therefore, the Public Utilities Division is requesting to add a \$25.00 disconnect fee to the rate structure for Kelly Hills to recover costs associated with this disconnection.

It should be noted that these proposed changes to the Kelly Hills / Slocomb Road Water and Sewer District rate structure will create uniformity between all the County water and sewer districts.

This was presented and approved by the Finance Committee on August 3, 2017.

Kelly Hills Requested Rate Changes:

Add Processing Fee per Collection Action of \$30.00

Add Administrative Filing Fee per Collection Action of \$100.00

Change Elder Valve installation cost from \$1,000.00 to Actual Cost plus 10%

Add Disconnect Fee of \$25.00

RECOMMENDATION/PROPOSED ACTION:
The Engineering and Infrastructure Director, County Management and Finance Committee recommend that the Board approve the amended rate structure for the Kelly Hills/Slocomb Road Water and Sewer District.

Kelly Hills/Slocomb Road Sanitary Sewer Rate Schedule

MONTHLY RATE

The monthly rate shall be the sum of the Availability Fee and the Administration Fee.

AVAILABILITY FEE

Availability Fee – Non-connected customers (As referenced in the Cumberland County Water & Sewer Ordinance)	\$10.00
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ADMINISTRATION FEE

Administration Fee	\$2.00
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FLAT RATE SANITARY SEWER SERVICE

The monthly flat rate shall be the sum of the Flat Monthly Charge, Availability Fee and the Administration Fee.

Flat Monthly Charge	\$39.74
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OTHER FEES

Deposit	\$100.00
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Late Penalty	\$10.00
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Processing Fee per Collection Action	\$30.00
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Administrative Filing Fee per Collection Action	\$100.00
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Disconnect Fee (Administrative charge to discontinue service for non-payment)	\$25.00
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Reconnect Fee- Business hours (Administrative charge to re-establish service after discontinuance for non-payment)	\$25.00
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After-Hours Reconnect Fee (Available until 9:00 pm)	\$75.00
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*Returned Check Fee (Amount of check plus return fee - CASH, MONEY ORDER OR CERTIFIED CHECK ONLY)	\$25.00
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Court Costs	Actual
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Elder Valve	Actual plus 10%
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CONNECTION FEES AND CHARGES

1. Facility Investment Fee:
The Facility Investment Fee will be based on the customer’s water meter size and will provide Kelly Hills/Slocomb Road Water and Sewer District with funds for long-term system replacement and upgrade.

<u>Size of Water Meter</u>	<u>Facility Investment Fee</u>
5/8"	\$720.00
1"	\$1,800.00
1-1/2"	\$3,600.00
2"	\$5,760.00

Facility Investment Fees for water meter sizes 3” or larger shall be determined by an engineering estimate.

2. Sewer Laterals:

An estimate shall be given to the applicant prior to installation and shall be paid by the applicant prior to any installation of laterals to be connected to the sewer system. All charges include labor, equipment and materials required for the installation of the specified pipe size or sizes.

3. Main Extension Charges:

An estimate shall be given to the applicant prior to installation and shall be paid by the applicant prior to extending the main in the sewer district. All charges include labor, equipment and materials required for the installation of the specified pipe size or sizes.

- 3) Consideration of Budget Ordinance Amendment B180746 to increase the Crown Capital Project Budget by \$2,750,000

M. Approval of the Cumberland County Policy Committee Report and Recommendation(s):

- 1) Consideration of the Initial Community Development Block Grant/Disaster Recovery Program Proposal

BACKGROUND:

The State of North Carolina will be the recipient of a CDBG-DR grant intended to address unmet housing needs associated with Hurricane Matthew. As one of the hardest hit counties, Cumberland County has been recognized as a grant sub-recipient and is expected to receive \$34.7 million in aid for projects that address affordable housing needs in municipalities and in the unincorporated areas of the county. The Homeowner Recovery Program will provide assistance to low and moderate income homeowners who experienced major to severe damage to their homes and have remaining unmet needs, after subtracting benefits from FEMA, SBA and private insurance. This program will include reconstruction activities, acquisition and construction of new homes, and insurance subsidies to eligible low and moderate income families. The CDBG-DR Action Plan and the Cumberland County Resilient Redevelopment Plan are being used by the State as the basis for local priorities and projects that address unmet needs as it relates to affordable housing.

The County will be the lead entity to receive funds and is required to work with all interested municipalities to determine how CDBG-DR funds will be distributed. However, if a determination is made that both the County and the City of Fayetteville, which is an entitlement city, will implement the CDBG-DR programs, two separate grant agreements could be executed and funds allocated to the two entities, but there must be consensus about local priorities and projects. The small municipalities of Cumberland County will fall under the County’s HUD entitlement program for the purposes of this grant.

All projects must meet HUD standards. County staff from Administration, Emergency Services, and Community Development have been working closely with their counterparts at the City of Fayetteville to develop an initial proposal to be submitted for the State’s CDBG-DR Program.

Recorded below is a draft proposal. The Governor’s Office recently moved up the previously mentioned deadlines of August 20th and October 1st respectively. The new deadline to submit an initial proposal to the State is August 11th with a new formal proposal deadline of September 15th.

RECOMMENDED/PROPOSED ACTION:

This item was approved by the Policy Committee to move forward for consideration as a consent agenda item by the full Board of Commissioners at their August 7th regular meeting.

CUMBERLAND COUNTY
AND CITY OF FAYETTEVILLE

INITIAL PROPOSAL REGARDING HURRICANE MATTHEW
COMMUNITY DEVELOPMENT BLOCK GRANT –
DISASTER RECOVERY PROGRAM
August 11, 2017 (deadline for submission)

Introduction

In early October of 2016, torrential rains from Hurricane Matthew caused devastating flooding throughout Eastern North Carolina, and Cumberland County and its municipalities were one of several counties in the region that suffered tremendous losses. Also, one week prior to Hurricane Matthew, a record rainfall event caused localized flooding and damages that were made worse by the hurricane. There were many citizens of Cumberland County and its municipalities that sustained substantial damage to a home or business and who are still struggling to fully recover.

Cumberland County has been informed that it will be allocated approximately \$35 million of Community Development Block Grant for Disaster Recovery (CDBG-DR) funds for necessary expenses related to disaster relief, long-term recovery, restoration of infrastructure and housing, and economic revitalization in the most impacted and distressed areas resulting from Hurricane Matthew. We have been told that funds can only be used for specific disaster-related purposes, and the law requires that prior to the obligation of funds a grantee shall submit a plan detailing the proposed use of all funds, including criteria for eligibility and how these funds will be used.

This initial proposal describes how funds will address unmet housing, infrastructure, business, and economic development needs within Cumberland County because of severe flooding and storm related impacts. This proposal will detail the following:

- Program administration
- Proposed program activities and estimated costs
- Involvement by local units of government within Cumberland County

The development of this proposal and subsequent implementation and compliance monitoring will be led respectively by the Cumberland County Community Development Department and the City of Fayetteville Community and Economic Development Department.

Program Administration

For the purposes of the CDBG-DR grant, Cumberland County and the City of Fayetteville desire to function as lead entities utilizing existing HUD entitlement programs currently in place within Cumberland County. This will allow each governmental unit to directly serve its constituents and will take advantage of existing staff, resources, and administrative processes and procedures. The smaller towns and unincorporated portions of Cumberland County will be served by Cumberland County Government.

Separate lead entity agreements will be pursued with the State and are believed to be a reasonable request based upon prior entitlement program performance, existing financial controls, audit reports, and each entity's management and organizational capacity.

Cumberland County and the City of Fayetteville utilized the following criteria for determining if a project was to be included in the proposed program:

- 1) Is the project listed as an unmet need in the Cumberland County Resilient Redevelopment Plan? (See Attachment 1 for a list of unmet needs and priorities)
- 2) Does the project qualify under the State CDBG-DR Action Plan?
- 3) Do the recipients of the project qualify under U.S. Housing and Urban Development (HUD) Low-to-Moderate Income requirements?

Based upon the requirements specified in the State of NC CDBG-DR Action Plan (March 31, 2017), Cumberland County and its partners have identified and prioritized unmet needs in the areas of housing, economic development, infrastructure, resiliency, and planning and capacity. The top priority is assisting low and moderate income families by addressing housing and supportive service needs. This will include projects to repair owner-occupied home, rental housing, and to provide shelter for the homeless. It is equally important to assist small businesses and farmers who are trying to get back on their feet and to rebuild community and supportive service facilities.

Anticipated Program Activities and Estimated Costs

The following is a list of estimated costs by project area per lead entity:

Cumberland County	Est. Cost
Homeowner Recovery Program	\$2,775,000
Rental Housing Recovery Program	\$ 300,000
Multi-Family New Construction Program	\$5,817,500
Supportive Housing and Services	\$2,500,000
Small Business Recovery	0
Community Recovery Program	0
Total	\$11,392,500
City of Fayetteville	Est. Cost
Homeowner Recovery Program	\$8,800,000
Rental Housing Recovery Program	\$1,050,000
Multi-Family New Construction Program	\$7,767,500
Supportive Housing and Services	0
Small Business Recovery	\$ 750,000
Community Recovery Program	\$5,000,000
Total	\$23,367,500
Combined Total:	\$34,760,000

Involvement of Units of Local Government

Officials from local municipalities in Cumberland County were contacted and provided with general information about the anticipated CDBG-DR funding allocated to Cumberland County. A more detailed discussion was held at an open, public meeting of the Mayor’s from each municipality on August 4, 2017. This meeting was advertised per open meetings requirements.

Citizen Involvement

A public meeting is planned for August 24, 2017 at 7:00 p.m. to advise citizens of the proposed CDBG-DR projects for Cumberland County and the City of Fayetteville. The meeting will be held in the auditorium at the Cumberland County Department of Social Services.

2) Consideration of Request to Repeal Cumberland County Wrecker and Tow Service Ordinance

BACKGROUND:
The Cumberland County Sheriff’s Office has supervised and administered the wrecker rotation services and inspections in Cumberland County under the Wrecker and Tow Service ordinance. On July 1, 2017, this responsibility was transferred to the North Carolina Highway Patrol. The Highway Patrol has this duty in North Carolina’s other counties. The North Carolina Administrative Code governs the rules and procedures used by the Highway Patrol in administering the wrecker inspections and rotation. This transfer effectively renders the Cumberland County Wrecker and Tow Service Ordinance moot.

RECOMMENDATION:

This item was unanimously approved repealing the Tow Service Ordinance by the Policy Committee on August 3, 2017 and further recommending this item be forwarded to the August 7, 2017 Board of Commissioners meeting.

AN ORDINANCE OF THE CUMBERLAND COUNTY BOARD OF COMMISSIONERS REPEALING ARTICLE IV, SECTIONS 9-51 THROUGH 9-75, OF CHAPTER 9 OF THE CUMBERLAND COUNTY CODE, TITLED “WRECKER AND TOW SERVICE”

WHEREAS, Cumberland County has in place a Wrecker and Tow Service Ordinance, Chapter 9, Article IV, Sections 9-51 through 9-75, that governs wrecker rotations and inspections in Cumberland County; and

WHEREAS, the Cumberland County Sheriff’s Office has supervised and administered the Ordinance along with a Wrecker Review Board as set forth in the Ordinance; and

WHEREAS, the North Carolina State Highway Patrol has notified the Sheriff’s Office that it will now supervise and administer the wrecker rotation and inspections in Cumberland County under the regulations set forth in the North Carolina Administrative Code; and

WHEREAS, the transfer of these duties took place on July 1, 2017; and

WHEREAS, the wrecker rotation and inspections being transferred to the North Carolina State Highway Patrol has rendered Article IV, Sections 9-51 through 9-75, of Chapter 9 of the Cumberland County Code a nullity.

NOW, THEREFORE, BE IT ORDAINED by the Cumberland County Board of Commissioners that Article IV, Sections 9-51 through 9-75, of Chapter 9 of the Cumberland County Code is hereby repealed.

Adopted this 7th day of August, 2017.

N. Approval of Budget Ordinance Amendments:

General Fund 101

- 1) Social Services - Budget Ordinance Amendment B180691 to recognize grant funds in the amount of \$388,059 from the Duke Endowment

The Board is requested to approve Budget Ordinance Amendment B180691 in the amount of \$388,059 representing grant funds from the Duke Endowment. These funds will be used to pilot Cumberland County’s redesign of Child Welfare Policies and Practices for older youth in foster care.

Please note this amendment requires no additional county funds.

- 2) Social Services - Budget Ordinance Amendment B180671 to recognize additional grant funds in the amount of \$7,500 from the Casey Family Foundation

The Board is requested to approve Budget Ordinance Amendment B180671 in the amount of \$7,500 representing grant funds from the Casey Family Foundation. These funds are to be used to identify, implement and assess practices that meet the child welfare initiative goals.

Please note this amendment requires no additional county funds.

- 3) Sheriff’s Office - Budget Ordinance Amendment B180029 to recognize contributions to the Sheriff in the amount of \$1,256 to be used towards GREAT Camp (Gang Resistance Education and Training)

The Board is requested to approve Budget Ordinance Amendment B180029 to recognize donations totaling \$1,256 to be used towards GREAT Camp that will take place in June 2018.

Please note this amendment requires no additional county funds.

- 4) Library - Budget Ordinance Amendment B180667 to recognize grant funds from the American Library Association in the amount of \$500

The Board is requested to approve Budget Ordinance Amendment B180667 to recognize grant funds in the amount of \$500 from the American Library Association to be used towards the NASA@MyLibrary project. This program's objective is to educate the community on NASA's scientific explorations as well as our solar system and beyond.

Please note this amendment requires no additional county funds.

- 5) Library - Budget Ordinance Amendment B180665 to recognize grant funds from Library Services and Technology Act (LSTA) in the amount of \$5,000

The Board is requested to approve Budget Ordinance Amendment B180665 to recognize federal grant funds in the amount of \$5,000 from Library Services and Technology Act (LSTA). These funds will be used to replace supplies such as books and bookbags that were damaged during Hurricane Matthew.

Please note this amendment requires no additional county funds.

- 6) Emergency Services - Budget Ordinance Amendment B180311 to recognize grant funds from the North Carolina Department of Public Safety in the amount of \$1,000

The Board is requested to approve Budget Ordinance Amendment B180311 to recognize grant funds in the amount of \$1,000 from the North Carolina Department of Public Safety. These funds are to be used to plan and facilitate Local Emergency Planning Committee meetings (LEPC's).

Please note this amendment requires no additional county funds.

- 7) Debt Service - Budget Ordinance Amendment B180001 to recognize bond proceeds in the amount of \$27,545,294

The Board is requested to approve Budget Ordinance Amendment B180001 to recognize bond proceeds in the amount of \$27,545,294 for the 2017 Limited Obligation Refunding Bonds closing on August 2, 2017. These bonds are being issued to refund certain maturities of the 2009A COPS (Certificate of Participation) and 2011B Refunding LOBS (Limited Obligation Bonds).

Please note this amendment requires no additional county funds.

Federal Drug Forfeiture Fund 204

- 8) Federal Drug Forfeiture - Budget Ordinance Amendment B180186 to transfer funds from Miscellaneous Furniture and Equipment to Capital Outlay Vehicles in the amount of \$65,000 towards the replacement of motorcycles

The Board is requested to approve Budget Ordinance Amendment B180186 to transfer funds from Miscellaneous Furniture and Equipment to Capital Outlay Vehicles in the amount of \$65,000. These funds will be

used to replace five (5) motorcycles in the fleet that are over seven years old.

Please note this amendment requires no additional county funds.

Eastover Sanitary District Fund 620

- 9) Eastover Sanitary District - Budget Ordinance Amendment B180005 in the amount of \$110,000 to be used for real property acquisition as approved by the Eastover Sanitary District Board

The Board is requested to approve Budget Ordinance Amendment B180005 in the amount of \$110,000 to be used towards the acquisition of real property as previously approved by the Eastover Sanitary District Board.

Please note this amendment requires the use of fund balance.

REGARDING THE FOLLOWING ITEMS 10 - 14 PLEASE NOTE:

Each fiscal year County departments may have projects that are not complete by the fiscal year end (6/30/17) or items ordered that have not been received by fiscal year end. These projects or items were approved in the Fiscal Year 2017 budget; however, the money was not spent by June 30, 2017.

The following amendments seek to bring those funds forward from FY 2017 into the current fiscal year, allowing departments to complete and pay for these items. These revisions are not using 'new' funds, but are recognizing the use of FY17 funds in FY18.

General Fund 101

- 10) Information Services - Budget Ordinance Amendment B180763 to bring FY17 funds forward in the amount of \$91,700 for the Tax Software Upgrade Project

The Board is requested to approve Budget Ordinance Amendment B180763 to bring FY17 funds forward in the amount of \$91,700. These funds were designated for the tax consultant as part of the tax software upgrade approved by the Board on April 6, 2017.

- 11) Tax Administration - Budget Ordinance Amendment B180004 to bring FY17 funds forward in the amount of \$31,000 for Tax Audit Fees

The Board is requested to approve Budget Ordinance Amendment B180004 to bring FY17 funds forward in the amount of \$31,000. These dollars have been obligated towards specific tax audits for FY17 that were still in process at the end of the fiscal year.

- 12) Emergency Services - Budget Ordinance Amendment B180214 to bring FY17 funds forward in the amount of \$3,000 for Freedom Software Program

The Board is requested to approve Budget Ordinance Amendment B180214 to bring FY17 funds forward in the amount of \$3,000. These funds were encumbered for Freedom Software, a program used to capture reporting data. This request is to appropriate funds to FY18 to complete the software project.

- 13) Social Services - Budget Ordinance Amendment B180668 to bring FY17 funds forward in the amount of \$237,600 for Adoption Incentive Program

The Board is requested to approve Budget Ordinance Amendment B180668 to bring FY17 funds forward in the amount of \$237,600.

Adoption promotion program funds from the Department of Health and Human Services were received in June. This request is to bring FY17 funds into FY18 to be used towards the adoption services program.

- 14) Social Services - Budget Ordinance Amendment B180859 to bring FY17 funds forward in the amount of \$2,500 from the Casey Family Foundation Grant

The Board is requested to approve Budget Ordinance Amendment B180859 in the amount of \$2,500 representing unspent grant funds from the Casey Family Foundation that were received in FY17. These funds are to be used to identify, implement and assess practices that meet the child welfare initiative goals.

Contingency Funds Report – FY17

The County Manager approved the following uses of contingency funds totaling \$55,586.

- \$2,050 was used for mandated Medical Examiner's expenses due to increased cases towards the end of the fiscal year.
- \$40,036 was used for the Youth Detention Subsidy Program due to higher than anticipated detainees during the quarter.
- \$13,500 was used for Criminal Justice Pretrial, for rental expense of monitoring bracelets due to an increase in the number of bracelets and the duration of usage at year-end.

MOTION: Commissioner Keefe moved to approve consent agenda Items 2.A. – 2.N.14) with the exception of Item 2.G. as pulled for separate discussion and action.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (6-0)

2.G. Approval of Declaration of Surplus County Property and Authorization to Accept Insurance Settlement and Approval of Budget Ordinance Amendment B180745

BACKGROUND:

DATE OF ACCIDENT:	JULY13, 2017
VEHICLE:	2013 CHEV CAPRICE
VIN:	6G1MK5U21DL825176
FLEET#:	FL220
DEPARTMENT:	Sheriff's Office
SETTLEMENT OFFER:	\$14,129.93
INSURANCE COMPANY:	Travelers

This is a total loss settlement offer.

RECOMMENDATION/PROPOSED ACTION:

Management recommends that the Board of Commissioners:

1. Declare the vehicle described above as surplus
2. Authorize the Risk Management Coordinator to accept \$14,129.93 (\$15,129.93 - \$1,000 deductible) as settlement
3. Allow Travelers to take possession of the wrecked (surplus) vehicle
4. Approve Budget Ordinance Amendment B180745 in the amount of \$14,130, recognizing the insurance settlement. Please note this amendment requires no additional county funds.

Commissioner Keefe asked what the settlement offer covered. Lisa Blauser, Sheriff's Office Budget Department, stated she was not certain whether contents were covered by liability insurance but insurance never provides enough money to replace a vehicle when it is totaled. Ms. Blauser stated it sometimes takes two insurance settlements before a vehicle can be replaced. Ms. Blauser stated it is about \$43,000 to put an SUV on line, with the vehicle itself being in the \$30,000 to \$35,000 range and with equipment being in the \$10,000 to \$15,000 range depending on where the vehicle will be deployed.

MOTION: Commissioner Keefe moved to approve Item 2.G.
SECOND: Commissioner Lancaster
VOTE: UNANIMOUS (6-0)

ITEMS OF BUSINESS

3. Consideration of Approval of a Resolution Authorizing the Filing of an Application for Approval of An Installment Financing Agreement Authorized by General Statute (G.S.) 160A-20 and Authorization to Call a Public Hearing on August 21, 2017 on the Proposed Financing Authorized by G.S. 159-151

BACKGROUND:

In order to proceed with the \$11,220,000 installment financing of capital improvement plan, a resolution authorizing the installment purchase application as well as making certain findings is required. An update regarding the capital improvement plan financing was most recently provided during the August 3 finance committee meeting.

Recorded below is a resolution which authorizes the filing of an application with the Local Government Commission for this financing. The purpose of the resolution is to make the findings of fact which include: the installment purchase is preferable to issuing bonds, the amount proposed is not excessive for the stated purpose, the County's debt management procedures and policies are good and in strict compliance with the law, a tax increase is not necessary, and the County is not in default on any existing debt. Additionally, a notice of the public hearing on the proposed installment financing contract is recorded below.

RECOMMENDATION/PROPOSED ACTION:

1. Approve the resolution authorizing the filing of an application to the LGC as well as the findings required by G.S. 159-151.
2. Call for a public hearing on the installment finance contract for August 21, 2017.

BOARD OF COMMISSIONERS
OF
CUMBERLAND COUNTY, NORTH CAROLINA

Excerpt of Minutes
of Meeting of
August 7, 2017

Present: Chairman _____ presiding, and Commissioners _____

Absent: _____

* * * * *

Commissioner _____ introduced the following resolution, the title of which was read:

RESOLUTION AUTHORIZING THE FILING OF AN
APPLICATION FOR APPROVAL OF AN INSTALLMENT
FINANCING CONTRACT AUTHORIZED BY NORTH
CAROLINA GENERAL STATUTES §160A-20 AND MAKING
CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA
GENERAL STATUTES §159-151

WHEREAS, the Board of Commissioners (the “Board of Commissioners”) of Cumberland County, North Carolina (the “County”) desires to pursue the financing of various capital projects throughout Cumberland County (collectively, the “Project”) pursuant to an installment financing contract, as permitted under N.C.G.S. §160A-20; and

WHEREAS, it is anticipated that the cost of financing the Project and the payment of issuance expenses in connection with the financing will not exceed \$11,220,000; and

WHEREAS, the installment financing contract for the financing of the Project pursuant to N.C.G.S. §160A-20 must be approved by the North Carolina Local Government Commission (the “LGC”) and will only be approved if the findings of N.C.G.S. §159-151(b) have been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County, as follows:

1. After consideration, the Board of Commissioners has determined that the most advantageous manner of financing the Project is by an installment financing contract pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended.

2. Pursuant to Section 160A-20, the County is authorized to finance the Project by entering into an installment financing contract and a deed of trust that creates a security interest in some of all of the property financed to secure repayment of such financing.

3. The proposed financing is necessary or expedient because it will provide needed improvements for the County.

4. The proposed financing is preferable to a bond issue for the same purpose because of low fixed costs and favorable interest rates offered through installment contract financing compared to a bond issue.

5. The cost of the proposed undertaking exceeds the amount of funds that can be prudently raised from currently available appropriations, unappropriated fund balances, and non-voted general obligation bonds that could be issued by the County in the fiscal year pursuant to Article V, Section 4, of the North Carolina Constitution.

6. The sums proposed to be provided under the financings are adequate and not excessive for the stated purpose of financing the Project.

7. The County’s debt management procedures and policies are good and have been carried out in strict compliance with law and will henceforth be so carried out.

8. There will be no increase in taxes necessary to meet the sums to fall due under the proposed financings.

9. The County is not in default in any of its debt service obligations.

10. The attorney for the County will render an opinion that the proposed financing is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

11. Each of the County Manager, the Finance Director, and other appropriate officers of the County is hereby authorized and directed to proceed with the financing of the Project and the filing of an application with the LGC for its approval of such financing as described above for the financing of the Project in an amount not to exceed \$11,220,000, and the actions of any of the County Manager, the Finance Officer, and other officers of the County in connection therewith are hereby approved and confirmed. The County Manager and the Finance Director are authorized and directed to work with the County’s financial advisor to send requests for proposals to banks to obtain financing for the Project.

12. All other acts of the Board of Commissioners and the officers of the County, which are in conformity with the purposes and intent of this resolution and in furtherance of the financing of the Project, are hereby ratified, approved and confirmed.

This resolution shall take effect immediately.

**NOTICE OF PUBLIC HEARING ON PROPOSED
CUMBERLAND COUNTY, NORTH CAROLINA FINANCING**

The Board of Commissioners of the County of Cumberland, North Carolina (the “County”) has decided to pursue the financing of the acquisition, construction, renovation and equipping of certain capital improvements to various County property, including but not limited to the Crown Complex, the Courthouse, the historic Courthouse, the Sheriff’s office, the Central Maintenance Facility, the Law Enforcement Center, the Community Corrections Center, the E. Newton Smith Center, the Department of Social Services Building, and the Health Department, including parking lot, exterior building and roof repairs (the “Projects”) pursuant to an installment financing contract, as permitted under NCGS §160A-20. Pursuant to such statute, the County is authorized to finance the Projects by entering into an installment contract and a deed of trust or other security instrument that creates a security interest in some or all of the property financed to secure repayment of the financing. It is anticipated that the cost of the Projects to be financed will be up to approximately \$11,220,000, which may include issuance expenses in connection with the financing.

A public hearing on the proposed installment financing contract shall be held on August 21, 2017, at 6:45 p.m. (or as soon thereafter as the hearing is held) before one or more commissioners or designees of the County in the County Commissioners’ meeting room (Room 118), County Courthouse, 117 Dick Street, Fayetteville, North Carolina. Any person interested in this matter is encouraged to attend the public hearing and express his or her views.

Vicki Evans, Finance Director, reviewed the background information and recommendation/proposed action recorded above.

MOTION: Commissioner Lancaster moved to approve the resolution and to call for a public hearing on the installment finance contract for August 21, 2017.
SECOND: Commissioner Faircloth
VOTE: UNANIMOUS (6-0)

4. Consideration of Request for Refund of Excise Tax for Two Deeds of Conveyance and Schedule a Hearing for the Taxpayer at the August 21, 2017 Board of Commissioners Meeting

BACKGROUND:

Single Source Real Estate Services, Inc., has requested a refund of the county’s one-half of the excise tax paid for recording two deeds for the reason that each of them was recorded twice. The Register of Deeds has recommended that these refunds be granted. One is in the amount of \$210 and the other is \$165. The requests, the recommendations of the Register of Deeds, and copies of the two deeds are attached. The county attorney has confirmed that each of these deeds was recorded twice by separate deeds.

G.S. § 105-228.30 levies an excise tax on each instrument by which any interest in real property is conveyed to another person. Since a separate deed had already been recorded conveying the same property from the same grantor to the same grantee, no interest was conveyed by the second deed. The county attorney advises that this is a sufficient basis to grant the request.

G.S. § 105-228.37 governs this refund process. The Board of Commissioners must conduct a hearing on the request after 10 days’ notice to the taxpayer. This is not a public hearing. The County may only refund one-half of the total tax because the County only received one-half of the tax and the State received the other half. The refund will bear interest pursuant to the statute. The refund may not be made until the taxpayer records a corrective instrument stating the second-recorded instrument in each transaction did not convey any interest in real property.

RECOMMENDATION/PROPOSED ACTION:

The county attorney recommends that the board set a hearing on this matter at its next regular meeting August 21, 2017, and direct that notice of the hearing be given to the taxpayer in accordance with G.S. § 105-228.37.

Rick Moorefield, County Attorney, reviewed the background information and recommendation/proposed action recorded above. Mr. Moorefield stated a request for refund of excise tax happens infrequently but he has confirmed the company recorded two deeds twice which is sufficient for the County to refund the excise tax. Mr. Moorefield explained the hearing is a formality and a statutory requirement.

MOTION: Commissioner Keefe moved to approve the refund and set a hearing at the August 21, 2017 regular meeting and direct that notice of the hearing be given to the taxpayer in accordance with G.S. § 105-228.37.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (6-0)

5. Consideration of Approval of a Contract for Integrated Service Delivery Model for Aging Out Foster Children

BACKGROUND:

The purpose of this initiative is to develop a multidimensional and integrative service delivery model for aging out foster children and older teens in transition to adulthood in Cumberland County DSS custody. Increase the agency's focus to improve service delivery and practices for Children and Adult Services by developing the most effective organizational structure to improve and achieve permanency including adoptions for aging out foster children. Act as a trusted intermediary to assist CCDSS to integrate all efforts (Court Petition to Permanency, Adoption Promotion, Casey Family Project, Reaching for Excellence, Guardianship Coalition, LINKS, Teen/Group Home Unit & Model Approach for Change) to improve outcomes for foster children. Assist with coordination and collaboration of Cumberland's partners in the effort to create a model for change in child welfare using collective impact. Partners in this effort include Duke Endowment, University of North Carolina at Chapel Hill, Chapin Hall at the University of Chicago, NC DHHS-State DSS, Casey Family Programs and key community stakeholders and governing bodies. The outcome is to implore effective strategies to improve outcomes for all foster children in Cumberland County.

RECOMMENDATION/PROPOSED ACTION:

Request is for approval to contract with Southeastern Workforce Strategies, LLC. again, in FY 17-18 in the amount of \$277,000 per year. Of this amount, only \$53,550 is County funds.

Brenda Jackson, Social Services Director, reviewed the background information recorded above. Ms. Jackson stated the purpose of the integrated service delivery model is to look at the impact on children who age out of foster care because many often re-emerge as homeless, substance abusers, in jail, high school drop outs and pregnant as teens. Ms. Jackson stated she reached out to Southeastern Workforce Strategies, LLC with whom she had worked in other counties and experienced positive outcomes, and charged them with researching best practices for children aging out in foster care and bringing models to DSS to improve outcomes for Cumberland County youth who fail in other programs due to root-cause issues such as coping, problem solving and anger management. Ms. Jackson provided information about research that was conducted and the coordination and collaboration of Cumberland's partners in the effort to create a model for change in child welfare using collective impact. Ms. Jackson stated research is expensive and DSS is excited by an investment by Duke Endowment of \$784,000 in a two-year grant. Ms. Jackson asked for the Board's support in continuing this work to improve outcomes for Cumberland County's children in foster care.

MOTION: Commissioner Lancaster moved to approve the contract with Southeastern Workforce Strategies, LLC in FY17-18 in the amount of \$277,000 per year with only \$53,550 of that amount being County funds.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

6. Consideration of Designation of Voting Delegate to the 2017 North Carolina Association of County Commissioners (NCACC) Conference

BACKGROUND:

Article VI, Section 2 of the NCACC's Constitution provides: "On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which had paid the current year's dues."

RECOMMENDATION/PROPOSED ACTION:

Appoint a voting delegate to the 2017 NCACC Annual Conference to be held in Durham County, North Carolina, on August 10-13, 2017.

MOTION: Commissioner Council moved to designate Commissioner Faircloth as the voting delegate and Commissioner Evans as the alternate voting delegate to the NCACC Annual Conference.

SECOND: Commissioner Lancaster

VOTE: UNANIMOUS (6-0)

7. Nominations to Boards and Committees

A. REMOVED FROM AGENDA

B. Cumberland County Workforce Development Board (1 Vacancy)

Commissioner Keefe nominated Robert Van Geons.

C. Transportation Advisory Board (1 Vacancy)

Commissioner Keefe nominated Suzanne King.

8. Appointment of ABC Board Chairman

MOTION: Commissioner Keefe moved to appoint Wade Hardin.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

9. Appointments to Boards and Committees

There were no appointments for this meeting.

Chairman Adams recessed the Cumberland County Board of Commissioners' meeting and convened the meeting of the Kelly Hills/Slocomb Road Water and Sewer District Governing Board.

Chairman Adams called the meeting of the Kelly Hills/Slocomb Road Water and Sewer District Governing Board to order.

1. Items of Business

A. Approval of Minutes for the August 1, 2016 Special Meeting

MOTION: Commissioner Lancaster moved to approve the August 1, 2016 special meeting minutes.

SECOND: Commissioner Council

VOTE: UNANIMOUS (6-0)

B. Approval of Amendment to Rate Structure for the Kelly Hills/Slocomb Road Water & Sewer District

BACKGROUND:

In recent months, the Public Utilities Division has had an increase in the number of past due utility accounts. The Public Utilities Division mails out several letters to customers and then eventually takes the customer to Small Claims Court, in an attempt to get the customer to pay their bill. This process is lengthy and costly and the Public Utilities Division does not recoup any fees.

Currently customers do not pay any additional fees to Kelly Hills for being delinquent. Public Utilities is requesting a processing fee and administrative filing fee be added to the amount owed by the customer to help recoup the collection cost. Additionally, the fee will help stop the same customers from continuing to be late without consequences. The processing fee would cover the preparing, printing and mailing of the collections letters and the administrative filing fee would cover the preparation of the Small Claims documents.

The Public Utilities Division is also requesting to change the fee for the installation of an elder valve to the actual cost of installation plus ten percent (10%). The current fee is \$1,000.00 and does not cover any unforeseen issues that may occur during installation of the valve. PWC installs the elder valves at the County's request and then invoices the County for the cost of installation.

The cost of installation varies dependent on the depth of the sewer line, soil conditions, location of the elder valve, etc. Once the elder valve is installed and the customer brings their account up to date; the service is restored. However, there remains a possibility of the customer becoming delinquent in the future. If that occurs, the customer will be disconnected from the system. Therefore, the Public Utilities Division is requesting to add a \$25.00 disconnect fee to the rate structure for Kelly Hills to recover costs associated with this disconnection.

It should be noted that these proposed changes to the Kelly Hills / Slocomb Road Water and Sewer District rate structure will create uniformity between all the County water and sewer districts.

This was presented and approved by the Finance Committee on August 3, 2017.

Kelly Hills Requested Rate Changes:

Add Processing Fee per Collection Action of \$30.00

Add Administrative Filing Fee per Collection Action of \$100.00

Change Elder Valve installation cost from \$1,000.00 to Actual Cost plus 10%

Add Disconnect Fee of \$25.00

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director, County Management and Finance Committee recommend that the Board approve the amended rate structure for the Kelly Hills/Slocomb Road Water and Sewer District.

Kelly Hills/Slocomb Road Sanitary Sewer Rate Schedule

MONTHLY RATE

The monthly rate shall be the sum of the Availability Fee and the Administration Fee.

AVAILABILITY FEE

Availability Fee – Non-connected customers	\$10.00
(As referenced in the Cumberland County Water & Sewer Ordinance)	

ADMINISTRATION FEE

Administration Fee	\$2.00
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FLAT RATE SANITARY SEWER SERVICE

The monthly flat rate shall be the sum of the Flat Monthly Charge, Availability Fee and the Administration Fee.

Flat Monthly Charge	\$39.74
OTHER FEES	
Deposit	\$100.00
Late Penalty	\$10.00
Processing Fee per Collection Action	\$30.00
Administrative Filing Fee per Collection Action	\$100.00
Disconnect Fee (Administrative charge to discontinue service for non-payment)	\$25.00
Reconnect Fee - Business hours (Administrative charge to re-establish service after discontinuance for non-payment)	\$25.00
After-Hours Reconnect Fee (Available until 9:00 pm)	\$75.00
*Returned Check Fee (Amount of check plus return fee - CASH, MONEY ORDER OR CERTIFIED CHECK ONLY)	\$25.00
Court Costs	Actual
Elder Valve	Actual plus 10%

CONNECTION FEES AND CHARGES

1. Facility Investment Fee:
The Facility Investment Fee will be based on the customer’s water meter size and will provide Kelly Hills/Slocomb Road Water and Sewer District with funds for long-term system replacement and upgrade.

<u>Size of Water Meter</u>	<u>Facility Investment Fee</u>
5/8"	\$720.00
1"	\$1,800.00
1-1/2"	\$3,600.00
2"	\$5,760.00

Facility Investment Fees for water meter sizes 3” or larger shall be determined by an engineering estimate.

2. Sewer Laterals:
An estimate shall be given to the applicant prior to installation and shall be paid by the applicant prior to any installation of laterals to be connected to the sewer system. All charges include labor, equipment and materials required for the installation of the specified pipe size or sizes.
3. Main Extension Charges:
An estimate shall be given to the applicant prior to installation and shall be paid by the applicant prior to extending the main in the sewer district. All charges include labor, equipment and materials required for the installation of the specified pipe size or sizes.

MOTION: Commissioner Council moved to approve the amended rate structure for the Kelly Hills/Slocomb Road Water and Sewer District.
SECOND: Commissioner Faircloth
VOTE: UNANIMOUS (6-0)

There being no further matters of business,

Chairman Adams adjourned the meeting of the Kelly Hills/Slocumb Road Water and Sewer District Governing Board and reconvened the meeting of the Cumberland County Board of Commissioners.

Chairman Adams called the meeting of the Board of Commissioners to order.

10. Closed Session: Economic Development Matter(s)
Pursuant to NCGS 143.318.11(a)(4)

MOTION: Commissioner Keefe moved to go into closed session for Economic Development Matter(s) pursuant to NCGS 143-318.11(a)(4).

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (6-0)

MOTION: Commissioner Evans moved to reconvene in open session.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (6-0)

MOTION: Commissioner Evans moved to adjourn.

SECOND: Commissioner Faircloth

VOTE: UNANIMOUS (6-0)

There being no further business, the meeting adjourned at 10:10 a.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board