

**CUMBERLAND COUNTY BOARD OF HEALTH**  
November 19, 2019 – 6:00p.m.  
1235 RAMSEY STREET, THIRD FLOOR BOARD ROOM  
REGULAR MEETING

MEMBERS PRESENT:       Dr. Connette McMahon, Chair  
                                  Dr. William Philbrick, Vice Chair, Optometrist  
                                  Dr. Jeannette Council, Chair of the Board of Commissioner  
                                  Dr. Sam Fleishman, Physician  
                                  Mrs. Stacy Cox, General Representative  
                                  Dr. Kent Dean, Veterinarian Representative  
                                  Dr. Kingsley Momodu, Dentist  
                                  Ms. Sonja Council, Public Representative  
                                  Dr. Cynthia McArthur-Kearney, Nurse Representative  
                                  Dr. Olusola Ojo, Pharmacist

MEMBERS ABSENT:       Mr. John Larch III, Professional Engineer

STAFF PRESENT:         Dr. Jennifer Green, ~~Incoming~~ Public Director  
                                  Mr. Duane Holder, Assistant County Manager  
                                  Dr. Krystle Vinson, Director of Nursing  
                                  Torica Fuller, Nurse Practitioner  
                                  Ashely Curtice, Local Public Health Administrator  
                                  Dr. Lori Haigler, Medical Director  
                                  Candice York, Accountant  
                                  Sang Nguyen, IT  
                                  Michelle Love, Temporary Administrative Assistant to the Health  
                                  Director

GUEST PRESENT:         Huwan Smith, FSU Student, CFVMC RN  
                                  Jessica Elmore, Optometrist  
                                  Hakkam Alsaidi, Optometrist  
                                  Ashley Yun, Former Administrative Assistant to Health Director

**WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE**

Dr. Connette McMahon welcomed all guests and called the meeting to order at 6:01pm. Introductions were given. A moment of silence was taken.

Dr. Jeannette Council left at 6:00pm and returned at 6:22pm.

**ACTION ITEMS**

A. Approval of Agendas

MOTION:       Dr. William Philbrick moved to approve Board of Health regular meeting agenda  
SECOND:       Dr. Olusola Ojo  
VOTE:         Unanimous (9-0)

B. Approval of October 15, 2019 Regular Meeting Minutes

MOTION: Dr. Sonja Council moved to approve Board of Health regular meeting minutes  
SECOND: Dr. Olusola Ojo  
VOTE: Unanimous (9-0)

C. Approval of Meeting 2020 Calendar Meeting Schedule

MOTION: Dr. Sonja Council moved to approve Board of Health meeting schedule  
SECOND: Dr. Olusola Ojo  
VOTE: Unanimous (9-0)

Dr. McMahon made note that February is the Board of Health Retreat, and the meeting time and date will be scheduled early.

D. Approval of Tobacco Free Resolution

MOTION: Dr. Sam Fleishman moved to approve the Tobacco Free Resolution  
SECOND: Dr. William Philbrick  
VOTE: Unanimous (9-0)

Dr. McMahon said the resolution is very well written, and that there are talks of the resolution being presented throughout the county to include the Majors Coalition. The Board members reviewed and discussed options of making the Resolution more practical every day. Mrs. Curtice suggested providing educational sessions with staff and the Board of County Commissioners, before making request for policy change making sure that they are aware of lung injury, what devices look like, supporting, and countywide partners. The wants to add proper language to prohibit smokeless tobacco into the resolution, and if any additional changes are needed, they can be made at a later date.

**INFORMATIONAL/DISCUSSION ITEMS**

A. Public Comments:

Dr. McMahon opened the floor for public comments at 6:25 p.m. There being no public comments registered, Dr. McMahon closed the floor for public comments at 6:25 p.m.

B. Financial Reports:

Board members received the following financial reports:

- The Statement of Revenue and Expenditures (Profit and Loss) as of October 31, 2019. The revenue exceeds expenditures at \$99,350. Most of these excess payments are comprised of the Pregnancy Care Management/Care Coordination for Children/PMP is the bulk of those dollars.
- The Statement of Expenditures by Program as of October 31, 2019. We have expenditure of 25.5% of our budget. At the close of the 4<sup>th</sup> month of the year, if we spend 100% of budget would be 33%. We are under spending, due to lax service and fringe benefits for vacant positions.
- Revenue by Source reports by state and federal allocations are always received a month behind, grants, Medicaid earned 31.3%, fees collected 40.9%. Overall, we earned 25.99%

Dr. Haigler said the Health Department was re-certified by HRSA for 3 years. HRSA is a federal government health resource program that brings health professionals to areas of shortage across the country. It will provide up to \$50,000 for a 2-year commitment doctors, nurse practitioners, and PAs. An agreement had to be signed to ensure that we are following their rules of providing good healthcare on a sliding scale. The recruitment goes to the health Workfirst Director Site for listings in Cumberland County for providing quality nurses for patients. Dr. Haigler agreed with Dr. McMahon that attending PA recruitments in the county is an excellent idea for staff. Dr. Haigler acknowledged Torika Fuller was a participant in the Emergent Leaders in Public Health Development Program, and Ms. Patrice is a former inaugural class.

#### F. Health Department & Department of Social Services Collaboration

Dr. Green gave report in Mr. Jenkin's absence. On October 28<sup>th</sup>, Mr. Shawn Christian (primary) and Mrs. Ashley Carlo (backup) came to the Health Department team, and both of them are Income Maintenance caseworker at Cumberland County DSS. They will be housed on the second floor in Women's Health at the Health Department, where the pregnancy test counseling is located. Both Public Health and DSS are monitoring levels of activity to ~~kind of~~ clarify the needs of the clients. Their primary role is Family Planning. The Pregnancy Test Counseling Nurse will direct a pregnant woman to Mr. Sean and Mrs. Ashley for pregnancy Medicaid as scheduling permits based on number of patients and length of enrollment time. Child health and WIC can process and evaluate Medicaid concerns for any children and then process any of presumptive Medicaid for maternal health. On November 12<sup>th</sup>, Mrs. Evette, our WIC worker, went over to DSS, and she will help enroll new DSS clients into WIC with full access to the crossroads program with all the essentials, e-WIC, card reader, and the scanner to evaluate and help them get enrolled, and have an appointment at the health department. Mrs. Everette's hours are Monday, Tuesday, and Thursday from 9 a.m. to 4 p.m. The DSS supervisors will make sure that they are aware that she is there and is a resource to them. Her primary duty is to enroll patients into WIC, and then send them to the Health Department, so they will have a shorter wait time in completing nutrition counseling and benefits and then she'll be able to troubleshoot any WIC issues at DSS.

#### G. External reports

PHEP (Public Health Emergency Preparedness): Dr. Green gave a summary of the Budget Period 1 supplemental report for FY 2018-2019, which evaluates you on several required plans for the budget period, an all hazards response plan, a coup continuity plan, an Ebola plan, quarantine plan, and all plans completed and reviewed in the past two years, and exercised in the past 5 years. Many areas have been completed and reviewed plan, and the next step is making sure that we exercise plan. In the self-reported data, we completed 95% of these plans with a few areas of the components of the plan that still needs to be completed in the situations portion of the All-Hazards Response plan. The report also includes some comparisons Statewide in terms of what percentage, and how we compared to other counties across the state. Overall, a very positive report.

Dr. Green said a press release came out today, around 4:30pm about Medicaid in the state. It will not go live February 1<sup>st</sup>. The press release indicates that everything is going to be suspended. North Carolina Medicaid will operate under the current fee-for-service model and no change in Medicare beneficiaries. They will communicate with clients already enrolled but will no longer enroll beneficiaries. The call center will remain open for questions. Candi and Dwayne work very hard last week to get the PHP contracts signed.

#### H. Director's Report:

Fort Bragg held a tabletop exercise at the Health Department. Staff participated with Fort Bragg regarding a hepatitis A outbreak. Fort Bragg Air Force Base, several County Health departments across the state, and the State Health Department participated. The tabletop exercise had primarily very positive feedback to include people worked very well together, great content, well organized, good location, and knowledgeable presenters. It was very well-attended with about 60 people. Issues of concern noted were areas for improvement was starting a little later in the day, so people coming from around the state can get here; have group facilitators, not just from other agencies around the state; and to have different breakout group topics.

Last night was the Friends of the Health Department meeting, whereas, Dr. McMahon attended. The primary focus of that meeting was to identify a method to move the Friends of the Health Department into a nonprofit 501c3 status. The Health Department and the County can't pay for their filing fees and attorney fees. A next step for them is identifying attorneys in the community that may do work pro bono and will bring that information back to the December meeting. Then figure out the next steps in identifying what the IRS fees and the North Carolina fees are, and how it will be funded. Dr. Ojo suggested contacting a law school to assist the Friends of the Health Department in obtaining a nonprofit 501c3 status.

a. Upcoming Events:

November 12, 2019 at 5:30pm at DSS Change...is Coming Event to talk about Medicaid Transformation, Raise the Age, The Family First Prevention at 5:30pm, and then the World AIDS day is on December 1<sup>st</sup>. The nursing department is working on a couple of things and will have signage on LED sign about world AIDS Day as well.

#### Membership Roster/Attendance Roster

There are 2 Prospective New Board Member applicants for Optometrist Representative. Dr. Fleishman is pondering re-appointment as Physician Representative

Dr. Philbrick mentioned that shortly there will be a vacancy of the optometrist position. He mentioned it at the local Optometry meeting and Southeastern District, who put out an email to all.

Dr. McMahon hopes Dr. Fleishman will re-consider re-appointment to the Board. Dr. Fleishman responded ok and that he will re-consider reappointment. Dr. McMahon said that we will come back to that later.

#### Board Member Comments

Dr. Elmore and Dr. Asaidi were the two applicant attendees for Optometrist seat. They each stood up and gave a brief introduction of themselves and experiences. Afterwards, they were instructed to complete the application process for consideration.

Dr. McMahon reminded everyone to fill out Board Self-Evaluation given last month, if anyone needs another copy, more can be made. We will also be evaluating the Health Director in 8 months. Dr. McMahon encouraged the Board to do the informative NC Institute for Public Health free online training for BOH members and the state workshops and National conferences.

Dr. Fleishman asked is there data on populations and children getting the flu shot? Dr. Haigler said they track vaccination rates and why people don't vaccinate and will give updates.

Everyone verified information on roster and made sure that information is correct.

As a final close-out. Dr. McMahon thanked Mr. Holder for serving as our interim director for a 1 ½ years of service. She acknowledged he did a fantastic job in transforming the Health Department, bringing up the morale, changing within & outside, and returning this place to the great institution that we know that it should be.

The next regular meeting is Tuesday, December 17, 2019 at 6 p.m.

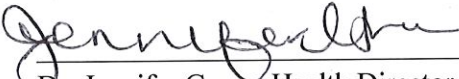
ADJOURNMENT

MOTION: Dr. Jeannette Council moved to adjourn.

SECOND: Dr. William Philbrick

VOTE: Unanimous (12-0)

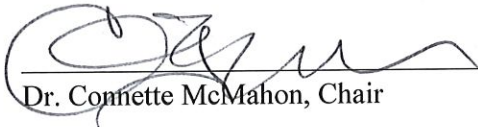
The meeting was adjourned at 7:40 p.m.

  
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Dr. Jennifer Green, Health Director

12-12-2019  
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Date

  
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Dr. Connette McMahon, Chair

12-12-19  
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Date