

CUMBERLAND COUNTY BOARD OF HEALTH  
April 9, 2020 – 12:00p.m.  
1235 RAMSEY STREET, THIRD FLOOR BOARD ROOM  
SPECIAL MEETING (TELECONFERENCE)  
MINUTES

MEMBERS PRESENT: Dr. Connette McMahon, Chair  
Dr. Olusola Ojo, Pharmacist, Vice Chair  
Dr. Sam Fleishman, Physician  
Dr. Jeanette Council, County Commissioner  
Dr. Cynthia McArthur-Kearney, Registered Nurse  
Dr. Kent Dean, Veterinarian  
Mr. John Larch III, Professional Engineer  
Ms. Sonja Council, Public Representative  
Mrs. Stacy Cox, Public Representative

MEMBERS ABSENT: Dr. Kingsley Momodu, Dentist

STAFF PRESENT: Dr. Jennifer Green, Health Director  
Mr. Duane Holder, Deputy County Manager  
Dr. Krystle Vinson, Director of Nursing  
Candice York, Accountant  
Ashley Curtice, Local Public Health Administrator  
Kelly Smith, Administrative Assistant to the Health Director

**WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE**

Dr. Connette McMahon welcomed all guests and board members and called the meeting to order. Attendance was taken via telephone. A moment of silence was taken.

**ACTION ITEMS**

A. Approval of Agenda

MOTION: Ms. Sonja Council moved to approve the Special Board of Health Meeting Agenda.

SECOND: Dr. Cynthia McArthur-Kearney

VOTE: Unanimous (9-0)

B. Approval of FY2021 Budget

MOTION: Dr. Samuel Fleishman moved to approve the FY2021 Budget (Option A)

SECOND: Dr. Jeanette Council

VOTE: Unanimous (9-0)

C. Approval of COVID-19 and Telehealth Fee Schedule.

MOTION: Ms. Sonja Council moved to approve COVID-19 and Telehealth fee schedule.  
SECOND: Dr. Cynthia McArthur-Kearney  
VOTE: Unanimous (9-0)

D. Approval of Bad Debt Write Off

MOTION: Dr. Jeanette Council moved to approve Bad Debt Write Off  
SECOND: Ms. Sonja Council  
VOTE: Unanimous (9-0)

**INFORMATIONAL/DISCUSSION ITEMS**

A. Public Comment

Dr. McMahon opened the floor for public comments at 12:03p.m. There being no public comments registered, Dr. McMahon closed the floor for public comment at 12:03p.m.

B. Presentation of FY2021 Budget

Mrs. Candice York presented the FY2021 budget. Mrs. York explained in detail the variances in the expenditures. Dr. McMahon asked why there was so little allocated for health promotion, as the chart showed only 5%. Mrs. York explained that we get very little state funding for these types of programs. Mrs. York explained that we get 48% of funds from the County and our revenue for local sales/fees was a little higher because of drug screenings. Clinics also are seeing more patients with insurance. There was a request to hire an Environmental Health Specialist, Public Health Nurse III, Public Health Educator I, 3 Public Health Nurse II and 1 Public Health Nurse III, as well as 3 positions that were abolished due to grants ending 6/30/2020.

Mrs. York spoke about a request that was received from Stedman-Wade asking to receive additional funding to help staff our adult clinic. There are 2 options to review and decide which is better for the Health Department.

Option 1: Health Department re-establishes Adult Health to be run by Health Department staff, 5 days a week (Monday-Friday) (8:00-5:00) as well as HealthNet being there 2 days a week for services. Recommended expenses are \$315,426 and we expect to offset costs by 70,000 in Medicaid and fee revenue to reduce that operating cost to: \$245,426.

Option 2: Continue to let Stedman-Wade operate the Adult Health Clinic at the Health Department for a total expense of \$422,600. HealthNet services would remain as they are currently.

It was noted that Stedman-Wade was notified that they were eligible to apply for a grant to the Office of Rural Health but chose not to do so.

The next step is to take budget forward to the County Commissioners for approval.

C. COVID-19 and Telehealth Fee Schedule

Mrs. York presented the graph of fees with description and explained that the last 2 fees were only if the patient could not come out of the home to be seen. DHHS has given permission to not collect on self-pay but bill insurance companies retroactively from March 13, 2020 the proposed fees.

D. Request to Write Off Bad-Debt

Mrs. York presented delinquent accounts report and asked the board to review so that the bad debt could be written off. After approval from the board, this action item will go to the County Commissioners meeting on April 20, 2020.

E. Board Comments:

Dr. Jeannette Council wanted to express here sincere thanks to Dr. Green for conducting herself in such a professional and compassionate manner. Dr. Council expressed as well that this has been an excellent Board of Health Team and she is very proud to be a part of it.

Dr. McMahon asked about the progress with hiring a Deputy Health Director in which Dr. Green stated the final paperwork is being finalized and we should have a decision soon.

Dr. McMahon asked about the status of our Optometrist position on the board. Dr. Green advised that all nominations and approvals were on hold until further notice but would follow up with the County Managers office.

As a reminder, the next regular meeting is scheduled for Tuesday, April 21, 2020 and Dr. McMahon and Dr. Green will converse to see if a virtual meeting will need to take place if there are no action items to be discussed.

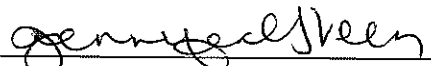
ADJOURNMENT

MOTION: Mrs. Sonja Council moved to adjourn.

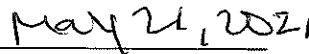
SECOND: Dr. Dean

VOTE: Unanimous (9-0)

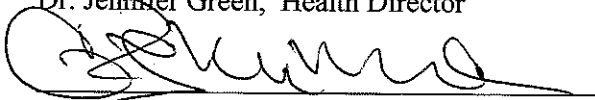
The meeting was adjourned at 12:41 p.m.



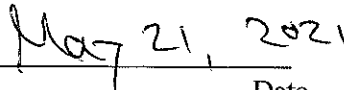
Dr. Jennifer Green, Health Director



Date



Dr. Connette McMahon, Chair



Date